

**Bristol Fire Department
Board of Engineers Meeting
January 30, 2023**

**Call to order, Quorum Established, Attendance, Minutes & Agenda Approval,
Next Regular Business Meeting.**

The meeting was called to order by **Chief Michael DeMello** at 7:00 PM, a quorum was established. In attendance were **Deputy Chief of Safety & Training Jim Vieira, Deputy Chief of Operations John P. Perry, Assistant Chief Nelson Luis, Assistant Chief Dennis Cabral, Assistant Chief Adam Medeiros, EMS Captain Sam Turner, Board Clerk Lou Mascola** recorded the minutes.

A motion and second to approve the minutes of the January 3, 2023 meeting, and the meeting agenda for this meeting, January 30, 2023 were both unanimously approved by the board.

Next scheduled meeting is Monday February 27, 2023, @ 7:00 PM

Correspondence, Training & Safety Reports, Apparatus Reports, Station Requests and Issues, Board Reports

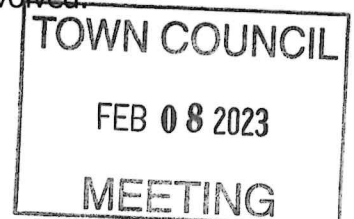
Meeting Agenda

Correspondence

- ❖ A letter of thanks was received from Herman Martin of the Hydes, due to a recent death in his family.

Deputy Chief of Safety & Training Jim Vieira

- ❖ A reminder to all members of the department that have beards, to kindly use caution with SCBA facemasks not getting a good seal.
- ❖ The Firefighter I Class has begun. Currently there are 13 members in the class.
- ❖ An Aerial Operators Class is being put together. DC Vieira is hoping to have the class start in April 2023.
- ❖ Reported that some fire reports are coming in later than they should be. He asked everyone's cooperation in getting them in on time, to prevent closing an incident and then having to re-open it. This could be an issue of a particular incident being closed and reopened should there be a legal issue involved.



Deputy Chief of Operations John P. Perry

- ❖ Reported an issue with the sump pump cage.
- ❖ Requested Ice Picks for the Survival Suits, a depth sounder, and a flood light for Marine 7.
- ❖ He is working with EMS to obtain BLS bags for Marines 1 & 7.
- ❖ The exhaust fan in the basement restroom at the Dreadnaught Station needs to be replaced.
- ❖ Requesting that the "bailout prop" be returned to headquarters, this was approved by Chief DeMello.

Assistant Chief Nelson Luis

- ❖ Discussed issues with Engine 3 & 5, and the foam for Brush 1.
- ❖ Discussed the security camera at the rear of the Defiance Station. Asst. Chief Dennis Cabral will look into a dusk to dawn camera setting.

Assistant Chief Dennis Cabral

- ❖ Reported that during the last windstorm, there are a few shingles missing from the roof of the Ever Ready Station.
- ❖ Reported that there are (3) detail checks from a Fire Police detail that have not been received.
- ❖ Requested a shelf be installed on Engine 2.
- ❖ The speedometer on Engine 2 is not working.
- ❖ The driver's side mirror on Engine 2 is cracked / broken.
- ❖ Requested some 4 cycle fuel, and (2) lengths of 1-3/4 " hose.
- ❖ Reported that the NY hook is still missing from Engine 2.
- ❖ Requested a fog nozzle for the crosslays on Engine 2 be obtained. Chief DeMello stated that this request be looked at in July 2023.
- ❖ A new regulator for SCBA No. 3 on Engine 2 was requested.
- ❖ A new Carabiner Clip was requested.

Assistant Chief Adam Medeiros

- ❖ Requested (1) pager for a member of the Hydraulion Station.
- ❖ Inquired about obtaining Lieutenant pins and hardware for the new lieutenants at the Hydes.

- ❖ Spoke with Chief DeMello regarding the washing & waxing of the dayroom and kitchen floors. The contents of the rooms will have to be moved out prior.
- ❖ Per Chief DeMello, Engine 1 is due to be inspected this week.
- ❖ Announced that Engine 4's Annual Clam Boil will be held on Sunday, February 26th.

EMS Captain Sam Turner

- ❖ There will be a CPR CLass offered on February 25th in the Training Room.
- ❖ Reported that the rescue vehicles are okay and all are in service.

Chief of the Department Michael DeMello

- ❖ Announced that there will be a Boat Crew Course coming soon.
- ❖ The Annual Rhode Island Fire Chiefs Association will be held on April 27, at headquarters. As in the past, any help would be greatly appreciated.
- ❖ Reported that a Federal Grant application was submitted for 49 SCBA's, and 49 Tri-band Portable Radios. The outcome of the grant will be announced in mid 2023. This would be a great acquisition for the department if we should be selected.

Old Business

- ❖ This is the time of the year where the board reviews the department's SOG's. Please review them and notify the office if there should be any questions, changes, additions or deletions.

New Business

- ❖ Chief DeMello extended a warm welcome to the new members of the board, Nelson Luis, Dennis Cabral, and Adam Medeiros, and thanked the outgoing members Anthony Sousa, Barry Carinha, and Danny Cheatom for their service on the board and to the department.
- ❖ Chief DeMello announced the following promotions within the board: Battalion Chief Vieira, will now become the Deputy Chief of Safety & Training, Assistant

Chief John P. Perry will now become the Deputy Chief of Operations. This will take effect immediately. In the absence of the Chief, Deputy Chief Vieira will assume responsibilities of the every day office operations.

❖ The Chief number assignments are as follows:

Chief 1 - Michael DeMello
Chief 2 - Jim Vieira
Chief 3 - John Perry
Chief 4 - Nelson Luis
Chief 5 - Dennis Cabral
Chief 6 - Adam Medeiros

❖ Chiefs & Captain's Duty Nights are as follows:

Monday - Deputy Chief John Perry
Tuesday - Assistant Chief Adam Medeiros
Wednesday - Deputy Chief Jim Vieira
Thursday - Assistant Chief Dennis Cabral
Friday - Assistant Chief Nelson Luis
Saturday- Rotating Chiefs
Sunday- Rotating Captains

❖ Ancillary Assignments

Deputy Chief Perry	Ladies Auxiliary
Assistant Chief Luis	Fire Police
Assistant Chief Cabral	Firemen's Memorial Comm.
Assistant Chief Medeiros	Engine 4

Chief DeMello

❖ Asked the new members of the board to listen in the EMS calls, and to be of assistance as needed.

- ❖ Announced that an EMS Coordinator will be announced soon, and will be assigned Unit No. 7. His / her responsibilities will be for EMS support & administration.
- ❖ As Unit No.9 (Battalion Chief Vieira) is now assigned Chief 2, Lieutenant Gianni will be assigned Unit 9. Fire Marshal Ferguson will remain as Unit 8.
- ❖ The department will be switching ERS Software companies within the next (2) months.
- ❖ Chief DeMello would like to have an Officer's Meeting with the board prior to the monthly board meeting. This meeting should take no longer than 30-45 minutes, and will start at 6:00 PM.

Meeting & Calendar Updates for the month of February 2023

February 2023
30 - Jan. - February Board Meeting
1 - Company Meetings
7 - Engine 4 Meeting
9 - Fire Police Meeting
14 - EMS Meeting
15 - Ladies Auxiliary Meeting
16 - Firemen's Memorial Comm. Meeting
11 - Engine 4 Annual Banquet
26 - Engine 4 Annual Clam Boil

Going Forward Department & Company Events

- ❖ March 11 - Engine 4 - Newport St. Patrick's Day Parade
- ❖ April 27 - RIAFC Annual Clam Boil @ The Hydes.
- ❖ May 20 - Ever Ready Surf & Turf
- ❖ October 22 - Ever Ready Clam Boil
- ❖ November 3 - Hydes Annual Turkey Roll

Richmond / Carolina Firefighter Line of Duty Death

- ❖ Chief DeMello announced that Deputy Chief Robert Gardner Jr. of the Richmond / Carolina RI Fire Department suffered a line of duty death. Anyone wishing to attend the services is asked to be at our headquarters no later than 8:30 AM, Thursday February 2nd. The department will attend the services at the station in Richmond, the burial will be private. Class A uniforms are required. Anyone wishing to attend please contact either Chief DeMello or Deputy Chief Vieira. If there is enough interest, the department will utilize the bus for transportation.

For the Good of the Department

- ❖ The department incident calls started out right where they ended last year. So far as of this meeting, there have been 327 calls for service. Chief DeMello thanks everyone for their continuing support.

Closing & Adjournment

Without any further business to conduct, this meeting was adjourned at 8:13 PM.

Respectfully submitted,

Lou Mascola

Lou Mascola

Clerk for the Board of Engineers

Bristol Fire Department

Bristol, Rhode Island 02809