

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JUN 13 PM 2:43

**MINUTES OF A MEETING OF THE
TOWN OF BRISTOL HOUSING AUTHORITY**

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on May 9, 2024. The Vice Chairman called the meeting to order at 10:00 a.m. and upon roll call those answering Present were as follows:

PRESENT

Helen C. Barboza, Vice Chairman
Edward J. Correia, Commissioner
Donna St. Angelo, Commissioner
Pasquale D'Alessio, Commissioner
Candace Pansa, Executive Director
James Silva, Deputy Director

ABSENT

John E. Faria, Chairman

The Vice Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner D'Alessio to dispense with the reading of the corrected minutes of the March 14, 2024, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE

Helen C. Barboza
Edward J. Correia
Pasquale D'Alessio
Donna St. Angelo

NAY

None

A motion was made by Commissioner Correia and seconded by Commissioner D'Alessio to dispense with the reading of the minutes of the April 11, 2024, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE

Helen C. Barboza
Edward J. Correia
Pasquale D'Alessio
Donna St. Angelo

NAY

None

The Maintenance Supervisor reported five trees have been planted and the staff is working on the grounds, planting, mulching, etc. One apartment was completed and one is coming up. He reported that a bid will be going out to replace the mini-split system which no longer is in service in the Community Room. The FOB project is close to going out to bid.

The Executive Director informed the Board that a meeting was held at Town Hall regarding the need for housing in town. Stephen Pryor, head of housing in Rhode Island was in attendance to hear the needs of the town. Upon hearing there was to be a meeting, Mrs. Pansa and a staff member attended

to bring up-to-date the functions of the Housing Authority and the needs for more affordable housing in Bristol. There will be a follow-up meeting on May 22nd for the town to present a plan.

The Deputy Director then presented the investment report and snapshot of income and expenses for April, 2024. He also followed-up on some questions the Board had at a previous meeting. After much discussion, Commissioner Correia suggested the Vice Chairman be in on deciding banks to go to when renewing investments.

Mrs. Pansa presented a press release regarding a presentation regarding housing at Benjamin Church Manor and the Voucher Program to be held at the Rogers Free Library on May 28, 2024. This meeting is open to the public. She also informed the Board that she has joined a focus group in PHARI regarding housing.

The Vice Chairman then introduced the following Resolution:

RESOLUTION 2024-5
Resolution to Adopt the Revised Admission and Continued Occupancy Policy
For Public Housing, (PH), Administrative Plan for the Housing Choice Voucher (HCV) Program
and for a Significant Amendment to the PH Plan for 2024 and 2020 Five Year Plan
(see attached resolution)

A motion was made by Commissioner Correia and seconded by Commissioner St. Angelo to adopt Resolution 2024-5. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Helen C. Barboza	None
Edward J. Correia	
Pasquale D'Alessio	
Donna St. Angelo	

Thereupon, the Vice Chairman declared the resolution adopted.

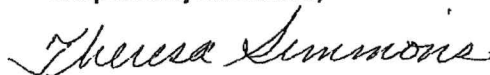
Capital Funds of \$464,384 will be received to be used to install showers.

The question of the use of the golf cart was brought up and the Board was assured that the cart is only used on the property and always driven by a staff member.

The next Board meeting will be held on June 13, 2024, at 10:00a.m.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:30 a.m.

Respectfully submitted,



Theresa Simmons
Recording Secretary