

## **TOWN COUNCIL MEETING MINUES- WEDNESDAY, AUGUST 20, 2025**

The council met on Wednesday, August 20, 2025, and called to order at 6:45 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Town Solicitor, Michael Ursillo, Esq  
Town Sergeant, Archie Martins

### **Public Service Interviews and Appointments**

Bristol Prevention Coalition - Appointment to fill one unexpired term, set to expire January 2027

- a. Emily Marshall, 10 Roosevelt Drive - interest in appointment

The Council heard from Ms. Marshall who expressed her interest in becoming a member of the Bristol Prevention Coalition. Discussions ensued between members of the Council and Ms. Marshall, pertaining to Ms. Marshall's qualifications and experiences. Ms. Marshall also stated why she would consider herself to be a good fit for the position.

Teixeira/Parella- Voted unanimously to appoint Emily Marshall to the Bristol Prevention Coalition with a term set to expire in January 2027

### **(Add Item)**

Teixeira/Parella- Voted unanimously to add an item for discussion only, regarding two recent community events

The Council discussed the 12th Annual Harbor Fest was reported as well attended with strong volunteer participation. The Blessing of the Fleet was successful, attendees enjoyed food

such as potatoes, watermelon, and corn, and favorable weather contributed to a positive community gathering.

The Council also discussed the Community Night event that was also extremely well attended, drawing a record-breaking crowd that filled the Town Common. Many children participated in activities including turning on sirens, exploring drones, enjoying food, and interacting with the Police Department. The Police Chief highlighted that Captain Julie Vida spearheaded the event in partnership with local schools and businesses, resulting in an outstanding display of community spirit.

The Town Administrator and Council members commended both events as excellent examples of volunteerism, engagement, and Bristol's strong sense of community.

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira- Voted unanimously to approve the Consent Agenda as prepared and presented.

**A. Submission of Minutes of Previous Meeting(s)**

- A1.** Town Council Meeting Executive Session Minutes (sealed, council only) - June 18, 2025 (*continued from 7/23/2025*)
- A2.** Town Council Meeting Minutes - July 23, 2025
- A3.** Town Council Meeting Executive Session Minutes (sealed, council only) - July 23, 2025

Sweeney/Teixeira - Voted unanimously to approve the minutes of the Executive Session Minutes of June 18, 2025; Council Meeting minutes for July 23, 2025 and Executive Session Minutes for July 23, 2025 as prepared and presented.

**B. Public Hearings**

**C. Ordinances**

- C1.** Ordinance No. 2025-09 - Chapter 22 - Sewers and Sewage Disposal, **Article V** - (Building Sewers and Connections), **Sec. 22-109** (Operations and Maintenance); **Article VII-** (Industrial Pretreatment Program), **Section 22-235** (National categorical pretreatment standards); **Section 22-236** (Local Limits) **Article VIII-** (Industrial User Permit Fee Schedule), **Section 28-316** (Enumeration) **(1st reading)**

Teixeira/Parella- Voted unanimously to consider this action to constitute the first reading of Ordinance #2025-09.  
Advertise in the local newspaper

- C2.** Ord 2025-10 Chapter 16 Motor Vehicles and Traffic, Article V Stopping, Standing and Parking, Sec. 16-143 Parking prohibited at all times (amend parking on Thames Street) **(1st reading)**

Teixeira/Parella - Voted unanimously to consider this action to constitute the first reading of Ordinance #2025-10.  
Advertise in the local newspaper

- C3.** Director of Community Development Williamson re Application for Zoning Map Change of 214 Franklin LLC, for the southerly portion of 214 Franklin Street - R6 (Residential 6,000) zone to REHAB LDP (Urban Rehab Land Development Project Overlay Zone) **( 1st reading and call for public hearing September 10, 2025)**

Teixeria/Parella- Voted unanimously to consider this action to constitute the first reading of a request to the Zoning Map Change and set a public hearing for September 10, 2025.  
Advertise in the local newspaper.

**D. Licensing Board - New Petitions**

- D1.** Courtney Guertin - for Mollypalooza, 230 Wood Street request for One-Day Dancing and Entertainment License to be held at the Cup Defenders on Sunday, October 12, 2025, from 3PM - 8PM

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

Teixeira/Parella-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. This approval shall apply to both outdoor and indoor use, with indoor use permitted as an alternative in the event of inclement weather.

Prior to the vote being taken, Courtney Guertin addressed the Council and noted that this would be the 14th annual Mollypalooza event for Almost Home Rescue. She reported that last year's fundraiser was their largest to date, raising \$25,000, and explained that since the Council had previously asked about total funds raised, she compiled the information and reported a cumulative amount of \$92,830. Ms. Guertin expressed hope of reaching the \$100,000 milestone this year. She further noted that tickets are on sale online through [almosthomerescue.org](http://almosthomerescue.org), with a cap of 150 tickets, which always sell out. She shared that the fundraiser originally began as a backyard cookout in honor of her dog Molly. Ms. Guertin explained that the intent is to hold the event outdoors but requested consideration to move it indoors in the event of inclement weather.

- D2.** Carolyn Almonte, for Our Lady of Mount Carmel School, 127 State Street - Request for Bingo License - September 26, 2025, from 6:00 pm - 9:00 pm

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and

conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

- D3.** Kevin Amaral for Vigilant Brewing Co. , 44 Ballou Blvd, request a One Day Dancing & Entertainment License for Octoberfesta Event - September 20, 2025, 6:00 PM - 10:00 PM **(live band)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies; and shall include police detail as recommended.

- D4.** \* Donna M. Falcoa, Benjamin Church Tenants Association, 1014 Hope Street re request for a Bingo License on Fridays bi-monthly September 2025 through August 31, 2026, located in Benjamin Church Community Room

Teixeira/Parella- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Prior to the vote being taken, Council Clerk Cordeiro noted recommendations received "at meeting" from the Fire Department.

## **E. Licensing Board - Renewals**

**E1. 6-month review** of modification of Dancing & Entertainment License (outdoor patio) for William Mitchell, Bristol Elks Lodge #1860, 1 Constitution Street

a. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the three-month review.

Prior to the vote being taken, Barbara Kerns, representing the Bristol Elks Lodge, clarified that the prior request for the Dancing and Entertainment License had included their outdoor patio as part of the existing license. The Police Department further noted that there had been no reported issues with the establishment.

**E2. 6-month review** Dancing & Entertainment License for Christopher Kerr, Tragmar Ale Works, 87-1 Gooding Avenue

a. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the three-month review.

Prior to the vote being taken, Chris Kerr of Tragmar Ale Works addressed the Council, highlighting the success of the business and the strong support received from both the Town and the community. The Police Department also noted that there had been no reported issues with the establishment.

## **F. Petitions - Other**

**F1.** Lisa Heffernan, 1 Siegel Street, Apt. 1 - request for non-residential hardship parking sticker

a. recommendation- Town Administrator and Police Department

b. recommendation - Town Administrator and Director of Community Development

Sweeney/ Teixeira- Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on September 10, 2025.

Prior to the vote being taken, Council Clerk Cordeiro reported that the applicant, Lisa Heffernan, had submitted supplemental information, including a letter and photographs. Clerk Cordeiro further noted that Ms. Heffernan was unable to attend the meeting due to a work conflict and requested Council consideration of her petition. Chairman Calouro clarified that the petition before the Council sought to add Seigel Street to the residential no-parking zone. He explained that the recent extension of the zone had limited residents' ability to park on nearby streets, and Ms. Heffernan was requesting that her street be included in the zone to allow parking. The Council discussed the recent changes and considered the recommendation presented to include Seigel Street in the residential parking zone.

**F2.** Camron Rancourt, Rhode Races & Events Inc. in Partnership with the Bristol 4th of July Committee to hold a Half Marathon on Saturday, June 27, 2026 6:30AM-10:00AM at Independence Park

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Public Works

d. recommendation - Town Administrator and Director of Parks and Recreation

Sweeney/Parella- Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances

and payment of all fees, taxes, and levies

Prior to the vote being taken, petitioner Cameron Rancourt appeared before the Council to present details of the 11th Annual Half Marathon, held in partnership with the Fourth of July Committee. He expressed appreciation for the opportunity to appear before the Council in advance to assist with permitting needs. Councilman Sweeney noted that he had participated in this year's Half Marathon and commended the event for being well organized and well run.

#### **G. Appointments**

- G1.** Post Retirement Benefits Fund Board of Trustees - (2) three-year term expires August 2028

- a. Peter Hewett - 11 Wendy Drive - interest/reappointment

Teixeira/Parella- Voted unanimously to reappoint Peter Hewett to the Post Retirement Benefits Fund Board of Trustees with a term set to expire in August 2028

- G2.** Bristol Harbor Advisory Committee - Appointment of 2 Members to Three-Year Terms Expiring August 2028

- a. Bruce Palumbo, 6 Mallory Court - interest/reappointment

- b. Paul Hebert, 80 Duffield Road - interest/reappointment

Teixeira/Sweeney- Voted unanimously to reappoint Bruce Palumbo and Paul Hebert to the Bristol Harbor Advisory Committee with a term set to expire in August 2028

- G3.** Bristol 250th Commission - Appointment to fill one unexpired term set to expire November 2027

- a. Douglas O'Roak- 513 Wood Street, resignation



Teixeira/Sweeney- Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service.

At the conclusion of the board appointments, Chairman Calouro took a moment to express his deep gratitude and appreciation for all members of the community who volunteer their time to serve on one of the town's many boards and commissions. He acknowledged the invaluable contributions of these individuals, recognizing their commitment to the betterment of the community. Chairman Calouro emphasized the importance of their selfless efforts in helping to shape and enhance the town's governance. On behalf of himself and the members of the council he extended a heartfelt thank you to all those who dedicated their time and expertise to the collective well-being of the community.

#### **H. Old Business**

#### **I. Other New Business Requiring Town Council Action**

- 11.** (Town Treasurer Carulli) re Hague, Sahady, & Co.,  
P.C. – Presentation of FY 2024 Annual Financial  
Statements

Teixeira/Sweeney- Voted unanimously to accept these financial statements as presented.

Prior to the vote being taken, Town Treasurer Carulli introduced Dave Hanson of Clifton Larson Allen (CLA), who presented the Town of Bristol's Fiscal Year 2024 annual financial statements. The audit was conducted under generally accepted auditing standards (GAS) and resulted in an unmodified (clean) opinion, with no material misstatements identified. The auditors did, however, note a material weakness in internal controls related to the timeliness of financial statement closings, bank reconciliations, and the need for adjusting journal entries. No instances of non-compliance with laws, regulations, contracts, or grants were reported, and no management letter was issued.

Financial highlights included a general fund balance of \$12.4 million, reflecting a \$2.5 million increase from the prior year, with \$9.6 million available as unrestricted fund balance. Non-major governmental funds ended with \$10.5 million, up \$2.6 million, largely supported by a \$6.3 million bond issuance. General fund revenues exceeded expenditures by \$2.5 million. For

the Sewer Enterprise Fund, total operating revenues exceeded operating expenses by \$734,000. Non-operating activity and transfers totaled \$935,000, resulting in a net decrease in fund balance of \$201,000. The year-end net position of the Sewer Fund was \$23.0 million, of which \$22.6 million represented net investment in capital assets (capital assets minus related debt), and \$669,000 was classified as unrestricted fund balance for Enterprise Funds.

Budgetary performance showed revenues exceeding budget projections by \$2.27 million, primarily from property tax collections and investment earnings. Expenditures were under budget by \$603,000, with savings in public safety and capital outlay, offset by higher retiree payouts. Town Treasurer Carulli explained that \$1.2 million of this came from higher-than-expected property tax receipts, particularly the collection of delinquent and back taxes that had accumulated over prior years. He emphasized that Bristol maintains a strong tax base with relatively few late payments, but FY2024 saw an unusual increase in back-tax recoveries. These collections, combined with unspent capital appropriations (notably \$700,000 for vehicles ordered but not delivered until FY2025), were key drivers of the fund balance increase.

The transition to a new accounting system was discussed as a major improvement, resolving many of the challenges of the former system, which required extensive manual data entry. The new system provides auditors direct access to reports, expected to expedite future audits and reduce reconciliation delays. Council members sought clarification on the audit opinion, the meaning of no management letter, and budgeting for retirements. They also discussed the single audit review of ARPA funds and a resiliency bond, which included a corrected posting from FY23.

Council members praised the finance team for their strong management, highlighting Bristol's AA+ bond rating, robust reserves, and fiscal health in comparison to other municipalities. Concerns were raised about rising healthcare costs and long-term capital planning, but the Council was assured that the Town remains well-positioned, with manageable debt and responsible budgeting practices.

The Council expressed satisfaction with the clean audit, recognized the improvements made in financial reporting.

Council members took time to praise Town Treasurer Carulli, and the Finance Department for their work during a challenging year. Town Treasurer Carulli was specifically commended for his professionalism, clarity in explaining complex financial

matters, and steady leadership through major transitions, including the turnover of staff and the implementation of a new accounting system. The Administrator and department heads were also recognized for their responsible budgeting and careful spending practices, while the Council itself was acknowledged for supporting these efforts. Members noted that none of the positive results happened "by accident," emphasizing that the Town's AA+ bond rating, strong reserves, and clean audit were the product of teamwork, conservative fiscal management, and the dedication of both staff and elected officials.

A motion was then made and unanimously approved to accept the FY2024 annual financial statements as presented

- I2.** Adam McGovern, Chairperson of BWRSD - request for use of \$2,465.00 of Colt Funds for replacement of Colt School Sign

Teixeira/Sweeney- Voted unanimously to approve the request of the Colt Funds for replacement of the Colt School sign in the amount of \$2,465.

Prior to the vote being taken, Anna Riley, Superintendent of Schools, addressed the Council and explained that the request to use Colt Fund money for the purchase of a new sign was being brought after the fact due to a transition into the Facilities Director position. She noted that the School Department was not aware the sign had been ordered until shortly before the Fourth of July, when they were informed it would be installed in time for the holiday. Superintendent Riley acknowledged that such an expense would ordinarily have been brought to the Council in advance, but asked for Council consideration to approve use of the Colt Fund to cover the cost retroactively.

- I3.** Community Development Director Williamson regarding the Safe Streets for All Plan, in relation to future federal grant funding opportunities to enhance roadway and pedestrian safety.

Sweeney/Teixeira- Voted unanimously to continue to September 10, 2025 for consideration of adoption of resolution to adopt a safe streets for all plan.

Prior to the vote being taken, the Council discussed the "Safe Streets for All" Safety Action Plan, a federally funded

initiative supported by a grant through RIPTA and developed in partnership with the consulting team from Nelson Nygaard, who presented an overview to the Council. A plan fact sheet and SS4A Plan booklet were also presented to the Council and entered into the record.

The consultants, Allison Fletcher and Kelsey Tustin, explained that the plan is a federal requirement to access significant future safety funding and is designed to improve roadway and pedestrian safety in Bristol. Their analysis reviewed five years of crash data, identifying 2,936 crashes, with 54% occurring on state roads (Routes 114 and 136). While no fatalities were reported during the study period, there were serious injuries, many involving individuals under 30, including local students.

The planning process included community engagement, with about 300 residents participating in pop-up events and surveys, and input was also gathered from local stakeholders such as Roger Williams University.

The plan identifies 13 priority safety projects, determined through a multi-factor scoring system based on crash data, proximity to schools, equity considerations, and alignment with capital improvement planning. Additional recommendations include a sidewalk gap closure program and provisions for future projects through supplemental planning and grant applications.

It was noted that implementation of the plan will make Bristol eligible for future federal implementation grants, potentially worth millions of dollars (likely opening in spring). The plan will also be incorporated into the Town's Comprehensive Plan with annual reporting to track outcomes.

Council members expressed support for the plan's thoroughness, community engagement, and funding opportunities, while raising questions about project prioritization, flexibility, and integration with existing town planning. The consultants clarified their methodology and emphasized the importance of aligning with federal requirements.

The Council agreed to continue the discussion at the September 10<sup>th</sup> meeting to potentially endorse the plan through a resolution.

- I4.** Narragansett Electric and Verizon request to install inline P28-50 on the corner of Thames and Church Street

- a. recommendation (to deny)- Town Administrator and Director of Public Works

Teixera/Sweeney- Voted unanimously to deny the petition as presented with no prejudice.

Prior to the vote being taken, The Council considered a request from Narragansett Electric to install an inline P28-50 at the corner of Thames and Church Streets. The Department of Public Works recommended denial noting the Town's efforts to minimize overhead utility lines and preference for underground installations. Town Administrator Contente added that the request involved a private service line to the Yarn Mill. On the advice of Solicitor Ursillo, the Council voted to deny the request without prejudice, allowing Narragansett Electric the option to resubmit with a revised plan, such as an underground installation.

**15.** Public Notice from CRMC re - David & Valerie McCue, 4 Viking Drive, requires response by August 29, 2025

- a. recommendation - Bristol Harbor Commission

- b. recommendation- Bristol Harbor Master

Parella/Teixeira- Voted unanimously to receive and place this matter on file

Prior to the vote being taken, Councilman Teixeira expressed concern about the cumulative impact of approving additional CRMC dock applications, particularly on commercial fishermen and the harbor over time. He cautioned that while modifications are sometimes made to reduce impacts, the Council may eventually need to take a harder look at the long-term effects.

Vice Chairwoman Parella agreed it would be helpful for the Harbor Commission and Harbor Master to provide a general overview of sensitive areas in the harbor. She noted that some areas may be more impacted than others.

It was further noted that the Harbor Commission has already taken such concerns into account in prior petitions, such as working with applicants to relocate boat lifts to reduce neighborhood impacts and considering shellfish reseeding areas at Portside Drive. The Commission also factors in updated CRMC guidelines, such as requirements for narrower docks to minimize shading.

Vice Chairwoman Parella and Councilman Teixeira agreed that, while these issues are considered by the Harbor Commission and

Harbor Master, it would be useful for them to present a general discussion at a future meeting to outline how such decisions are made and to help the Council better understand potential long-term impacts on the harbor.

**I6.** Public Notice from CRMC re - Gregory & Renata Hayes, 458 Poppasquash Road, required response by August 16, 2025

a. recommendation - Bristol Harbor Commission

b. recommendation- Bristol Harbor Master

Sweeney/Teixeira- Voted unanimously to receive and place this matter on file

**I7.** Public Notice from CRMC re - Terry & Mary Steelman, 6 Portside Drive requires response by July 24, 2025 (continued from 7/23/2025)

a. recommendation- Bristol Harbor Commission

b. recommendation- Bristol Harbor Master

Sweeney/Teixeira- Voted unanimously to receive and place this matter on file

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

**J. Bills & Expenditures**

**K. Special Reports**

**L. Town Solicitor**

**M. Executive Sessions**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) AA1. Zoning Board of Review Meeting Minutes - June 2, 2025
- (CA) AA2. Rogers Free Library Board of Trustees Meeting Minutes - April 17, 2025
- (CA) AA3. Conservation Commission Meeting Minutes - May 6, 2025
- (CA) AA4. Bristol Housing Authority meeting minutes May 8, 2025 (amended)
- (CA) AA5. Bristol Housing Authority meeting minutes June 12, 2025

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

- (CA) BB1. Tax Assessor Leadem - re - Recommended Abatements & Additions for August 2025

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) CC1. Treasurer Carulli Year to Date Budget Report - August 2025

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

- (CA) EE1. Water Pollution Control Facility - Sewer Permits

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) GG1. Town Clerk Cordeiro - Condolences on behalf of the Town Council to the Family of Michael Smith
- (CA) GG2. Town Administrator Contente - Thomas Pariseault appointment to Post Retirement Benefits Fund Board of Trustees
- (CA) GG3. Town Clerk Cordeiro - Thank you letter to Jessica Almeida for serving on the Bristol 250th Commission
- (CA) GG4. Bid No. 1064 - Pedestrian Improvements, Gooding Avenue Correspondence
  - a. Town Administrator Contente - Bid No. 1064 award to D'Ambra Construction Co.
  - b. Town Administrator Contente - Bid No. 1064 notifying D'Ambra that the award was rescinded and request for revised bids for project
  - c. Town Administrator Contente - Bid No. 1064 award to True North Civil, LLC
- (CA) GG5. Town Clerk Cordeiro - CRMC regarding continuation of public comment period
- (CA) GG6. Executive Director Mushen, East Bay Food Pantry - Thank you for donation
- (CA) GG7. Notification to Abutters, Unity Park, 500 Wood Street - public comments due by August 21, 2025
- (CA) GG8. Town Administrator Contente re Bid No. 1044 Town Wide HVAC Repairs & Maintenance
- (CA) GG9. Marny Kindness and Lauren Enjeti, Art Night Bristol Warren - Thank you
- (CA) HH. **Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) HH1. Rogers Free Library Board of Trustees Meeting - July 17, 2025



- (CA) HH2. Bristol Fourth of July Committee Music & Entertainment Sub Committee - July 31, 2025
- (CA) HH3. Harbor Commission Meeting Agenda - August 4, 2025
- (CA) HH4. Public Hearing Notice Unity Park Major Land Development - August 7, 2025
- (CA) HH5. Bristol Fourth of July Committee Nomination Sub Committee Meeting - August 12, 2025
- (CA) HH6. Planning Board Meeting - August 7, 2025
- (CA) HH7. Planning Board Technical Review Committee Meeting - July 29, 2025
- (CA) HH8. Division of Statewide Planning State Planning Council - Transportation Advisory Committee Public Notice - August 12, 2025
- (CA) HH9. North and East Burial Grounds Commission Meeting - July 31, 2025
- (CA) HH10. BCWA Special Board of Directors Meeting - August 6, 2025
- (CA) HH11. Bristol Fourth of July Committee Wine Tasting Sub Committee - August 12, 2025
- (CA) HH12. Community Development Director Williamson re notification of upcoming Comprehensive Plan public engagement workshops
- (CA) HH13. Bristol Planning Board- Technical Review Committee Meeting- August 20, 2025 at 10:00 am
- (CA) HH14. Bristol Planning Board- Technical Review Committee Meeting- August 20, 2025 at 10:30 am
- (CA) HH15. Bristol Christmas Festival Committee - August 11, 2025
- (CA) HH16. Bristol Housing Authority Meeting - August 14, 2025
- (CA) HH17. Harbor Commission Meeting - August 4, 2025
- (CA) HH18. Bristol Fourth of July Committee, Membership Subcommittee Meeting - August 21, 2025

- (CA) HH19. Technical Review Committee meeting- August 25, 2025, at 2:00 pm
- (CA) HH20. Technical Review Committee meeting- August 25, 2025, at 1:00 pm
- (CA) HH21. Technical Review Committee meeting- August 26, 2025, at 1:00 pm
- (CA) HH22. Zoning Board of Review Meeting - September 2, 2025

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

- (CA) II1. William Low, 24 Low Lane - claim for damages
- (CA) II2. Elisabeth Aguiar, 20 Thompson Avenue - claim for damages
- (CA) II3. Joseph & Linda Oliveira, 278 Wood Street re claim for property damage

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

- (CA) JJ1. \* Notification of option to renew Tupelo Realty, LLC of Court Street parking lot lease

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

- (CA) KK1. Adriano Andrade, 1245 Hope Street - request for curb cut on the side of residence **(Aaron Avenue)**
  - a. recommendation with conditions - Town Administrator and Director of Public Works

There being no further business, upon a motion by Councilman Sweeney, seconded by Vice Chairwoman Parella and voted unanimously, the Chairman declared this meeting to be adjourned at 8:29 pm.

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Melissa Cordeiro, Town Clerk  
Council Clerk

DRAFT