

**BID/RFP ADVERTISING AUTHORIZATION FORM**

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator. It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

BID/RFP # 1088

REQUESTED BY: Warren Renschauer / [Signature]  
(Printed) (Signature)

BRIEF PROJECT NARRATIVE: landscape contract

SOURCE OF FUNDING:  
Approved by Town Council (Date) \_\_\_\_\_  
Regular Budget Line Item (Number) \_\_\_\_\_  
Special Appropriation \_\_\_\_\_  
Grant (source) \_\_\_\_\_  
Other \_\_\_\_\_

Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above.

[Signature] Steven Contente, Town Administrator (Date) 5/7/26  
C. Carulli Carl Carulli, Town Treasurer (Date)

Pre-Bid Meeting  no  yes if yes,  mandatory or  recommended  
Date: 5/21 Time: 2 PM  
Location: Quinta Camelia  
Special Instructions (if applicable): \_\_\_\_\_

Question Submission Information:  
Deadline Date: 5/25/26 Time: 4 PM  
Contact Name: Warren Renschauer  
Contact email: wrenscha@bidolvt.gov Phone # 401-253-1011

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.