



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

D7B



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 03-15-2023

PETITION DESCRIPTION:

Bristol Merchants Association (BMA) request for one-day Dancing and Entertainment license for 2023 Events & approval of event schedule submitted.

PERSON/S FILING PETITION: Zack Rivers

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 MAR 22 PM 3:09

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

Please see attached memo.

REVIEWING OFFICER: Lt. Roman Wozny
DATE COMPLETED: 03-22-2023

Cancel
[Signature]
STEVEN CONTENTE
Town Administrator

TOWN COUNCIL
MAR 29 2023
MEETING



Bristol Police Department

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KEVIN M. LYNCH
Chief of Police

MEMORANDUM

TO : CHIEF KEVIN M. LYNCH

DATE: 03-22-2023

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : BRISTOL MERCHANTS ASSOCIATION-2023 EVENTS

Sir,

Zachary Rivers from the Bristol Merchants Association is requesting to hold the following events during the 2023 calendar year:

- State Street Spring Fair- April 15th 10am-4pm (live music) One Officer with vehicle required.
- State Street Spring Art Fair- May 13th 10am-5pm (live music) One Officer with vehicle required.
- State Street Fall Art Fair-September 16th 10am-5pm (live music) One Officer with vehicle required.
- State Street Harvest Festival and Crafts Fair-October 16th 10am-4pm (live music) One Officer with vehicle required.
- Halloween Children's Walk About-October 29th 1pm-3pm One Officer with vehicle required.
- Holiday Preview Weekend-Nov 17th all day & evening. Patrol will handle checks of area.
- Snowflake Raffle-December 17th 4pm-6pm One Officer with vehicle required.

Mr. Rivers is also requesting a Dance and Entertainment license for four of the events listed above. The event coordinator for each event will need to ensure that they are in compliance with the noise ordinance.

Five of the events require closure of lower State Street. Due to the closure and consideration for the number of pedestrian traffic for this type of event, a detail officer with vehicle is required to block off State Street at Hope Street and assist with pedestrian traffic crossing at this location.

This officer will need to be scheduled to start when the road is blocked off for set up and remain at this location until all items are removed from the roadway and opened for motor vehicle traffic. The Merchants association will be responsible for requesting and payment for this detail officer and vehicle. Additionally, State Street at Thames Street will need to be blocked off to motor vehicle traffic with the use of concrete barriers or stationary vehicle/ heavy equipment to prevent a motor vehicle operated with malicious intent or accidentally from entering these pedestrian filled events. Additionally, an officer with a vehicle will need to be requested for the Halloween Walkabout to assist with pedestrian traffic on Hope St. at State St. Holliday preview will not need a detail officer. All checks will be conducted by officer on duty.

We will be in contact with Mr. Rivers regarding the setup of these events.

A representative from the BMA will need to coordinate with the Department of Public Works for the posting of the no parking signs which will need to be posted at least 24 hours prior to the start of the event.

After reviewing this petition, there is no known reason to deny the approval of these event, the Dance and Entertainment license and closure of lower State Street, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

Lt. Roman Wozny

Lieutenant Roman Wozny