

Department of Public Works

Memo

To: Steven Contente, Town Administrator

From: Christopher J. Parella, Director of Public Works

cc: Melissa Cordeiro, Town Clerk

Date: February 12, 2026

Re: Recommendation-Katie Sousa (Ferreira), 239 Wood Street-Request for a concrete pedestrian walkway from sidewalk to curb.

2026 FEB 12 PM 3:40
 TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

Administrator Contente,

At your request, I have reviewed this Petition requesting permission to install a concrete walkway on Wood Street, perpendicular to the Accessible Parking space located in front of house number 239. After my review, I have no issues with the granting of this request **contingent upon** the submission and approval of a detailed plan that includes, the name of the contractor, materials to be used, limits of the walkway (length and width), thickness of the concrete etc. prior to any work commencing. It should also be made clear to the Petitioner that all costs for any installation (if approved by my office) of a walkway are the sole responsibility of the Petitioner.

Please advise if you have any additional questions or concerns.

Respectfully Submitted,

Christopher J. Parella
 Director of Public Works

