



**Bristol Fire Department  
Board of Engineers Meeting  
April 3, 2023**

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 APR -4 PM 1:37

**Call to order, Quorum Established, Attendance, Minutes & Agenda Approval,  
Next Regular Business Meeting.**

The meeting was called to order by **Chief Michael DeMello** at 7:00 PM, a quorum was established. In attendance were **Deputy Chief of Safety Training and Administration Jim Vieira, Deputy Chief of Operations John P. Perry, Assistant Chief Nelson Luis, Assistant Chief Dennis Cabral, Assistant Chief Adam Medeiros, EMS Captain Sam Turner, Board Clerk Lou Mascola** recorded the minutes.

A motion and second to approve the minutes of the February 27, 2023 meeting, and the meeting agenda for this meeting, April 3 , 2023 were both unanimously approved by the board.

**Next scheduled meeting is Monday May 1 , 2023, @ 7:00 PM**

**Correspondence, Training & Safety Reports, Apparatus Reports, Station Requests and Issues, Board Reports, Chief DeMello's Report, Old Business, New Business, For the Good of the Department, Calendar Updates, and Closing / Adjournment.**

**Meeting Agenda**

**Correspondence**

- A letter of thanks was received from a family at the North Farm Complex regarding a medical issue with their 8 year child on February 23rd.
- A card of thanks and a donation from the family of the late former Chief of the Department Dave Sylvaria.
- A card of thanks from the family of the late Louise Francis.
- A letter was received from the Firemen's Memorial Committee regarding the page sponsorship for this year's book.
- An invitation from the Veteran's Council inviting the department to participate in the Memorial Day Parade & Exercises on May 29th. Engine 3 & Brush 1 will participate, and meet at the North Burial Ground at 9:00 AM. The Parade will continue to the Burnside Building for a short speaking program.

### **Deputy Chief of Operations John Perry**

- Inquired if there was any update on uniform items. Chief DeMello advised that they are on order.
- Advised Chief DeMello that there is one person from the Dreadnaught Station that is interested in taking the Marine Classes when they become available.

### **Assistant Chief Nelson Luis from the Defiance Station**

- Reported an odor of engine coolant emitting from Engine 3. Chief DeMello advised not to overfill it, and monitor the levels.
- Requested a dumpster for the station clean up on April 22nd.

### **Assistant Chief Dennis Cabral from the Ever Ready Station**

- Reported that the steering column on Engine 2 is at a 45 degree angle. It doesn't appear to be able to adjust the angle.
- Requested some nylon spacers to be placed below the ladder. It is difficult to remove the high rise pack. Spacers giving the ladder about one inch in height should resolve the problem.
- Requested (1) pager for a member of the Ever Ready Station.
- Discussed the possibility of having relay pumping training with Warren's Tanker (Engine 6 ) sometime this summer. Having the training at RWU was discussed as a possibility.

### **Assistant Chief Adam Medeiros form the Hydraulion Station**

- Requested some A & D cell batteries.
- Reported that the "auto - eject on Engine 4 is not operating, and also has the gas meter been returned?

### **Deputy Chief Jim Vieira of Safety , Training & Administration**

- Announced that the Aerial Class will begin on April 20th, and there are some openings still available.
- The written exam for the Firefighter I Class will take place on April 27th.

- There will be a Rescue Task Force Active Threat Class held on May 9th @ 6:30 PM.
- EVOC Training will be held on May 20th & 21st. Time and location will be announced in the future.
- Expressed an interest in participating in a Class A burn at the Union Fire District in South County.

### **Captain Sam Turner of the Division of EMS**

- Reported that the Rescue vehicles are okay with no major issues.
- Discussed with Chief DeMello the overhead doors situation in the Rescue Vehicle Bays. Chief DeMello advised the board that he is looking into different options with the type of doors going forward.

### **Chief of the Department Michael DeMello**

- Distributed a flier for the 1st Battle of the Badges Softball Game between the Fire & Police Departments to be held on May 18th, at The Town Beach Softball Field. The game will begin at 6:00 PM. a \$5.00 donation is asked, and all of the proceeds will go to Bristol Youth Sports. There will be food, music, face painting, and the Police Dept's K9 Brody at the event.
- EMA is conducting a Marine Drill at Ft. Adams on June 14th (drill date), and June 15th (tabletop discussion). Marine 7 will participate in this drill. The topic of the drill will be an active shooter situation on a vessel.
- The next Officer's Training will be held on May 1st in the Training Room. The topic of this training will be "construction differences.

### **Old Business**

- The Board is continuing the review of the department's SOG's.
- The 4th of July Celebrations details are still in progress, Chief DeMello stated that again this year, there will not be a concert on July 3rd.
- The Rhode Island Association of Fire Chiefs April Meeting will be held at the Hydes Station on April 27th, with a Clam Boil to follow. Chief DeMello is asking



for assistance with the serving, and cleaning up. He also asked if the pans belonging to Engine 4 can be made available.

### **New Business**

- The Board approved to procure a page of the Annual Firemen's Memorial Committee's Sponsor Book. The board takes out a \$100.00 page. A motion and second was unanimously approved with a 6-0 vote.
- A motion was entertained and seconded to procure a memorial brick for the late former Chief Dave Sylvaria at the State's Fire Academy. This motion was unanimously approved by the board with a 6 0 vote.

### **For the Good of the Department**

- Year to date calls for the department stand at 1025 + .
- Chief DeMello thanks the members of the department for their continued support of responses. Keep up the outstanding job.

### **Calendar Meetings & Events for April 2023**

<b>April 2023</b>
<b>3 - Board Meeting</b>
<b>5 - Company Meetings</b>
<b>11 - Engine 4 Meeting</b>
<b>11 - EMS Meeting</b>
<b>13 - Fire Police Meeting</b>
<b>19 - Ladies Auxiliary Meeting</b>
<b>20 - Firemen's Memorial Comm. Meeting</b>
<b>27 - RIAFC Clam Boil @ Hydes</b>

## **Adjournment**

Without any further business to conduct at this meeting, the meeting was adjourned at 7:47 PM.

**Respectfully Submitted,**

***Lou Mascola***

**Lou Mascola**

**Clerk for the Board of Engineers**

**Bristol Fire Department**

**Bristol, Rhode Island 02809**