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RECREATION BOARD

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MEMORANDUM

To: Steven Contente
Town Administrator

From: Warren Rensehausen, CPRP
Director
Bristol Parks and Recreation Department

Date: May 26, 2026

Re: Charles MacDonough, Fourth of July Concert request for food trucks

2026 MAY 26 AM 10:09
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The Department of Bristol Parks and Recreation supports the Request to have food trucks at the series, and ask the following;

- Allow open access to Independence Park and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of Independence Park from this event.
- Verify that any vendors have proper licensing from Town Clerks office
- Be sure that **no vehicles enter or exit** from the Park during the event without an event organizer guiding them, **and also during set up and break down of any equipment.**
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite to observe condition of the grounds pre and post event.

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Steven Contente
STEVEN CONTENTE
Town Administrator