

**Bristol Fire Department  
Board of Engineers Meeting  
May 4, 2026**

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**The quorum was established, and the meeting was called to order by Chief Michael DeMello at 1900 hours.**

**Attendance**

- Chief of the Department Michael DeMello**
- Deputy Chief of Admin. Safety & Training Stephen Knapman,**
- ~~Deputy Chief of Operations Adam Medeiros~~ — Hydraulion**
- Assistant Chief Dennis Cabral            Ever Ready**
- Assistant Chief Luis Medeiros            Defiance**
- Assistant Chief Zachary Rivers            Dreadnaught**
- EMS Captain Brad Palmer            Div. of EMS**
- Captain John Quinn            Hydraulion**
- Board Clerk Lou Mascola**

**Agenda & Previous Meeting Approval**

**A motion made by Captain Brad Palmer and seconded by Assistant Chief Dennis Cabral to approve the Agenda of May 4, 2026.**

**A motion made by Deputy Chief Stephen Knapman and seconded by Assistant Chief Zach Rivers to approve the minutes of the March 30, 2025 meeting.**

**Both motions were unanimously approved by the board 6-0.**

**Next scheduled meeting is *Monday June 1, 2026 @ 7:00 PM.* or at the call of the Chief of the Department**

**Meeting Agenda**

**Correspondence**

An invitation to participate in the Memorial Day Parade from the Bristol Veteran's Council was received. Parade Date is May 25th. The parade will step off at 10:00. This year's participants will be Engine 1, 3, and Brush 1. Please be at the starting area by 09:15.

## **Reports from the Board of Engineers**

### **Deputy Chief Stephen Knapman**

- ★ The Firefighter I Class has been completed with all members passing.
- ★ The Haz Mat Operations Classes are starting tonight ( May 4th).
- ★ The 1041 Instructor's Course began last week, and will finish on June 23rd.
- ★ There will be two offerings of the Tactical Emergency Casualty Care (TECC). Classes will be held on May 18, 20, & 23. Again on June 8, 10, & 13. Weeknight classes will begin at 1800 - 2200 hours, and the weekend classes at 0900 - 1600. The classes consist of (2) nights of lecture, and (1 of Practical Evolutions).
- ★ **Note: If you have a scheduling conflict, reach out to Chief Hummel about taking classes in the different sessions.**
- ★ Department tours of the Bristol Lofts Complex will be held on May 13th & 21st at 1800 hours.
- ★ Reported that the department had approximately 20 members attend the "Live Burn" at the Fall River Fire department on Saturday May 2nd.
- ★ Announced the calls to date. Detailed in the Year to date portion of the meeting.

### **Assistant Chief Dennis Cabral**

- ★ Reported that the 2nd Lt. at the Ever Ready Station had to step down from his position. A new member will be elected soon.

### **Assistant Chief Luis Medeiros**

- ★ There's an issue with the slide out tray on Brush 1.
- ★ The exterior lights at the Defiance Station have been installed.

### **Assistant Chief Zach Rivers**

- ★ Reported that Marine 7 is back in the water, and there is still a problem with one of the valves.

### **Captain of EMS Brad Palmer**

- ★ Announced that (7) new members have been added to the EMS rolls. This brings the total membership of EMS to 106. At this point the division will take ALS applicants only until later in the year.

### **Captain John Quinn**

- ★ Inquired about obtaining some updated battery operated tools. The present batteries do not hold much of a charge any longer.

### **Chief of the Department Michael DeMello**

- ★ Announced that the budget for the fiscal year 2026-2027 has passed.
- ★ The SCBA purchase has been approved. They will be leased from the Capital Budget.
- ★ The department has pre-paid for the chassis on the new Rescue vehicle. Next year the same will pertain to the new Ladder 1.
- ★ Thanks to everyone who assisted with the RIAFC Meeting & Boil.
- ★ There will be a Celebration of Service on Saturday May 9th at the RI Fire Academy in Exeter RI.

### **Old Business**

- ★ The SOG's have been updated and will be distributed on May 5th.
- ★ The detail template sheets have been distributed to members of the board.
- ★ The Police Department has requested that the fire department handle the dispatching for July 3rd & 4th.

### **New Business**

- ★ The Girl Scouts will hold car washes at the EMS Station on the following days: May 17th, 30th & 31st. The hours will run from 11:00 - 15:00.
- ★ As we get closer to Firemen's Memorial Sunday, if anyone needs hardware / uniform, get the request in as soon as possible.
- ★ Firemen's Memorial Sunday & Flag Day ceremonies are on the same day. Class A uniforms for both events. The Flag Day Ceremonies start at 1800 hours. Please arrive by 17:30-17:45.
- ★ The Concerts at Independence Park will begin on June 21st and run through July 2nd. There will be (2) EMS Staff on site during the concerts. The Food Trucks will be parked on Thames St. Traffic on Thames St will be limited to Northbound only. Handicap Parking will be at the Boat Ramp Area. Fire Police will assist in traffic details.
- ★ There will be a ½ marathon held on June 27th. Please use caution when responding during the race.

- ★ World Cup Soccer will be having games during the two weeks of the 4th of July Celebration. Not directly involved with the 4th, there may be additional people around attending some events in town.
- ★ The department's Annual Awards & Recognition Night will be held on May 21st, at 1830 hours in the Hydraulion Apparatus Bay.

**Company & Department Events for May / June 2026**

|         |   |
|---------|---|
| May 16  | Ever Ready Surf & Turf                          |
| May 21  | Awards & Recognition Night                      |
| May 25  | Memorial Day Parade.                            |
| June 7  | Dreadfest                                       |
| June 14 | Firemen's Memorial Sunday & Flag Day Ceremonies |
| June 29 | Board Meeting for July.                         |

**For the Good of the Department**

- ★ From Chief DeMello, Great job everyone, both EMS & Fire for the responses and support to the department.

**Calls for Service Year to Date**

|                        |             |
|------------------------|-------------|
| <b>Fires</b>           | <b>16</b>   |
| <b>EMS</b>             | <b>1087</b> |
| <b>Building Alarms</b> | <b>85</b>   |
| <b>Miscellaneous</b>   | <b>186</b>  |
| <b>Total Calls</b>     | <b>1374</b> |

**Closing & Adjournment**

Without further business to conduct at this meeting, the meeting was adjourned at 1945 hours.

Respectfully submitted,  
*Lou Mascola*  
 Lou Mascola  
 Clerk, for the Board of Engineers  
 Bristol Fire Department  
 Bristol, Rhode Island 02809