



# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** May 21, 2026  
**Re:** License Recommendation, June 3 Council Meeting

2026 MAY 22 AM 11:41

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license and street closure request presented as follows:

- 1. One-Day Dancing & Entertainment  
Arts in Common for PorchFest 2026
- 2. Closure of Six-Block Section  
High Street between Byfield and Walley Streets  
September 20, 2026 1430-1830 (Rain Date September 27)

To ensure EMS is readily available and can access any patients during the event four (4) EMS providers will be required to be detailed to the event. The applicant shall contact the fire department administrative offices to discuss event plans to ensure EMS personnel are informed and appropriately located at the event. Any changes may require additional detail personnel.

There are no further objections to the granting of said license and street closure request provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCUN*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator