

**Bristol Fire Department
Board of Engineers Meeting
March 3, 2025**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

Once a quorum was established, the meeting was called to order by Chief Michael DeMello at 1904 hours.

Attendance

- ☐ Chief of the Department Michael DeMello
- ☐ Deputy Chief of Admin., Safety & Training Stephen Knapman,
- ☐ Deputy Chief of Operations Dennis Cabral
- ☒ ~~Assistant Chief John Perry,~~
- ☐ Assistant Chief Luis Medeiros
- ☐ Assistant Chief Adam Medeiros
- ☐ EMS Captain Brad Palmer,
- ☐ Board Clerk Lou Mascola recorded the minutes.
- ☐ Captain Zach Rivers of the Dreadnaught Company

Agenda & Previous Meeting Approval

A motion made by EMS Captain Brad Palmer and seconded by Deputy Chief Dennis Cabral to approve the minutes of the February 3, 2025 meeting. A motion made by Deputy Chief Stephen Knapman, and seconded by Deputy Chief Cabral to approve the agenda for March 3, 2025. Both motions were unanimously approved by the board.

Next scheduled meeting is Monday, March 31, 2025 @ 7:00 PM. or at the call of the Chief of the Department

Meeting Agenda

Correspondence

- ☐ Silver Creek Nursing home is sponsoring a lunch at headquarters from 1200 - 1400 hours on March 6th , this is a thanks from them for the recent fire incident at their facility.
- ☐ Notification was received from the Firemen's Memorial Committee that it's time for the annual ad for their book.

Deputy Chief Stephen Knapman - Administration, Safety & Training

- ☐ Upcoming CPR Classes will be held on Thursday March 13th @ 1700 hours , and on Saturday March 29th @ 1000 hours.
- ☐ A 1041 Instructor Course will begin this spring.
- ☐ A department run Pump Course will begin in late April/ early May. All practicals will be held in Bristol.
- ☐ Still working on setting up the EVOC Training Course.
- ☐ Announced that there is a Zoll Training Class that can be taken on line.
- ☐ Anyone involved with the ICS 1278, please send your certifications to Mike Hummel at the FD Office.
- ☐ To the Chiefs on the board, if you are responding to a call without apparatus, ask the dispatcher for an incident number. The department wishes to track the public service calls as well.
- ☐ If the weather permits, the new pads for the burn trailer will be poured next week. (March 10-14.)

Deputy Chief Dennis Cabral - Operations

- ☐ Requested traffic cones for Engine 2, their previous ones were destroyed at a recent incident.
- ☐ The driver's seat on Engine 2 is sticking, and there appears to be an issue with the seat sensor.

Assistant Chief Luis Medeiros - Defiance Station

- ☐ Reported that the side door at the Defiance Station needs attention.
- ☐ Engine 5 is missing some tools from the Coggeshall Avenue fire.
- ☐ Reported a coolant leak on Engine 3.

Assistant Chief Adam Medeiros - Hydraulion Station

- ☐ If anyone is available on March 14th, Engine 4 will be prepped for their appearance in the Newport St. Patrick's Day Parade on the 15th.
- ☐ There is an anti- freeze leak on Engine 1, Chief DeMello stated that it could be related to the AC compressor.

Captain Brad Palmer - Division of EMS

- ☐ Rescue No. 2 is out of service this week for preventative maintenance.
- ☐ There will be general EMS Training on March 22nd. Company captains and members of the board are invited to attend.
- ☐ The EMS Duty Schedule is 98.7% filled. There are currently 105 active members with 76% medically licensed. The percentage should rise by about 10% shortly, bringing it to 86%.

Captain Zach Rivers - Dreadnaught Station

- ☐ The overhead door in Engine 4's bay is scheduled to be looked at on March 15th, Ladder 1's Bay on the 20th.
- ☐ Announced a tentative date for The Annual Dreadfest is slated for May 31st.
- ☐ The Surf & Turf is scheduled for November 8th.
- ☐ The Dreadnaught Station will be hosting the following training: Elevator Training March 12th, Marine Training on April 12th, and Extraction Training on May 10th. These mentioned trainings are open to all members.

Chief of the Department - Michael DeMello

- ☐ Chief DeMello discussed with the board a long term concept in erecting a training tower at headquarters.
- ☐ Discussed returning the station cleaning supplies back to the department from the individual companies. Requests would be submitted to Captain Rick Giannini. There will be some review of the requests to keep everything in line.
- ☐ Discussion took place on company officers and members of the board regarding requirements in the future.
- ☐ The Town Council approved the request to procure an additional rescue vehicle. This is a replacement request due to it will take (2) years once the vehicle has been ordered. Arrival of the vehicle is approximately July 1, 2027.
- ☐ Chief DeMello stated that the department would be looking to procure a replacement for Ladder 1, which once ordered would take (2) years for delivery. Thinking about a 2029 timeframe.
- ☐ Announced that the Department Muster would take place on June 22nd, at Independence Park. There will be a muster committee meeting held on March 26th.

- ☐ Announced that at the Recognition & Promotion Night, Rick Gianni was promoted to Captain from his Lieutenants position.
- ☐ The year to date breakdown was distributed to the board.

Old Business

- ☐ The Annual Promotion & Recognition Night was held on February 27th. All of the Board & Company Officers were recognized for their advancements within the department.

New Business

- ☐ Initial discussion took place for the annual 4th of July Celebration. There is a concert venue change. This year the concerts are being relocated to the grounds at RWU from Independence Park
- ☐ There will not be a concert on July 3rd.
- ☐ There will be added discussion as additional information is forwarded to the department.

Company Meeting Calendar for March 2025

March 3	Board of Engineers Meeting
March 5	Company Meetings
March 11	Engine 4 & EMS Meetings
March 13	Fire Police Meeting
March 19	Ladies Auxiliary Meeting
March 20	Firemen's Memorial Comm. Meeting
March 26	Muster Committee Meeting

Company & Department Events & Training for March 2025

March 6	Boating Safety Course
March 8	Boating Safety Course
March 12	Elevator Training
March 15	Engine 4 Newport St. Patrick's Day Parade
March 22	EMS Training

Ongoing training	Firefighter I Class	March - April
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For the Good of The Department

- ☐ For the first two months of the year, the responses and tactics have been extremely good, and don't go unnoticed. The department has set the bar, so let's keep up the good work and retain it.

Total Calls for Service Year to Date : 741

Adjournment

Without further business to conduct, the meeting was adjourned at 2000 hours.

Respectfully submitted,

Lou Mascola

Lou Mascola

Clerk of the Board of Fire Engineers

Bristol Fire Department

Bristol, Rhode Island 02809