

**Bristol Fire Department  
Bristol, Rhode Island 02809  
Board of Engineers Meeting  
June 3, 2024**

2024 JUN -4 PM 4:27

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**After the quorum was established, the meeting was called to order by Chief Michael DeMello, Deputy Chief of Administration, Safety & Training Stephen Knapman, Deputy Chief of Operations Nelson Luis, Assistants Chief John Perry, Dennis Cabral, Adam Medeiros, EMS Captain Brad Palmer, were in attendance. Board Clerk Lou Mascola recorded the minutes.**

**A motion by Deputy Chief Nelson Luis and seconded by Assistant Chief Adam Medeiros to approve the minutes of the April 22, 2024 meeting, and the meeting agenda for this meeting, June 3, 2024 Both were unanimously approved.**

**Next scheduled meeting is Monday, July 1, 2024, @ 7:00 PM. or the call of the Chief of the Department**

**Correspondence, Board Members apparatus Reports, station requests and issues, Chief DeMello's Report, Old Business, New Business, Calendar Updates, For the Good of the Department, Closing & Adjournment.**

**Correspondence**

- ★ No correspondence received for this meeting.

**Deputy Chief of Operations Nelson Luis**

- ★ (2) members of the Defiance are ready to be tested for drivers of Engine 3.
- ★ Reserve Engine 5 can be stripped of equipment later this week. Current Engine 4 will be relocated to the Defiance and become Engine 5.
- ★ Requested (2) size small SCBA masks.

**Assistant Chief Adam Medeiros**

- ★ Reported that the water tank on Engine 4 has a minor leak.
- ★ Nothing to report on Engine 1, or the Hydes for this meeting.

### **Captain Brad Palmer Division of EMS**

- ★ Reported an issue with the lights and console on Rescue 3.

### **Assistant Chief Dennis Cabral**

- ★ Requested a golf cart for General Chairman Jim Russo to use for the Firemen's Memorial Parade.
- ★ Reported that the DPW had repaired the issue with Engine 2.
- ★ Ever Ready 's 100 year Anniversary will be held on June 22nd from 1:00 - 4:00 PM. at their station.

### **Deputy Chief of Administration, Safety & Training Stephen Knapman**

- ★ Advised the board that the training schedule will be light until after the 4th of July, and summer. Courses will resume in the fall.
- ★ If forcible entry on EMS calls is used, please notify the office so it may be included in the report.

### **Assistant Chief John Perry**

- ★ Inquired about the headlights for Truck 6. Chief DeMello stated that they will be ordered in July.
- ★ Reported an issue with a sensor on Marine 7.

### **Chief of the Department & CFO Michael DeMello**

- ★ Announced that there will be a sailing regatta June 22 - 26
- ★ Requested (6) EMS staff to work a Half Marathon on June 22nd. Hours would be 6:00 - 10:00.

### **Old Business**

- ★ The 2nd Annual Fire & Police Depts. Softball game will take place this Thursday June 6th at the Colt's Park Sports Complex.
- ★ Firemen's Memorial Sunday is June 9th. The Committee will gather on Saturday night to make sandwiches. Parade steps off at 1:00 PM., with ceremonies to follow.
- ★ Flag Day Ceremonies are on June 14th, on the Town Common at 6:00 PM.

## **New Business**

- ★ The Annual Muster is confirmed for Sunday June 23rd, the rain date would be on the 30th. Following the muster the department will have a cookout at the Hydes / Headquarters Station. There will be a muster committee meeting on Tuesday June 11th, 7:00 PM in the Boardroom.
  
- ★ The following July 4th Celebration topics were discussed:
  - A - There will not be a concert on July 3rd.
  - B - There will not be any major changes to details on the 4th.
  - C - The DMAT tent will be at the Headquarters Station on the 4th.
  - D - Engine 2 can remain in quarters on July 3rd.
  - E - Engine 4 will not be staffed on July 3rd.
  - F - Ladder 1 / Truck 6 will be staffed by five, Marine 7 will have three staffed.
  - G - The change with Fire Police is that at the request of the Police Dept., if they could act as crossing guards during the concert series.
  - H - The rehab will be at Mt. Carmel School as in the past.
  - I - The buses will be staged on High Street from Mt. Carmel down to Guiteras School.
  - J - Fire Department dispatchers will be used on July 4th only.
  - K - Police Command post will again be located at Guiteras School.

## **Department / Company Events June 2024**

**6 - Fire / Police Softball Game**

**9 - Firemen's Memorial Sunday**

**14 - Flag Day Ceremonies**

**15 - Dreadfest 2024**

**22 - Ever Ready Open House (100 yr. Anniv)**

**23 - Firemen's Muster**

## **Department / Company Events July 2024**

**July 4th - Parade**

**\* Some meetings may be optional**

## **Department / Company Events August 2024**

**\* Some meetings may be optional**

**4 - Ever Ready Family Outing**

**25 - Engine 4 - Family Outing**

## **Department / Company Events going Forward**

**Oct. 20 - Ever Ready Clam Boil**

**Oct. 27 - Defiance Clam Boil**

**Nov. 2 - Dreadnaught Surf & Turf**

**Nov. 2 - Ever Ready Annual Banquet**

**Nov. 8 - Hydraulion Turkey Roll**

## **For the Good of the Department**

**★ Chief DeMello and the Board of Engineers thank the personnel of the department for the continued support & responses. Job well done !**

**Total Calls for Service Year to May 31st. : 1,806**

## **Closing & Adjournment**

Without any further business to conduct, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,

*Lou Mascola*

Lou Mascola  
Clerk for the Board of Engineers  
Bristol Fire Department  
Bristol, Rhode Island 02809