



MOBILE FOOD ESTABLISHMENT EVENT PERMIT

Valid only on event date indicated

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of
your Honorable Body to be granted a

Date Received:

TYPE OF EVENT

Bristol Christmas Festival

☒ PUBLIC EVENT

☐ PRIVATE EVENT

Street Address of Event:

500 Wood St Bristol, RI
02809

☐ PUBLIC PROPERTY

☒ PRIVATE PROPERTY

Number of Food Trucks

up to 7

(In addition to the event permit, all food trucks
in attendance must obtain a municipal MFE
permit from the town)

Date of

Event: Dec 6th - 7th 2025

Time of

Event: Dec 6 - 9-5 & Dec 7 - 9-5

*Amount of People Expected to Attend 500+

*Public events that anticipate an assembly of 500 people or
more, require a temporary Mass Gathering Permit and must
be approved by the Town Council.

If this is a Temporary Mass Gathering Permit, you
are required to attend the Council Meeting on:

Petition must be received 90 days in
advance of the proposed event.

For office use only:

☐ Fee for permit \$300

☒ Fee for permit exempt (per sec 19-127)

☐ Administrative Event Permit

Rayona Clemens + Tanja Keiron
Applicant Name (Print)

Rayona Clemens
Applicant Signature**

Applicant Phone Number

Bristol Christmas Festival
Organization Name

REQUIRED DOCUMENTATION

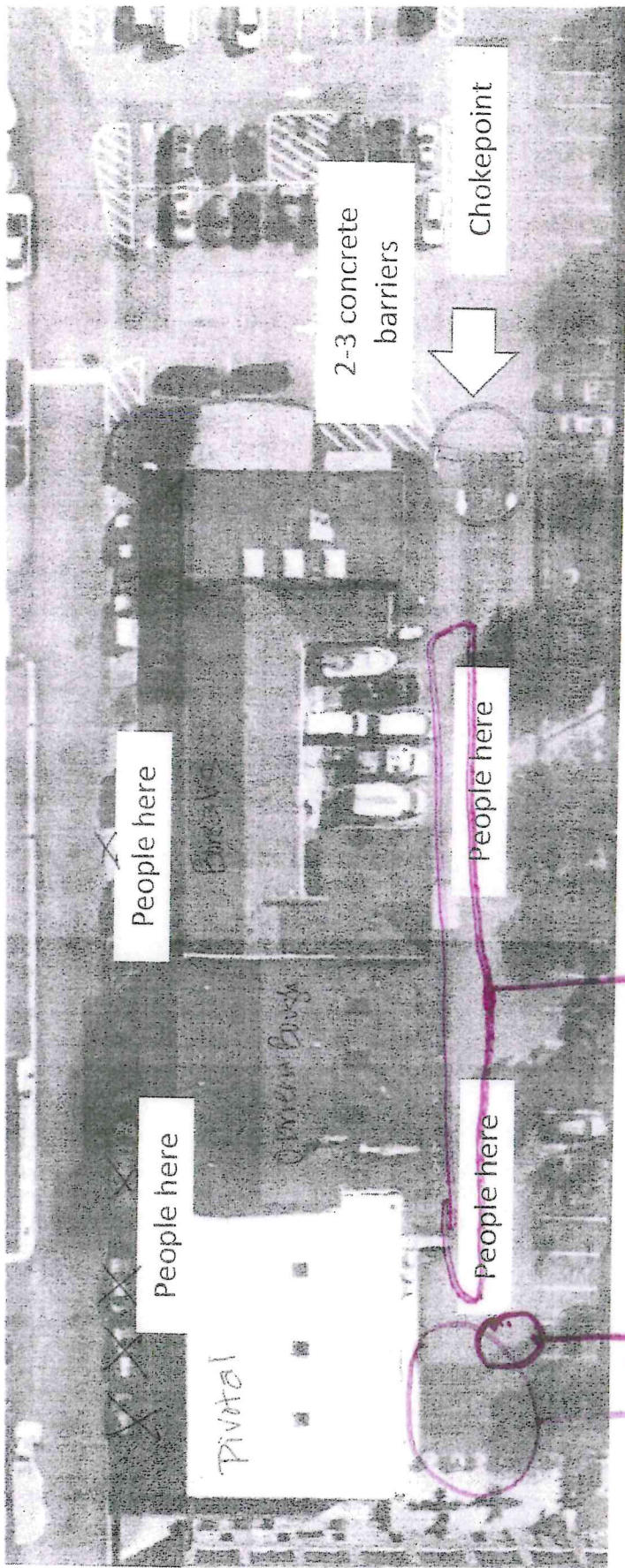
☐ List of MFE trucks to be in attendance

☐ Diagram of location of MFE at event

**The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult
with the Police Chief to determine the need for police coverage at the event.

***All event permits shall be issued on the condition that the organizer of the event must leave suffi-
cient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.

Wood Street





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647

Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: October 9, 2025

RE: Bristol Christmas Committee, Rayona Clemens
requests Mobil Food Event Permit(s)
for Christmas Festival at Unity Park, 500 Wood
Street on Saturday, December from 9 am-5 pm and
Sunday, December 7, 2025, from 9 am-5 pm

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on October 22, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, October 15, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments