

Department of  
Public Works

# Memo

**To:** Steven Contente, Town Administrator

**From:** Christopher J. Parella, Director of Public Works

**Date:** May 22, 2026

**Re:** Arts in Common for PorchFest 2026 request for One-Day Dancing and Entertainment license and street closure of a six-block section of Hight Street from Walley to Byfield Streets on Sunday, September 20, 2026, from 2:30-6:30 pm

2026 MAY 26 AM 10:39  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection. I would recommend that if approved the Honorable Town Council refer the petitioner to the Department of Public Works to coordinate street closures.

Please advise if you have any questions or concerns.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator