

**Department of  
Public Works**

# Memo

2026 MAY 26 AM 10:09

IGWYN OLEFKS OFFICE  
BRISTOL, RHODE ISLAND

**To:** Steven Contente, Town Administrator  
**From:** Christopher J. Parella, Director of Public Works  
**Date:** May 22, 2026  
**Re:** Daniel Manchester for The Bristol Historical Preservation Society – Request for Mobile Food Establishment Event Permit for “Annual Flea and Fair” August 8, 2026 from 9:00 AM – 4:00 PM (set-up 7AM)

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this permit provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

*CONCUR*  
*AS*  
STEVEN CONTENTE  
Town Administrator