

**MINUTES OF A MEETING OF THE
TOWN OF BRISTOL HUSING AUTHORITY**

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on September 14, 2023. The Chairman called the meeting to order at 10:15 a.m. and upon roll call those answering Present were as follows:

PRESENT

John E. Faria, Chairman
Helen C. Barboza, Commissioner
Edward J. Correia, Commissioner
Pasquale D'Alessio, Commissioner
Candace Pansa, Executive Director
James Silva, Deputy Director

ABSENT

Raymond Cordeiro, Vice Chairman

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner D'Alessio to dispense with the reading of the minutes of the June 8, 2023, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE

John E Faria
Helen C. Barboza
Edward J. Correia
Pasquale D'Alessio

NAY

None

The Maintenance Supervisor reported on the work done over the summer months. He also reported that there were several apartments coming up to work on, the salt shed will be moved and the flooding problem is being worked on. He is also looking into purchasing a golf cart to get around the grounds.

The Executive Director reported that the problem with the parking situation has been resolved. She also reported that the resident association has been active and the community room is being used by the tenants. A question was asked regarding the Tenant Advisory Board and Mrs. Pansa explained its duties.

The Deputy Director presented the investment report and snapshot of income and expenses for June, July and August. He also explained the Capital Fund Expenditures for period 7/1/22 to 6/30/23.

Mrs. Pansa informed the Board that the Pilot in lieu of taxes was calculated for a total of \$90,874 which is being paid to the town in quarterly payments.

The Chairman introduced the Director of Friends of Tom's Grove who brought the Board up to date on the work done on the grove and what the group hoped to accomplish in the next phase. The group is seeking approval to erect a shed, perhaps with a small green house, a pavilion with tables and chairs. She has applied for grants to cover any costs regarding the gardens and will bring more concrete plans to the Board at the next meeting at the request from the Board before giving its approval to continue.

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The Executive Director will report on the Housing Seminar she attended regarding changes to Public Housing and Housing Choice Voucher Programs at the next meeting.

The next Board meeting will be on October 12, 2023.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 12:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Theresa Simmons".

Theresa Simmons
Recording Secretary