



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 10-05-2025

**PETITION DESCRIPTION:**

Alisha Borrelli, Brsitol Merchants Association-request for road closure of lower State Street between Hope Street and Thames Street on Saturday December 6th, 10am to 4pm for the State Street Fair (rain date will follow the Grand Illumination)

**PERSON/S FILING PETITION:** Alisha Borrelli

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

See attached memo

**REVIEWING OFFICER:** Capt. Roman Wozny

**DATE COMPLETED:** 11-06-2025

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 NOV -6 AM 11:51



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## Second page to Bristol Merchants Association Road closure review:

The Merchant's Association is requesting a road closer of State Street between Hope Street and Thames Street to hold a Holiday Fair December 6<sup>th</sup> from 10am until 4pm.

Due to the road closer and consideration for the number of pedestrian traffic for this type of event, a detail officer with a vehicle is required to block off State Street at Hope Street and assist with pedestrian traffic crossing at this location. This detail officer will need to be scheduled to start when the road is blocked off for set up and remain at this location until all items are removed from the roadway and reopened for motor vehicle traffic. The Merchants association will be responsible for requesting and payment for this detail officer and vehicle.

Additionally, State Street at Thames Street will need to be blocked off to motor vehicle traffic with the use of concrete barriers or stationary vehicle/ heavy equipment to prevent a motor vehicle from entering this pedestrian-filled event.

Vendors for the event should be notified to have all items removed from the roadway by 4:30. The detail officer will assist vendors with clearing and reopening the roadway as quickly as possible.

After reviewing this petition, there is no known reason to deny the approval of this Road Closure, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

*Capt. Roman Wozny*  
Captain Roman Wozny

*concur*  
*the intent*  
STEVEN CONTENTE  
Town Administrator