

Bristol 250th Commission [Amended Approved] Meeting Minutes
Wednesday, 11 March 2026
Bristol Historical and Preservation Society
48 Court Street, Bristol, RI 02809

Meeting called to order at 5:30 PM

Pledge of Allegiance recited

Roll Call

- Present: Andrea Rounds, Alayne White, Catherine Zipf, Sarah Griffin, Bill Leary, Lisa Newcity, Craig Evans
- Regrets: Michael Riley, Paul Vollaro, Matt Hayes, Warren Rensehausen, Amanda Marsilli, Christine Hughes, Carol Gafford

Approval of Minutes

- An error was noted in the Draft Meeting minutes for the 11 February 2026 meeting; correction of “concerts run 01-21 June” to “concerts run 21 June to 02 July”; motion to approve the amended minutes made by Andrea, seconded by Craig, all were in favor, motion carried

Discussion of Topics

- Swag
 - Treasurer reports \$5100 in account; \$934 for Event Calendar printing (qty. 2500); have \$5K grant; need to purchase banners which are targeted to be mounted sometime in April; motion to approve up to \$2500 to order banners made by Andrea, seconded by Catherine, all in favor, motion carried
 - B250 Flags – Lisa reported that there are 60 BMA members and 6-10 expressed an interest in the B250 flag; we are giving to businesses, flags (no poles or hardware) or yard signs, need to know how many to purchase; could get 3x5 (standard) or smaller; also looking at small flag-on-stick (5”x8”); tell businesses that the B250 flag is free for now but must be purchased if wanted later; Sarah to develop Google form and forward to Alayne
 - Cartoon design – Bill reported that Brosnihan has not yet forwarded a design, Bill will follow-up
- Events Calendar - Matt Hayes will deliver calendars with Phoenix drop-off stops; members are also asked to distribute to local businesses (RWU library, churches, etc. even outside of Bristol); Craig will provide calendar to restaurants and bars, Alayne to give to Joe Britto for Unity Park
- Rum Event – April 16 at O'Brien & Brough, 250 Rum launch at Mt. Hope Farm
- Byfield Flag – 56” in smallest dimension and must travel flat, secured to a table and covered; now in the custody of Varnum Armory to be displayed at BTA, possible dates 5/23, Flag Day (6/14) or July 1st; Catherine to ask Contente to put up \$1K for a new cover

- Pen Pal Program – underway; Bristol, RI / Bristol, TN 3rd grade, looking for participation of 60 students; display posters
- Kites – parks/rec to approve permit for 4/18; registration thru Bristol Historical Society; if rain event can move to BHS (10-15 kids) or Maritime Center (Alayne to check with Greg Marsilli) to assemble and decorate; motion made by Andrea to reimburse Sarah for materials, seconded by Catherine, all in favor, motion carried
- Marketing – Lisa to get Instagram post from Sarah to put on Around Town and Bristol Warren Daily Dose
- Float – Mike Hoffman (RPC) has offered to donate a flatbed, truck, driver and use of his building for 3 weeks prior to parade; Alayne to ask for \$5K more for float; motion to approve Birthday Cake theme for float made by Catherine, seconded by Sarah, all in favor, motion carried
- Double Decker Bus – there are concerns about the height of the bus
- Tree Planting scheduled for 5/15 at Independence Park
- Motion made to spend up to \$200 for the design of a events calendar made by Andrea, seconded by Catherine, all in favor, motion carried
- Books - Can we print “250 Words of Joy” and pen-pal letters in book form?

Motion to Adjourn

- Motion to adjourn was made by Andrea, seconded by Catherine, all in favor, motion carried, meeting adjourned 7:15 PM
- Next meeting: We, 18 March 2026, 5:30 PM, Bristol Historical and Preservation Society