



LICENSE REQUEST: DOG KENNEL LICENSE

Expires: May 1st

Jun 28 2022 12:16:08
Receipt Number: 10054
FOR DEPOSIT ONLY
TOWN OF BRISTOL, RI
TOWN CLERK OFFICE

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

DOG KENNEL LICENSE

FOR: Club Canine
(NAME OF ESTABLISHMENT)

AT: 64 Ballou Blvd. Bristol, RI
(ADDRESS OF ESTABLISHMENT)

BY: Elena J. Botelho
(NAME OF APPLICANT)

2022 JUN 28 PM 12:48
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

- ☒ Kennel License Petition
- ☐ \$25 License Fee (payable after Council approves license)
- ☐ 4th Quarter Taxes must be paid prior to issuance of license

Please attend the Council
meeting on July 13, 2022
August 3, 2022

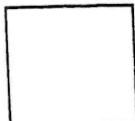
Petition must be returned by

Petition to applicant mailed:

*SIGNATURE: Elena J. Botelho
NAME: Elena J. Botelho
(PLEASE PRINT NAME OF APPLICANT)
ADDRESS: 35 Borden Ln
(ADDRESS OF APPLICANT)
TOWN: Warren
DATE OF BIRTH: _____
BUSINESS TELEPHONE #: 401-346-9925
HOME TELEPHONE #: 401-580-9600
EMAIL: ejb122881@yahoo.com

Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT
RECORDS.

TOWN COUNCIL

AUG - 3 2022

MEETING



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

Date: June 28, 2022

To: Honorable Town Council

From: Melissa Cordeiro
COUNCIL CLERK

Re: Elena Botelho, dba Club Canine, 46 Ballou Blvd,
request for Kennel License

After a review of our current license holders, it has come to the attention of this office that Club Canine has been operating, unintentionally, without a renewal of their license.

In an effort to assist businesses and ensure they are in compliance with town ordinances and regulations a correspondence letter was addressed to the business owner providing a summary of the action that the business must take to be in compliance.

Please be advised that Ms. Botelho immediately responded to the notification and submitted a petition to the council for the appropriate license, as found within.

Should you have any questions, please do not hesitate to contact my office.



Town Clerk's Office

Melissa Cordeiro, Town Clerk

June 23, 2022

Club Canine
Attn: Elena Botelho
64 Ballou Blvd.
Bristol, RI 02809

Hello Elena,

A letter was mailed out to you on June 2nd in regards to applying for a kennel license. In the event that the letter was not received or was misplaced, I am enclosing a copy of that petition and information for you to review.

In reviewing our records here we noticed that Club Canine does not possess a valid kennel license. Kennel licenses are obtained through the town, renewable each year on May 1st.

We would like to assist you by bringing your business in to compliance. Please complete and return the enclosed petition. You may drop it off in person to Town Hall during normal business hours (Monday – Friday 8am – 4pm), use the town hall drop box to the right of the front doors, or mail it back to my attention. Please do not hesitate to contact this office with any questions or concerns.

Respectfully,

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809

P: 401-253-7000, ext. 130 | E: mcordeiro@bristolri.gov

Enclosures:
Kennel Process & Petition
Town Code 6-82

Cc: Town Administrator Steve Contente
Code Compliance Officer Ray Falcoa
:mw



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolr.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 14, 2022

RE Elena J Botelho, dba Club Canine, 64 Ballou Blvd,
request for Dog Kennel License.

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on August 3, 2022.

Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment