

**Bristol Fire Department
Board of Engineers Meeting
February 2, 2026**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

The quorum was established, and the meeting was called to order by Chief Michael DeMello at 1900 hours.

Attendance

- Chief of the Department Michael DeMello
- Deputy Chief of Admin. , Safety & Training Stephen Knapman,
- Deputy Chief of Operations Adam Medeiros Hydraulion
- Assistant Chief Dennis Cabral Ever Ready
- Assistant Chief Luis Medeiros Defiance
- ~~Assistant Chief Zachary Rivers~~ — ~~Dreadnaught~~
- EMS Captain Brad Palmer Div. of EMS
- Board Clerk Lou Mascola
- Captain Justin Ursini Dreadnaught

Agenda & Previous Meeting Approval

A motion made by Chief Adam Medeiros and seconded by Chief Luis Medeiros to approve the Agenda of February 2, 2026.

A motion made by Captain Brad Palmer and seconded by Chief Knapman to approve the minutes of the January 5, 2025 meeting.

Both motions were unanimously approved by the board 6-0.

Next scheduled meeting is *Monday March 2, 2026 @ 7:00 PM.* or at the call of the Chief of the Department

Meeting Agenda

Correspondence

- ❖ A letter of thanks was received by the City of Providence regarding our response to their city for the Shooting Incident at Brown University.

- ❖ An invitation was received from the City of Newport to participate in their Annual St. Patrick's Day Parade on March 14, 2026.

Reports from Chief DeMello, Deputy Chiefs Knapman & Medeiros, Assistant Chiefs Dennis Cabral, Luis Medeiros, and Captains Palmer & Ursini

Deputy Chief Stephen Knapman - Safety, Training & Administration

- ❖ The Firefighter I Class has begun, and is scheduled to end in April.
- ❖ The NFPA 1041 Instructors Class is tentatively scheduled to begin in late spring 2026.
- ❖ A CPR Class will be offered in March 2026. The dates and times will be announced shortly.
- ❖ EVOG Training will be resumed in the spring 2026.

Deputy Chief Adam Medeiros - Operations - Hydraulion Station

- ❖ Discussed the Valves, Front Suction, and the Priming Issues with Engine 1.

Assistant Chief Dennis Cabral - Ever Ready Station

- ❖ Reported the issue with the driver's seat on Engine 2. Apparently it wasn't repaired while the truck was at the dealers for repair. Also, the Ladder Rack for Engine 2 is still on backorder.
- ❖ Requested a shield for the 2nd Lt. at the Ever Ready Station.
- ❖ Announced that the Ever Ready Annual Banquet will be held on April 18th at the Bristol Yacht Club.

Assistant Chief Luis Medeiros - Defiance Station

- ❖ Reported a gap in the overhead door in Brush 1's bay. The gap is on the bottom of the door. The doors were recently looked at this week.

Captain Brad Palmer - Division of EMS

- ❖ Distributed the EMS Officer's List to the board.
- ❖ Discussed the required EMS Officer Certification. He has the link for anyone that needs the certification.

Captain Justin Ursini - Captain Dreadnaught Station

- ❖ Reported some issues Ladder 1.
- ❖ Discussed the Air Ride Seat on Truck 6, and also a diesel leak.
- ❖ Announced the following event for the Dreadnaught Station:
- ❖ June 6th Annual Dreadfest. November 7th Surf & Turf Fundraiser, and December 20th Dreadnaught Santa Ride.

Michael DeMello - Chief and CFO of the Department

- ❖ Gave the board an update on (2) vehicles that were purchased and the tentative delivery dates. Rescue 1- July of 2027. Ladder 1 July of 2028.
- ❖ The Capital Budget for the fiscal year 2026-2027 will include SCBA's and radios.
- ❖ Discussed Run Cards. He will email with descriptions .
- ❖ Advised the board to inform their members of the frigid weather expected this weekend, February 7th & 8th.
- ❖ Gave an update on the (3) major construction project currently happening in town. The new High School, Bristol Lofts, and 500 Wood St.
- ❖ Discussed with the board, the increasing amount of building permits for ADU's in town. (Accessible Dwelling Units). The board discussed the potential access to these units.
- ❖ There will be a rather large dock being erected at the Herreshoff property on Hope St. CRMC is currently reviewing the plans.
- ❖ Scaffolding is being erected on the Mt. Hope Bridge. Once it is in place it should hopefully ease the alternating traffic issue.
- ❖ If there are any calls for service on Congregational St., it is best if the apparatus enters from the High St. side.

Old Business

- ❖ Chief DeMello is hoping to have the Department SOG's available at the April 2026 Meeting.
- ❖ The New Officer Minimum Requirement SOG was distributed to the board to review. It will go into effect in January 2027. A motion by Chief Medeiros and seconded by Chief Cabral to approve of this SOG was unanimously approved by the board.

New Business

- ❖ All operations during the recent snowstorm on January 25-26th went well. Captain Palmer thanked the members of Engine 1 who assisted EMS on calls.
- ❖ Chief DeMello stated that there will be hydrant "shovel outs" continuing.

- ❖ Chief DeMello distributed a new SOG to the board to review regarding “Wind Driven Structure Fires”.

Meeting Calendar for February 2026

2	Board Meeting
4	Company Meetings
5	EMS Meeting
10	Engine 4 Meeting
12	Fire Police Meeting
18	Ladies Auxiliary Meeting
19	Firemen’s Memorial Comm. Meeting

Company & Department Events for February & March 2026

February 22	Engine 4 Clam Boil
February 26	Awards & Recognition Night (1830 Hours) Families Welcome
March 14	St. Patrick’s Day Parade (Newport RI)

For the Good of the Department

Chief DeMello thanked all members of the department for the responses and support.

Calls for Service January 01 - 31, 2026

Fire	1
EMS	305
Building Alarms	28
<u>Miscellaneous</u>	<u>39</u>
Totals	373

Closing & Adjournment

Without any further business to conduct, the meeting was adjourned at 19:52 hours.

Respectfully Submitted,

Lou Mascola

Lou Mascola
Clerk, for the Board of Fire Engineers
Bristol Fire Department
Bristol, Rhode Island 02809

