

ROGERS FREE LIBRARY
BOARD OF TRUSTEES

MEETING MINUTES FOR
October 19, 2023

A meeting of the Trustees of Rogers Free Library was held on Thursday, October 19, 2023, at 6:30 PM. It was held in person at Rogers Free Library, 525 Hope Street Bristol, Rhode Island.

Present:

Al Wroblewski - Trustee | Chairperson
Nicholas Landekic - Trustee
Samantha Faria – Trustee
Marie Knapman -Trustee
Kasey Feijo - Trustee | Secretary
Eileen Dyer - Library Director

Absent:

N/A

Public:

Craig Evans

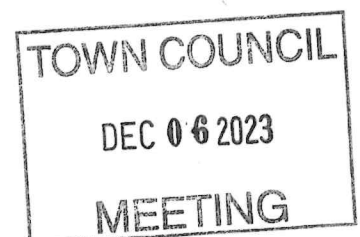
AGENDA ITEMS

1. CALL TO ORDER/ATTENDANCE/QUORUM
 - Al Wroblewski called the meeting to order at 6:30pm and noted there was a quorum.

2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETINGS
 - Minutes of Previous Meeting August 17, 2023 Meeting.
 - Marie Knapman made a motion to approve the minutes. Nicholas Landekic seconded the motion. Vote: all in favor.
 - Al Wroblewski noted that the September 21, 2023 meeting was canceled due to a lack of a quorum.

3. CHAIR REPORT
 - Al Wroblewski delivered his Chair Report.
 - Nicolas Landekic presented his research on Library Foundations.

4. LIBRARY DIRECTOR REPORT
 - Eileen Dyer delivered her Director Report.
 - Craig Evans shared his insights on the Learn365RI Grant and other project based learning initiatives.



5. FINANCIAL REPORT

- Eileen Dyer delivered the Financial Report prepared by Natalie San Martin.

6. OLD BUSINESS

- Meeting Room Policy
 - Eileen Dyer presented the changes to the Meeting Room Policy. Kasey Feijo motioned to approve the changes. Nicholas Landekic seconded the motion. Vote: all in favor.
- Collection Development Policy
 - Eileen Dyer presented the changes to the Collection Development Policy. Samantha Faria motioned to approve the changes. Marie Knapman seconded the motion. Vote: all in favor.
- Request for Reconsideration of Materials Policy
 - Eileen Dyer presented the changes to the Request for Reconsideration of Materials Policy. Samantha Faria motioned to approve the changes. Marie Knapman seconded the motion. Vote: all in favor.
- Request for Reconsideration of Materials Submission Form
 - Eileen Dyer presented the process changes for submitting a Reconsideration of Materials request. Marie Knapman motioned to approve the process. Nicholas Landekic seconded the motion. Vote: all in favor.
- Exhibit and Display Policy
 - Eileen Dyer presented the changes to the Exhibit and Display Policy. Small amendments were made by the group. Kasey Feijo motioned to approve the changes to the policy with the small amendments. Nicholas Landekic seconded the motion. Vote: all in favor.

7. NEW BUSINESS

- Authorization to Close Library
 - Saturday, November 11, 2023 Veterans Day
 - Eileen Dyer requested authorization to close the library in observance of Veterans Day on November 11, 2023. Marie Knapman motioned to approve this authorization. Kasey Feijo seconded the motion. Vote: all in favor.
 - Friday, December 1, 2023 Staff Training
 - Eileen Dyer requested authorization to close the library for Staff Training on December 1, 2023. Marie Knapman motioned to approve this authorization. Samantha Faria seconded the motion. Vote: all in favor.
- Strategic Planning Consulting Firm
 - Eileen Dyer discussed her search for a Strategic Planning Consulting Firm. The Board tabled further discussion until the next meeting.
- Guiding Principles

- Nicholas Landekic presented the Guiding Principles that were reviewed in the last meeting. Kasey Feijo motioned to adopt these guidelines. Marie Knapman seconded the motion. Vote: all in favor.
- Trustee Selection Process Guide
 - Al Wroblewski presented his changes to the Trustee Selection Process. The Board tabled further discussion until the next meeting.
- Reappointment Process
 - Al Wroblewski presented his ideas for changing the Reappointment Process procedure. The Board tabled further discussion until the next meeting.
- New Trustee Appointment
 - Marie Knapman present the Trustee Selection Committee's recommendations for new members to be presented to the Town Council.
 - The first recommendation was for Cara Cromwell. Marie Knapman motioned to approve this recommendation to be presented to the Town Council. Nicholas Landekic seconded the motion. Vote: all in favor.
 - The second recommendation was for Anne Marie Silvia. Nicholas Landekic motioned to approve this recommendation to be presented to the Town Council. Samantha Faria seconded the motion. Vote: all in favor.
 - The third recommendation was for Caroline Jacobus. Samantha Faria motioned to approve this recommendation to be presented to the Town Council. Kasey Feijo seconded the motion. Vote: all in favor.
- Re-Appointment of Al Wroblewski
 - Al Wroblewski excused himself from this discussion and vote.
 - Kasey Feijo presented Al Wroblewski's request for reappointment to the Board. Marie Knapman motioned to approve Al Wroblewski's reappointment recommendation to be presented to the Town Council. Nicholas Landekic seconded the motion. Vote: all in favor.

8. MEMBER PEROGATIVES

9. PUBLIC COMMENT

10. NEXT MEETING DATE: November 16, 2023

11. ADJOURN

- Nicholas Landekic moved to adjourn the meeting, seconded by Kasey Feijo. Vote: all in favor. Meeting adjourned at 9:37pm.