

**MINUTES OF A MEETING OF THE
TOWN OF BRISTOL HOUSING AUTHORITY**

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on April 11, 2024. The Vice-Chair called the meeting to order at 10:05 a.m. and upon roll call those answering Present were as follows:

PRESENT

Helen C. Barboza, Vice Chairman
Edward J. Correia, Commissioner

Donna St. Angelo, Commissioner
Candace Pansa, Executive Director
James Silva, Deputy Director

ABSENT

John E. Faria, Chairman

Pasquale D'Alessio, Commissioner

The Vice-Chair led in reciting the Pledge of Allegiance.

Commissioner St. Angelo noticed a correction to be made on page 2. Mrs. Pansa full name was not on the recorded minutes. The correction will be made to the minutes.

The Maintenance Supervisor reported that F-1 was just finished, two more units will be empty soon. He reported that the men have started to work on the grounds and would be planting five trees.

The Deputy Director then presented the investment report and snapshot of income and expenses for March 2024.

The Director reported that a letter was sent to one of our maintenance men who was called to do a work order and while in the unit the tenant passed out and hit his head. The employee called 911 and stayed with the tenant.

Mrs. Pansa reported that the Fourth of July committee asked to use the community room on the fourth as they usually do. The Housing Authority was in agreement, and they will be using the room.

The Director reported she had a meeting with RAB board to explain the changes coming to the HCV program and Public housing due to HUD implementation of HOTMA.

Steven Dallaire explained the estimates for the Key Fob Entrance Door job. These are estimates from the engineer of the project. When it goes out to bid it may be less. After some discussion Commissioner Correia made a motion to proceed and go out to bid Commissioner St. Angelo seconded the motion and upon voting all were in favor.

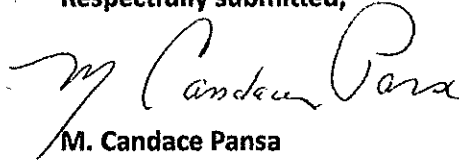
The Director presented the new 2024 income limits put out by HUD.

The next Board meeting will be held on Thursday, May 9, 2024.

The Vice-Chair introduces a motion to adjourn.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:55 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Candace Pansa". The signature is written in a cursive style with a large initial "M" and a long, sweeping underline.

M. Candace Pansa
Executive Director