

MINUTES OF A MEETING OF THE TOWN OF BRISTOL HOUSING AUTHORITY

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on February 9, 2023. The Chairman called the meeting to order at 10:15 a.m. and upon roll call those answering Present were as follows:

PRESENT

John E. Faria, Chairman
Chairman
Helen C. Barboza, Commissioner
Edward J. Correia, Commissioner
Pasquale D'Alessio, Commissioner
Candace Pansa, Executive Director
James Silva, Deputy Director

ABSENT

Raymond Cordeiro, Vice

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner D'Alessio and seconded by Commissioner Barboza to dispense with the reading of the minutes of January 12, 2023, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE

John E. Faria
Helen C. Barboza
Edward J. Correia
Pasquale D'Alessio

NAY

None

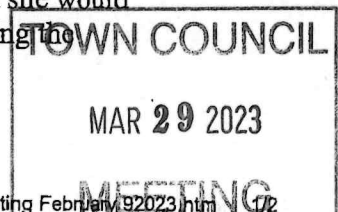
The Maintenance Supervisor reported the last empty apartment has been rehabbed, but several will be coming up. He also informed the Board that a frozen water pipe had burst and destroyed a tenant's bathroom. The staff is completing the rehabbing of the bathroom and the tenant is staying with family. He also reported that a water main near "N" bldg. had burst last night but service was restored in about four hours. The Supervisor reported that the staff converted the men's bathroom off the lobby to a unisex bathroom in order to accommodate a larger wheelchair.

The Executive Director reported the contract for the roof project has been signed and work is scheduled to start in mid-March with a 135-completion date. The work to resolve water problem in "D" bldg. has been completed and all bills submitted to the insurance company and reimbursed after deductible.

The Deputy Director presented the investment report and snapshot of income and expenses for January, 2023.

Mrs. Pansa reported that an office employee has resigned for personal reasons and she would be advertising to fill the position. The Friends of Toms Grove sent a memo updating the

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 MAR -9 PM 12:23



progress in the garden and work will begin the end of February or early March. After a question was brought up, Mrs. Pansa explained the plans for fencing the area.

The Director informed the Board that the Section 8 Director has been certified as Specialist for the Housing Voucher Program. She also reported that the Authority received a score of 98% on the Public Housing Assessment System Report (PHAS Report) which is considered to be a High Performer.

The annual audit report was submitted with no issues and approved by the Board.

The Board congratulated Commissioner D'Alessio on his reappointment for a five-year term.

The Chairman then introduced the following resolution:

RESOLUTION 2023-3
Resolution to Award Energy Audit Bid to GDS Associates, Inc.
(see attached Resolution)

After some discussion, Commissioner Correia made a motion to accept the bid and Commissioner D'Alessio seconded the motion and upon roll call those answering Aye and Nay were as follows:

AYE
John E. Faria
Helen C. Barboza
Edward J. Correia
Pasquale D'Alessio

NAY
None

Thereupon, the Chairman declared Resolution 2023-3 adopted.

Mrs. Pansa reported that the Hud inspection went very well with a few minor problems which have been resolved. She also reported that she had been contacted by the union that their three year contract is up for renewal at the end of June. Negotiations will begin soon.

The next meeting will be held on Thursday, March 9, 2023 at 10:00 a.m. There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 10:50 a.m.

Respectfully submitted,



Theresa Simmons
Recording Secretary