

**MINUTES OF THE BOARD MEETING
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Thursday, July 24, 2025
450 Child Street (Boardroom), Warren, RI**

Board Members Present:

Juan Mariscal, Chairman
Thomas Kraig, Vice-Chairman
John M. Jannitto, Board Member
Robert J. Martin, Board Member
William F. Gosselin, Board Member
Stephen Gross, Board Member
Richard E. Fournier, Board Member
David E. Fales, Board Member

Board Members Absent:

Christopher Stanley, Secretary/Treasurer

BCWA Staff Attending:

Stephen H. Coutu, Executive Director
Daniel Hughes, Finance Manager
Colin O'Hara, Engineering Project Manager
Lauren DeRuisseau, HR/Executive Assistant

Others Attending:

Legal Counsel Joseph Keough

1. Call to Order

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Chairman Mariscal at 5:01pm.

2. Public Input

There was no public input.

3. Presentation of FY2025 Audit – CBIZ

(Appendix A)

Presentation of the results of the FY2025 audit. The auditors provided a clean audit opinion on the financial statements.

The Board requested to receive a copy of the March 3rd communication letter referenced in the final governance letter.

The Board requested that the Finance Committee review the financial statements for acceptance prior to finalizing distribution to financial institutions.

4. Minutes

a. Board Meeting – 6/26/25

Vice-Chairman Kraig made the following motion seconded by Director Gross

MOTION: To approve.

Motion passed unanimously by aye vote.

5. Executive Director's Report

- Pawtucket Pipeline Project – I met with the East Providence DPW Director to discuss the project and proposed amendment. The Board previously discussed having the project manager come before the Board to present an update on the project as well as the amendment at either a Board or Special Board meeting. A date/time for the meeting will be arranged for early August.
- Treatment Plant Redevelopment – Submittals are due August 14th.
- Lead Service Replacement Program – Rural Water Association has been out in the community conducting inspections. Currently 10% of inspections are complete out of 360 locations.
- We expect to get a report in the coming weeks from Pare Corporation regarding the Fountain Avenue tank.
- Mike Crawford and I presented our High Service Expansion Project at a recent RIWWA/NEWWA event. The presentation is available on our website.
- We distributed construction notices to customers who would be affected on Child Street as well as Gooding Avenue and Naomi Drive. A press release was sent out to the local papers for online posting and newspaper.
- The Hope Street Pump Station is all closed out.
- The 2024 Water Main Renewal Project will be presented to the Board for additional funds at a future meeting.

Operations Report:

- We received a notification from DOH requesting additional sampling for corrosion control.

6. Financial Report

(Appendix B)

Finance Manager Dan Hughes provided a financial summary for June 2025.

7. Board Member Town Council Reports

There were no reports.

8. Board Vote on Task Order to Pare Corp. for Engineering Services Related to Design of New Operations Building

(Appendix C)

Executive Director Coutu provided additional background information. The task order presented at the last meeting is the next logical step to take if we are serious about building a new facility before we go off into a full design. This will confirm our space and size needs and give us budget costs for construction and design that we can budget for next year. I am

requesting the Board's approval to proceed with this pre-design services task order for \$109,250.00.

Director Martin made the following motion seconded by Director Gosselin

MOTION: To be accepted.

Chairman Marical proposed inviting the Properties Committee members to meetings when discussing tasks 6, 7, and 8 listed under the Scope of Work (Programming Spacing, Concept Architectural Plans, and Concept Site Plan) and present back to the Board when necessary.

Motion passed unanimously by aye vote.

9. Executive Session

Director Gross made the following motion seconded by Vice-Chairman Kraig

MOTION: To go into Executive Session Pursuant to RIGL 42-46-5 (a)(7) (Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2); Investment of Public Funds – Pawtucket Pipeline Project – Pursuant to RIGL 42-46-5(a)(7); Executive Session Minutes: Board Meeting – 6/26/25)
Motion passed unanimously by aye vote.

The Board entered Executive Session at 6:06pm.

The Board returned to open session at 6:39pm.

Director Martin made the following motion seconded by Director Gross

MOTION: To seal the Executive Session minutes.
Motion passed unanimously by aye vote.

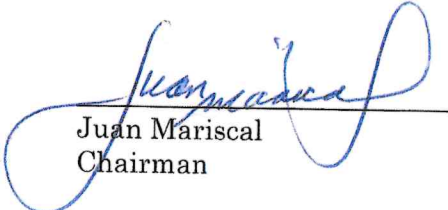
10. Next Scheduled Meeting – August 28, 2025

11. Adjournment

Director Gross moved the following motion seconded by Director Gosselin

MOTION: To adjourn.
Motion passed unanimously by aye vote.

The meeting was adjourned at 6:40pm.


Juan Mariscal
Chairman