

**Bristol Fire Department
Board of Engineers Meeting
February 3, 2025**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

After the quorum was established, the meeting was called to order by Chief Michael DeMello at 1900 hours.

Attendance

- Chief of the Department Michael DeMello
- Deputy Chief of Admin., Safety & Training Stephen Knapman,
- Deputy Chief of Operations Dennis Cabral
- Assistant Chief John Perry,
- Assistant Chief Luis Medeiros
- Assistant Chief Adam Medeiros
- EMS Captain Brad Palmer,
- Board Clerk Lou Mascola recorded the minutes.

Agenda & Previous Meeting Approval

A motion made by Deputy Chief Knapman and seconded by Captain Palmer to approve the minutes of the December 30, 2024 meeting. A motion made by Captain Palmer, and seconded by Deputy Chief Cabral to approve the agenda for February 3, 2025. Both motions were unanimously approved by the board.

Next scheduled meeting is Monday, March 3, 2025 @ 7:00 PM. or at the call of the Chief of the Department

Meeting Agenda

Correspondence

- ❖ For this meeting there wasn't any correspondence received to be read.

Reports, Issues, Requests, or Announcements from the Board

Deputy Chief Stephen Knapman - Safety, Training, and Administration

- ❖ The Firefighter I Class has begun and will continue through April.
- ❖ The department will offer a 1041 Instructor Course in the spring.
- ❖ EVOC Training will resume in April, The dates & times will be announced at a later date.
- ❖ The Harbor Master Greg Marsilli will be offering a boater safety course. The course in March will be held on March 6th & 8th. The course in April will be held on April 3rd & 5th. Anyone interested in taking this course is asked to contact Greg at GMARSILLI@BRISTOLRI.GOV to register.

Deputy Chief of Operations Dennis Cabral - Ever Ready Station

- ❖ No reports, requests, or Issues for this meeting.

Assistant Chief John Perry - Dreadnaught Station

- ❖ The Marine Unit will get 4 new batteries.
- ❖ The generator gauge on Ladder 1 is mis reading, and an issue with the box lights.

Assistant Chief Luis Medeiros - Defiance Station

- ❖ Issue with some of the key fobs for some members of the Defiance station.
- ❖ There is an issue with the side door at the Defiance Station.
- ❖ Engine 5 is missing some tools from the Coggeshall Ave. fire.

Assistant Chief Adam Medeiros - Hydraulion Station

- ❖ Submitted a request for gear for a member of the Hydes.
- ❖ Inquired about the status of the burn trailer.
- ❖ Asked about the whereabouts of the rescue dummy.
- ❖ Reported damage to some hose from the Coggeshall Ave. fire.
- ❖ Inquired about the lights for Engine 4. Chief DeMello stated that the issue is with the vendor.

Captain Brad Pamer - The Division of EMS

- ❖ EMS Will conduct monthly training beginning on February 18th.
- ❖ EMT 2025 Guidelines will be coming up.
- ❖ Chief DeMello and Captain Palmer announced that Joshua King has been appointed as the the 4th Lt. on EMS. His unit number is 64.
- ❖ EMS will have a duty office on call to handle any questions / issues.
- ❖ Reported some electrical issues with the lighting on mostly Rescue 3.
- ❖ Rescue 4 's headlights are **NOT** automatic, and need to be shut off manually to avoid a dead battery.
- ❖ Asked the members of the board that if they come across an issue with the Division, to kindly let him know.

Chief of the Department - Michael DeMello

- ❖ Reported an issue with the department's Mini Bus.
- ❖ Announced that the Ladies Auxiliary will be having a "Soups On" Fundraiser on March 1st. This event will be held at the Hydraulion Station.
- ❖ Assistant Chief Luis Medeiros will be the Liason Chief to the Fire Police. He is replacing outgoing Chief Nelson Luis.

Old Business

- ❖ Officer's Meeting & Training resumed on February 3rd, prior to the board meeting.

New Business

- ❖ **The Board of Engineers for 2025 are as follows:**

Chief of the Department & CFO	Michael DeMello as Chief 1.
Deputy Chief of Safety & Training	Stephen Knapman as Chief 2.
Deputy Chief of Operations	Dennis Cabral as Chief 3.
Assistant Chief	John Perry as Chief 4.
Assistant Chief	Luis Medeiros as Chief 5.
Assistant Chief	Adam Medeiros as Chief 6.
EMS Captain	Brad Palmer as Unit No. 60.
Board Clerk	Lou Mascola

- ❖ The department held an after action review of the Coggeshall Ave fire. Chief DeMello stated that the department performed extremely well in all aspects of operations. Through training it showed how well a department can perform.
- ❖ Chief DeMello will be out of town on February 12th & 13th.
- ❖ The Annual Awards & Recognition Night will be held on Thursday February 27th, at 1830 hours in the EMS Apparatus Bay. Kindly ask your members to make every effort to attend.
- ❖ The Annual Rhode Island Fire Chief's Meeting & Clam Boil will be held on **Wednesday April 30th** at the Hydraulion Station. All help in setting up, serving, and clean up is greatly appreciated.

Company Meetings for February 2025

- 3- Board of Engineers Meeting**
- 5- Company Meetings**
- 8- Engine 4 Meeting & Annual Banquet**
- 11-EMS Meeting**
- 13-Fire Police Meeting**
- 19-Ladies Auxiliary Meeting**
- 20-Firemen's Memorial Committee Meeting**

Company & Department Events February & March 2025

February 2025

- 8- Engine 4 Meeting & Annual Banquet**
- 23- Engine 4 Annual Clam Boil**
- 27- Awards & Recognition Night**

March 2025

- 1- Ladies Auxiliary "Soups On" Fundraiser**
- 15- Engine 4 Newport St. Patrick's Day Parade**

For the Good of Department

- ❖ The department started off the year with a flurry of calls. Chief DeMello and the Board of Engineers extend a great level of appreciation to the men & women of the department for their continued support.

Calls for Service January 1 - February 3

EMS Calls	335
Fire Calls	58
<u>Other Calls</u>	<u>30</u>
Total Calls	423

Closing & Adjournment

Without any further business to conduct, the meeting was adjourned at 1945 hours.

Respectfully submitted,

Lou Mascola

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Clerk for the Board of Engineers

Bristol Fire Department

Bristol, Rhode Island 02809