

**Bristol Fire Department
Board of Engineers Meeting
November 6, 2024**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

After the quorum was established, the meeting was called to order by Chief Michael DeMello at 1900 hours.

Attendance

- ☐ **Chief of the Department Michael DeMello**
- ☐ **Deputy Chief of Administration, Safety & Training Stephen Knapman,**
- ☐ **Deputy Chief of Operations Nelson Luis**
- ☐ **Assistant Chief John Perry,**
- ☐ **Assistant Chief Dennis Cabral**
- ☐ **Assistant Chief Adam Medeiros**
- ☐ **EMS Captain Brad Palmer, was in attendance.**
- ☐ **Board Clerk Lou Mascola recorded the minutes.**
- ☐ **Company Representative**

Agenda & Previous Meeting Approval

A motion by Asst Chief Medeiros and seconded by Assistant Chief Cabral to approve the minutes of the September 30, 2024 meeting, and the meeting agenda for this meeting, November 4, 2024 Both were unanimously approved.

Next scheduled meeting is Monday, December 2, 2024, @ 7:00 PM. or at the call of the Chief of the Department

Correspondence

- A note from the St. Louis Fire Department soliciting donations for a Firefighter Memorial in that city was received.
- A reminder from St. Mary's Parish that on November 10th, a mass of remembrance will be held.
- A thank you from the National Fallen Firefighters for a recent donation that was made in memory of (2) of our firefighters that died in a line of duty death.

Deputy Chief of Administration, Safety & Training Stephen Knapman

- **November Training Updates** : The Firefighter II class has been completed.
- EVOC Training will be held on November 9th, 16th, & 23rd. Classroom sessions will begin at 0800 hours. The road course will be held at the parking lots at Mt. Hope High School from 0900 - 11300 hours. The goal is to have all firefighters done on a three year cycle.
- There will be a CPR Class on Thursday November 14th at 1700 hours.

Deputy Chief of Operations Nelson Luis

- The key fobs are okay except for Engine 5.
- Inquired about getting the lines repainted in the apparatus bays at the Defiance.
- Inquired about obtaining sensor lighting for the bays at the Defiance Station.
- Engine 5's Steamer Port Valve is reported to be leaking.

Assistant Chief John Perry

- Reported an issue with his gate opener at the North Farm Complex.
- Stated that there is an issue with one of the marine units.

Assistant Chief Dennis Cabral

- Reported that there are (2) members of the Ever Ready Station that are ready for their driving test.
- The urinal in the member's restroom is leaking.
- Reported an issue with the driver's seat on Engine 2.

Assistant Chief Adam Medeiros

- Submitted a list of tool requests for Engine 4. First Driver Marshall also requested some caution tape and batteries.
- Discussed a cabinet slider on Engine 4 to mirror the other apparatus.
- Reminded everyone that the Annual Turkey Roll at the Hydes is this Friday (Nov. 8th) at 1900 hours.

Captain Brad Palmer of the Division of EMS

- Inquired about the timeline for Rescue 1's return.

Chief of the Department Michael DeMello

- Announced that the Ladies Auxiliary will be holding a "Soups On" Fundraiser on Saturday, March 1, 2025 at the Hydes Station.
- The Award & Recognition Night will be held on Thursday, February 27th.
- The Christmas Market usually held on Hope Street, is being relocated to Unity Park, 500 Wood Street.

Old Business

- The Annual Board of Engineers Dinner will be held on December 11th at the Casual Inn Restaurant.

New Business

- The Rescue Apparatus Bay will be utilized by the Board of Canvassers on Tuesday November 5th. All Rescue vehicles will run out of the back of the station.

Meeting Calendar for November 2024

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| 4 | Board Meeting |
| 6 | Company Meetings |
| 12 | Engine 4 & EMS Meetings |
| 14 | Fire Police Meeting |
| 20 | Ladies Auxiliary Meeting |
| 21 | Firemen's Memorial Committee Meeting |

Company & Department Events for November 2024

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| 8 | Hydraulion Turkey Roll |
| 9 | Ever Ready Banquet |
| 16 | Dreadnaught Banquet |
| 30 | Kick Off to Christmas Event |

For the Good of the Department

- Chief DeMello extended a heartfelt thanks to all members of the department for the continued responses for calls for service.

Calls for Service year to Date

- **EMS Calls 3087**
- **Fire Calls 698**
- **Total Calls 3785**

Closing & Adjournment

Without any further business to conduct, the meeting was adjourned at 1940 hours.

Respectfully Submitted,

Lou Mascola

Lou Mascola
Clerk for the Board of Engineers
Bristol Fire Department
Bristol, Rhode Island 02809