

G3A



2023 OCT 26 2:15 PM
ROGERS FREE LIBRARY

October 24, 2023

Ms Melissa Cordeiro
Town Clerk
Town of Bristol, Rhode Island
10 Court St
Bristol, RI 02809

Dear Ms Cordiero:

At our regularly scheduled monthly meeting on October 19, 2023, the Board of Trustees of the Rogers Free Library voted to recommend the following candidates for appointment to fill two vacated Trustee terms which conclude the end of this year and begin a new three year term in January, 2024:

1. Cara Cromwell

649 Hope Street
Bristol RI 02809

Very strong PR and marketing skills --- matches a need expressed by Library Director to help increase the visibility of the library, well connected within Rhode Island as well as federally, strong ties to Bristol

2. Anne Marie Silvia

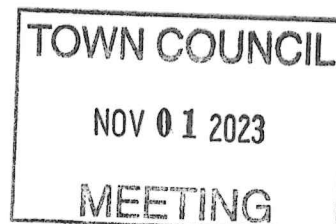
75 Maple Lane
Bristol RI 02809

Experience with strategic planning --- a need on the Board, has worked extensively with many marginalized populations, lots of leadership experience and time availability (retired).

3. Caroline Jacobus

35 Church Street
Bristol RI 02809

Strong advocate with board experience, time availability (retired)



Applicants interviewed but not recommended at this time are:

- Stephan Brigidi
- Jeanette Harney

The following individuals who submitted applications to become a Trustee earlier this year, were invited to once again be considered, but declined were:

- Matthew Benson
- Bethany Foster
- Lynn Smith
- Lane Sparkman

All applications were submitted through the Town's website and passed on to the Trustees for review. The vetting of candidates was conducted by a committee of three Trustees: Marie Knapman (chair), Samantha Faria, and Kasey Feijo. The applications of unsuccessful candidates will remain on file for two years. Attached is the selection criteria, evaluation rubric, and conflict of interest approach used by the committee.

We would be happy to answer any questions or concerns you may have.

Thank you for your consideration.

Sincerely,



Al Wroblewski

Chair, Board of Trustees

Rogers Free Library

525 Hope St., Bristol, RI 02809

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**TRUSTEE SELECTION CRITERIA,
EVALUATION RUBRIC,
AND CONFLICT OF INTEREST APPROACH
TRUSTEE SELECTION COMMITTEE
ROGERS FREE LIBRARY
September 2023**

The following topics were discussed and determined at a meeting of the Trustee Selection Committee on September 19, 2023, with Samantha Faria, Marie Knapman (chair), and Casey Feijo attending.

Selection Criteria

- 1) Knowledge of/experience with Rogers Free Library
- 2) Capacity (i.e., time) and commitment
- 3) Potential to strengthen and balance the board: talents, field of expertise and ability to represent/reflect the Bristol community

Evaluation and Scoring Rubric

	Points (per criterion)
Yes:	4 Points
No:	0 Points
Maybe:	2 Points

Maximum points: 12

Conflicts of Interest: Approach and Discussion

We agreed to disclose to each other any potential conflict of interest such as a family or business relationship or friendship. We also disclosed whether we had recruited an applicant in response to the board chair's request to all trustees, and we agreed that recruitment, if disclosed, did not pose a barrier, given the chair's charge to build an applicant pool. We then went applicant by applicant to mention any of the above relationships. Before the interviews were held, Marie and Samantha indicated that both Cara Cromwell and Stephan Brigidi were known to them from both the previous interviews as well as personally but agreed that there would be no conflict of interest for this round. After discussion of the context and abilities to be objective, we agreed unanimously that we all had no conflicts of interest overall.

Respectfully submitted by Marie L. Knapman September 19, 2023.