



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

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MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: August 6, 2025

RE: Lisa Heffernan, 1 Siegel Street, Apt. 1 - request
for non-residential hardship sticker

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **August 20, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, August 13, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments