



TOWN CLERK'S OFFICE

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MEMORANDUM

Date: June 21, 2024
To: Honorable Town Council
From: Melissa Cordeiro
COUNCIL CLERK

Re: Request for Permission to Utilize Town Funds on a
Reimbursement Basis for Election Security Grant
Program

Dear Honorable Council Members,

I respectfully request permission to utilize town funds on a reimbursement basis in anticipation of receiving a grant through the Secretary of State's Office for the Elections Security Grant Program. The total amount of the grant applied for is \$28,600.

In anticipation of receiving either full or partial funding, I am requesting the ability to initially use town funds for the associated expenses. If the grant is awarded, these funds will be reimbursed by the grant. Should the grant application be unsuccessful, the town funds will not be utilized.

This proactive approach will allow us to ensure the timely implementation of necessary election security measures while awaiting the grant decision.

Thank you for considering this request.