

BID/RFP ADVERTISING AUTHORIZATION FORM

BID/RFP No. 104 Town-wide HVAC Repair + Maintenance

Advertising requested by: Lauren Souza - TA'S office

Signature: Lauren Souza

Source of Funding:

Approved by Town Council (Date) _____
Regular Budget (Line Item Number) Bldg Repairs + Maintenance
Special Appropriation _____
Grant (Source) _____
Other _____

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

Steven Contente
Steven Contente, Town Administrator
4-11-24
Date

Sara Hassell
Sara Hassell, Town Treasurer
4/11/24
Date

Brief Narrative of Project:

Town-wide Heating, Ventilation, Air Conditioning
Repair + Maintenance

Pre-Bid Meeting date, time, location (if applicable) May 1, 2024 - 9 AM
Town Hall Conference Room + location walkthroughs

Is the pre-bid meeting mandatory (if applicable) Strongly recommended

Question submission deadline date and contact information (if applicable) May 3, 2024
mattcalderiso@yahoo.com

LEGAL NOTICE

TOWN OF BRISTOL INVITATION TO BID BID NO. 1044

Sealed Bids will be received until 12 noon on May 8, 2024, for the following:

TOWN-WIDE HEATING, VENTILATION, AIR CONDITIONING (HVAC) BID #1044

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON May 8, 2024 FOR THE TOWN COUNCIL MEETING OF May 8, 2024.

The Town of Bristol is requesting sealed bids for **"Town-Wide HVAC Repairs and Maintenance"** Bid #1044 in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, **"Town-Wide HVAC Repairs and Maintenance" Bid #1044** and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on May 8, 2024.

A pre-bid conference advising bidders of bid conditions and location walkthroughs will be held on Wednesday, May 1, 2024, at 9 AM at the Bristol Town Hall, 10 Court Street, Bristol, Rhode Island 02809.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

April 18 & 25, 2024