

**ROGERS FREE LIBRARY
BOARD OF TRUSTEES
APPROVED**

June 16, 2022
Rogers Free Library
525 Hope Street
Bristol, RI 02809
6:30 p.m.

Present were:

Jackie Katz
Ruth Souto
Laura Cabral
Al Wroblewski
David Swanson

Also Present were:

Dawn Jenkin, Director
Jackie O'Brien, Assistant Director

Absent were:

Beverly Larson
Samantha Faria

1. ROLL CALL FOR QUORUM

Jackie Katz called the meeting to order at 6:31pm, and noted that there was a quorum.

2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING

Ruth Souto made a motion to approve the May 19, 2022 minutes as presented; seconded by Al Wroblewski; Roll call vote – all in favor, motion carries.

3. CHAIR REPORT

Jackie Katz – Has been asked to serve on the Rhode Island State Library Board!

4. LIBRARY DIRECTOR REPORT

Trustees have been provided an advance copy of the library director report to review. In addition, Dawn provided the following updates and highlighted the points below:

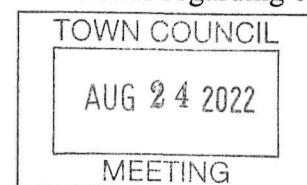
Dawn Jenkin –

Talked about the Staff Training Day that will be held on June 23, 2022 at the library. The library will be closed to the public that day.

One resume has been received to date for the Library Assistant's position.

Dawn announced that Charlotte Burnham, Children's Librarian will be retiring on August 19, 2022.

Discussion on having a Memorandum of Understanding (MOU) with the Friends regarding each grant.



Discussion on Community Grants and Staff Grants – the Friends will fund up to \$3,000 on Professional Development Grants. Anything more than that, the Friends will review at their meeting and vote on.

The Amsterdam Virtual Tour – Took place today, June 16, 2022. This was Live but has been recorded so that people who could not attend, due to it being at 2:00PM, can watch it at their leisure.

5. FINANCIAL REPORT – Discuss and Vote

Discussion on Budget.

a. Approve May Financial Report

David Swanson made a motion to approve the May Financial Report; seconded by Ruth Souto; Roll call vote – all in favor, motion carries.

6. OLD BUSINESS

a. Strategic Planning Update

Dawn Jenkin - We have suspended using ESC and are taking a break until July 7, 2022.

Jackie Katz - What happened to the \$5,000 the Friends paid to ESC? Has any of that money been returned?

Dawn Jenkin - Didn't know.

Al Wroblewski: Believes that having Peter Maloney, of the Friends of RFL, involved in this process would be good, because he was involved in the last Strategic Plan, and is big on accountability. We are building off of the last Strategic Plan and that the Committee should make the suggestion or recommendation regarding ESC.

Ruth Souto – Suggested that the Strategic Planning Committee speak with Betty Brito, due to her having been through this process.

b. Roof Repair Update

Dawn Jenkin – The money that Ryan Brennan, former RFL Director, had secured through grants, was for replacement, not repairs. Due to this, Dawn was surprised to see Rob West putting ice shield on the flashing. As of this date, there has been no leaks in the mezzanine.

7. NEW BUSINESS

Liaison Reports

Friends of RFL – Ruth Souto

Ruth Souto - Friends have not met since April.

Grant Oversight Committee – David Swanson and Laura Cabral

Laura Cabral – Nothing new to report.

Director Evaluation Committee Report – Ruth Souto

Ruth Souto – The Director Evaluation Report was given at the last meeting, May 19, 2022.

Ruth recommended moving the next Director Evaluation to January of 2023.

8. MEMBER PREROGATIVES

Al Wroblewski – Asked if we are supposed to have an annual meeting to discuss the process to review the By-Laws?

9. PUBLIC COMMENT

No public comment.

10. NEXT MEETING DATE: The Next Meeting date will be **July 21, 2022**

11. ADJOURN

Ruth Souto made a motion to adjourn; seconded by David Swanson; Roll call vote – all in favor, motion carries. Meeting adjourned at 8:11 pm.

Respectfully submitted,

Jackie O'Brien