

TOWN COUNCIL MEETING- WEDNESDAY, JANUARY 18, 2023

The council met on Wednesday, January 18, 2023, and called to order at 6:33 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
Vice-Chairwoman, Mary Parella,
Councilman, Antonio "Tony" Teixeira
Councilman, Timothy Sweeney
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
Town Sergeant, Archie Martins

Absent: Town Solicitor, Michael Ursillo, Esq.

6:30PM - Public Service Appointments

1. North & East Burial Grounds Commission (1 auxiliary term to expire December 2028)

a. Joshua Jacob Cabral, 192 Wood Street, interest/appointment

The Council heard from Mr. Joshua Cabral who expressed his interest in becoming a member of the North & East Burial Grounds Commission. Discussions ensued between members of the Council and Mr. Cabral pertaining to Mr. Cabral's qualifications and experiences. Mr. Cabral also stated why he would consider himself to be a good fit for the position.

Teixeira/ Parella/- Voted unanimously to appoint Joshua Cabral to the North & East Burial Grounds Commission as the auxiliary member with a term set to expire in December 2028.

Council Meeting Recess from 6:41 PM until 7:00 PM.

7:00PM - REGULAR ORDER OF COUNCIL BUSINESS

Citation

Kickemuit Girls Soccer Team

Chairman Calouro presented the following citation:

"In recognition of their achievement as Eastern Division State Champions, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, on behalf of all the citizens of the Town extend sincerest best wishes upon the completion of an extremely successful season and offer the collective congratulations, praise, and admiration of a Town greatly honored by your accomplishment."

In witness whereof, we have hereunto set our hands and affixed the Seal of the Town of Bristol, this

18th Day of January 2023.

Members of the Kickemuit Girls Soccer team addressed the council and expressed their gratitude for the recognition and outlined the great efforts, sportsmanship, and dedication made in achieving the state championships.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira- Voted unanimously to approve the Consent Agenda as prepared and presented.

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting - December 21, 2022

A2. Executive Session Meeting- December 21, 2022 (sealed council only)

Sweeney/Teixeira-Voted unanimously to accept and approve the council meeting minutes and executive session minutes of December 21, 2022, as presented.

B. Public Hearings

C. Ordinances

C1. Ordinance #2022-18 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class D Liquor Licenses from 7-6) **(2nd reading)**

Teixeira/Parella-Voted unanimously to consider this action to constitute the Second Reading for

the adoption of Ordinance #2022-18. Advertise in the local newspaper

- C2.** Ordinance #2023-01 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class BV Liquor Licenses from 33-32) **(1st reading)**

Teixeira/Sweeney-Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-01. Advertise in local newspaper.

- C3.** Ordinance #2023-02 - Chapter 16, Article V Stopping, Standing and Parking, Section 16-152 -Curb loading Zones (Thames Street) **(1st reading)**

Teixeira/Sweeney-Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-02. Advertise in local newspaper.

- C4.** Ordinance ~~#2022~~ 2023-03 - Chapter 16, Article V Stopping Standing and Parking: Section 16-143, Parking Prohibited at all times (amend parking on Congregational Street) **(1st reading)**

Sweeney/Teixeira-Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-03. Advertise in local newspaper.

Prior to the vote taken, Clerk Cordeiro noted a correction to the proposed ordinance number from 2022-03 to 2023-03. Correction made.

D. Licensing Board - New Petitions

E. Licensing Board - Renewals

- E1.** Kenneth Souza, Allsport Collectibles, 576 Metacom Avenue (Unit 18) re Holiday Sales License Renewal

Teixeira/Parella-Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

F. Petitions - Other

F1. Amy Komeiga, 81 Oliver Street, re removal of Accessible Parking Space at 50 Monroe Avenue **(2nd reading)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

Teixeira/Parella- Voted unanimously to consider this action to be the second reading for the adoption of this request for an accessible parking space. Inform the Public Works Department.

G. Appointments

G1. Tree Warden (term to expire January 2024)

a. Steve Saracino, 219A Queens River Road, interest/reappointment

b. George Voutes, 17 Shore Road, interest/appointment

c. recommendation for appointment - Town Administrator

Sweeney/Parella- Voted unanimously to re Steve Saracino to the Tree Warden with a term set to expire in January 2024.

G2. Assistant Harbormaster (term(s) to Expire January 2024)

a. recommendation -Harbor Master

b. Paul Labonte, 22 Casey Drive, interest/appointment with recommendation from Harbor Master

Sweeney/Ley-Voted unanimously to appoint the slate of nominees, subject to the conditions as stated in the Harbor Masters Recommendation, with the term to expire in January 2024; and to instruct the Clerk to set an interview to be held at the next council meeting or at the convenience of the parties and to continue this matter until such date has been determined.

G3. Auxiliary Harbormaster (term (s) to expire January 2024)

a. recommendation - Harbormaster

Teixeira/Sweeney-Voted unanimously to appoint the slate of nominees, subject to the conditions as stated in the Harbor Masters Recommendation, with the term(s) to expire in January 2024

G4. CRMC Representative (term to expire January 2024)

- a. John Troiano III, 707 Hope Street, interest/reappointment
- b. George Voutes, 17 Shore Road, interest/appointment
- c. Kevin W. Manuel, 19 Peckham Place, interest/appointment

Teixeira/Parella-Voted unanimously to reappoint John Troiano to fill the term to expire in January 2024

Councilman Teixeira motioned to set up interviews with the interested parties. Motion was withdrawn.

G5. Special Constables, Private Investigators, Matrons & Retiree Officers (term(s) to expire January 2024)

- a. recommendation for appointment - Chief of Police

Teixeira/Sweeney-Voted unanimously to appoint the slate of nominees with the term to expire in January 2024; as recommended and to remove Janet Phillips from the list.

G6. Special Constables - Fire Police (term(s) to expire January 2024)

- a. recommendation 2023 appointments with 1 additional member-Fire Chief

Teixeira/Parella -Voted unanimously to appoint the slate of nominees, as recommended, with the term to expire in January 202

G7. Bristol Housing Authority (tenant position) (1 term to expire January 2028)

- a. Pasquale D'Alessio, 114 Hope Street Apt F9, interest/reappointment
- b. M. Candace Pansa, Executive Director, Bristol Housing Authority recommendation of Pasquale D'Alessio for reappointment
- c. Cathy A. Keighley, 1014 Hope Street Apt 19, interest/appointment

Sweeney/Teixeira-Voted unanimously to reappoint Pasquale D'Alessio to fill the term to expire January 2028

G8. Board of Tenant's Affairs (2 terms to expire January 2025)

- a. Donald F. Luminello Sr, 1014 Hope Street Apt G4, interest/reappointment
- b. Carol Pouliot, 1014 Hope Street Apt GA1, resignation
- c. Paula J. Ferreira, 1014 Hope Street AptX3, interest/appointment
- d. Kevin W. Manuel, 19 Peckham Place, interest/appointment

Sweeney/Teixeira- Voted unanimously to accept Carol Pouliot's resignation and to instruct the Clerk to send a letter of thanks for service.

Sweeney/Teixeira-Voted unanimously to reappoint Donald F. Luminello with a term to expire January 2025, and to instruct the Clerk to set a special meeting for interviews to be held at the convenience of the parties and to contact Cathy Keighley for consideration of interviewing for the open position.

Prior to the vote taken, Clerk Cordeiro noted that the position for the board of tenant's affairs required that the applicant be a tenant of the Benjamin Church manor, therefore eliminating Kevin Manuel as a potential candidate.

Councilman Teixeira recommended reaching out to Cathy Keighley, who applied for the tenant position on the Bristol Housing Authority, to ask if she would consider being interviewed for a position with the board of tenant's affairs.

G9. Bristol Prevention Coalition (term (s) to expire January 2025)

- a. Barbara Palumbo, Coordinator re proposed list of members for 2023-2025

Parella/Teixeira- Voted unanimously to appoint the interested parties based on the recommendation of the Chair

G10. Joint Finance Committee (terms to expire January 2025)

Sweeney/Teixeira- Voted unanimously to affirm the appointment of the Town Administrator and Council Chairman Calouro and to appoint Councilwoman Parella, Councilman Teixeira, Councilman Sweeney, and Councilman Ley to also serve on the Joint Finance Committee for the term to expire in January 2025

G11. Police Pension Board of Trustees (1 term to expire April 2025 currently vacant)

a. Kevin W. Manuel, 19 Peckham Place, interest/appointment

Sweeney/Ley- Voted unanimously to instruct the Clerk to set a special meeting for interviews to be held at the convenience of the parties and to continue this matter until that special meeting at a date to be determined.

H. Old Business

H1. Town Administrator Contente re Bristol Historical Flags annual update by Varnum Armory Museum

Sweeney/Ley- Voted unanimously to receive and place this matter on file.

Prior to the vote taken, Town Administrator Contente provided an update of the following flag status overview:

- Nathaniel Byfield flag - fully conserved, mounted, and on display
- "Babbitt Post 15" Civil War veteran flag - conserved, mounted and on display
- "Babbitt Post 15" Civil War veteran flag - conserved, mounted, in storage
- US Naval ensign from WW1 period - cleaned, no conservation needed, in storage
- 33-star Civil War period flag - awaiting conservation, in storage, conservation funding has been secured
- 6-8. Late 19th century US flags - In very poor condition, market value makes it not worth conserving them, all in storage

I. Other New Business Requiring Town Council Action

- 11.** David Scarpino, Chairman, Bristol Christmas Festival, re-appreciation of town support for the Grand Illumination and Christmas Festival events

Sweeney/Ley- Voted unanimously to receive and place this matter on file.

Prior to the vote taken, Dave Scarpino Chairman of the Bristol Christmas Festival addressed the Council. Mr. Scarpino thanked the council, town administrator, police department, fire department, department of public works, the harbormaster, and the school department for all of their support in hosting a successful event.

- 12.** Council Clerk Cordeiro Re: (Draft) Budget Workshop Schedule for Fiscal Year 2023-2024

Teixeira/Ley- Voted unanimously to approve the budget schedule with the amendment to change the March 23, 2023, date to March 27, 2023

Prior to the vote taken, discussions ensued regarding a date conflict with the Joint Finance Committee (JFC). It was recommended that to accommodate both the budget workshops and the JFC schedule, the meeting proposed to be held on Thursday, March 23, 2023, be moved to Monday, March 27, 2023. The council agreed by consensus.

- 13.** Director Williamson re request for Executive Session Pursuant to RIGL § 42-46-5(a)(5)- Sale of Real Property formerly known as the Oliver School-151 State Street **(continued from December 21, 2022)**

It is hereby noted for the record that discussion and action concerning this agenda item took place at the conclusion of the public agenda as found below.

Sweeney/Ley - Voted unanimously to convene in Executive Session pursuant to RIGL § 42-46-5(a)(5)- Sale of Real Property formerly known as the Oliver School-151 State Street at 7:44 PM.

Sweeney/Parella - Voted unanimously to resume the open session and seal the minutes of the Executive Session at 8:43 pm.

Chairman Calouro announced that a motion was made and voted on in Executive Session.

- I4.** Town Administrator Contente re request for Executive Session Pursuant to RIGL § 42-46-5(a)(1) personnel- Diane Williamson
It is hereby noted for the record that discussion and action concerning this agenda item took place at the conclusion of the public agenda as found below.

Sweeney/Ley - Voted unanimously to convene in Executive Session pursuant to RIGL § 42-46-5(a)(1) personnel- Diane Williamson at 7:44PM.

Sweeney/Parella - Voted unanimously to resume open session and seal the minutes of the Executive Session at 8:43 pm.

Prior to the vote taken, Clerk Cordeiro announced for the record that the person affected was notified in advance in writing.

- I5.** Councilman Sweeney re Resolution to modify Historic District Membership Composition (to appoint a second auxiliary member)

Sweeney/Ley- Voted unanimously to adopt this resolution, and to authorize the Clerk to send the same to Representative Susan Donovan and Senator Walter Felag.

Prior to the vote taken, discussions ensued regarding the need to add an additional auxiliary member to satisfy voids of members that would lead to a lack of a quorum. It was noted that an increase in membership would alleviate the inconvenience and setbacks of the housing projects.

J. Bills & Expenditures

- J1.** RFP# 997 - Reynolds School Renovations

Teixeira/Parella- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Westway Construction Inc., in the amount of \$3,480,000.00
- Martone Service Company, Inc., in the amount of \$4,388,535.00
- Maron Construction, Co., Inc., in the amount of \$3,347,000.00

Town Administrator Contente explained that due to the recent 25% increase trend in construction and supply cost, the project estimates came in at about \$1.9 million over budget. He explained that he was looking to scale back the original project and do his best to stay on track.

Councilman Teixeira asked the Administrator to take the reputation of the bid holders into consideration when determining an award.

J2. RFP# 998 - Stage and Sound - Bristol 4th of July Concert Series 2023

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and the Fourth of July Committee to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Treehouse Productions Management, Inc. in the amount of \$78,980
- Audio Solutions in the amount of \$41,400

J3. Treasurer Hassell re Transfer request from Tourism/Promotion to Christmas Festival

Teixeira/Sweeney - Voted unanimously to approve these budget transfers as proposed.

Prior to the vote taken, Treasurer Hassell explained that the transfer request was to satisfy the costs of additional police and dire detail related to the European Christmas Festival event that took place on December 10, 2022.

It was noted that this matter should be addressed at the next budget workshop. Town Administrator noted that the consideration for budget resources would also be dependent on the event debriefing.

K. Special Reports

L. Town Solicitor

Citizens Public Forum

Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Commissioners of the Cemeteries Minutes, February 9, 2022

(CA) AA2. Commissioners of the Cemeteries Minutes, April 13, 2022

(CA) AA3. Commissioners of the Cemeteries Minutes, May 11, 2022

(CA) AA4. Commissioners of the Cemeteries Minutes, June 8, 2022

(CA) AA5. Commissioners of the Cemeteries Minutes, July 13, 2022

(CA) AA6. Commissioners of the Cemeteries Minutes, September 14, 2022

(CA) AA7. Commissioners of the Cemeteries Minutes, October 12, 2022

(CA) AA8. Historic District Commission Minutes, October 24, 2022

(CA) AA9. Historic District Commission Minutes, October 27, 2022

(CA) AA10. Historic District Commission Minutes, November 3, 2022

(CA) AA11. Historic District Commission Minutes, December 1, 2022

(CA) AA12. Rogers Free Library Board of Trustees Meeting Minutes,
November 17, 2022

(CA) AA13. Conservation Commission Minutes, November 21, 2022

(CA) AA14. Harbor Commission Meeting Minutes, December 5, 2022

(CA) AA15. Bristol Fire Department Board of Engineers Meeting Minutes,
January 3, 2023

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements & Additions -
January 11, 2023

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) CC1. Town Treasurer Hassell- re Revenue and Expenditure Statement – January 10, 2023

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) FF1. Town of Exeter Resolution No 2023-02 - A Resolution Urging Rejection of Changes to the Rhode Island Enabling Act as Proposed by the Rhode Island House of Representatives Land Use Commission Dated November 10, 2022

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. Bid Tabulation - Bid# 996 - Land Evidence/Records Management System

(CA) GG2. Town Clerk Cordeiro - re Thank you letter to David Swanson for serving on the Rogers Free Library Board of Trustees

(CA) GG3. Bristol Christmas Festival Committee Bylaws - (Final Version)

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

(CA) HH1. CRMC Public Notice for Proposed Rule-Making and Public Hearing

(CA) HH2. Historic District Commission Meeting, January 5, 2023

(CA) HH3. Board of Tax Assessment Review Meeting, January 9, 2023

(CA) HH4. Commissioner of Cemeteries North & East Burial Grounds Meeting January 11, 2023

- (CA) HH5. Harbor Commission Agenda Meeting January 9, 2023
- (CA) HH6. Planning Board Meeting, January 12, 2023
- (CA) HH7. Conservation Commission Meeting, January 17, 2023
- (CA) HH8. Bristol Housing Authority Meeting, January 12, 2023
- (CA) HH9. January 2023 Meeting Calendar
- (CA) HH10. Bristol County Water Authority Notice of Public Hearing, January 26, 2023
- (CA) HH11. Conservation Commission Meeting, January 17, 2023
- (CA) HH12. Bristol County Water Authority Personnel/Compensation Committee Meeting, January 18, 2023

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) II1. Joao Costa, 14 Foxhill Avenue, claim for damages to vehicle
- (CA) II2. Paul Lawrence, 15 Bay Street, claim for damages to boat

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

- (CA) JJ1. Late item E1 - Junk and Secondhand License - Grasmere, 6 Franklin Street

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

There being no further business, upon a motion by Councilman Sweeney, seconded by Vice Chairwoman Parella, and voted unanimously, the Chairman declared this meeting to be adjourned at 8:44 pm.

Melissa Cordeiro, Town Clerk