

**TOWN COUNCIL MEETING MINUTES- WEDNESDAY, JUNE 1, 2022**

The council met on Wednesday, June 1, 2022, and called to order at 6:30 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

**6:30 PM: Public Service Interviews/Appointments**

1. Capital Project Commission (to fill (2) unexpired term (s) one full member term expiring May 2023 and one alternate member term expiring May 2027)

a. Charles MacDonough, 3 Polk Court, interest/appointment

b. Myra Page, 423 Hope Street Unit K, interest/appointment

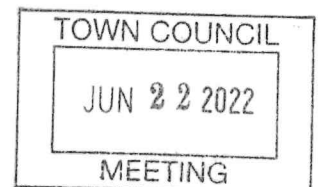
It is hereby noted for the record that the Council agreed, by consensus, to consider this matter for a vote on June 22, 2022.

The Council heard from Mr. MacDonough who expressed his interest in becoming a member of the Capital Project Commission. He explained his qualifications and experiences and the reasoning why he would consider himself to be a good fit for the position.

The Council heard from Ms. Page who expressed her interest in becoming a member of the Capital Project Commission. She explained his qualifications and experiences and the reasoning why she would consider herself to be a good fit for the position.

Teixeira/ Sweeney- Voted  
unanimously to appoint Charles  
MacDonough to fill the unexpired  
full member term expiring May  
2023; and to appoint Myra Page to  
fill the alternate member with a  
term to expire May 2027.

*At this point in the meeting, Council Chairman Calouro declared a brief recess. Council Meeting Recess from 6:57 PM until 7:07 PM.*



**7:00 PM: REGULAR ORDER OF COUNCIL BUSINESS**

**(ADD ITEM)**

At this point in the meeting, Council Chairman Calouro requested that the Council might add an agenda item to consider the matter of congratulating the Mt. Hope 2021 Wrestling State Championship.

Teixeira/Sweeney- Voted unanimously to add a non-action agenda item to consider the matter of the Mt. Hope 2021 Wrestling State Championship.

Eric Francis, Mt. Hope Wrestling Coach introduced members of the 2021 State Champion Wrestling team and spoke about the triumphs through tribulations of the season, and congratulated the team for their hard work and dedication.

Members of the council congratulated the 2021 Mt. Hope Wrestling Championship and wished them continued success.

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira - Voted unanimously to approve the Consent Agenda

**A. Submission of Minutes of Previous Meeting(s)**

- A1.** Town Council Special Meeting - March 21, 2022
- A2.** Town Council Meeting - May 11, 2022
- A3.** Executive Session Meeting - May 11, 2022 (sealed council only)

Sweeney/Teixeira - Voted unanimously to accept and approve the minutes of March 21, May 11, and Executive Session on May 11, 2022

**B. Public Hearings**

**C. Ordinances**

C1. Ordinance #2022-05 - Chapter 25 - Streets, Sidewalks and Other Public Places Section 25-16 Seasonal outdoor seating on State Street **(2nd reading for adoption)**

a. Brian Travers, Bradford-Diamond-Norris Bed & Breakfast, 474 Hope Street - Letter of Support

b. Jesse James, Jesse James Antiques, 44 State Street - Letter of Concern

c. Michelle Hughes, Chair & Brenda Santos, Chair-Elect of East Bay Chamber of Commerce, 16 Cutler Street - Letter of Support

d. Joseph Caron, Caron's Jewelry, Ltd., 473 Hope Street - Letter of Support

Sweeney/Parella- Motion to consider this action to constitute the Second Reading for the adoption of Ordinance #2022-05 with adding the following amendments brought up during the public hearing as follows;

- "Excluding Handicap Spaces" shall be added to the end of section 1a
- "that are ADA compliant" shall be added to the end of section f
- Section 1i shall be added to read "Participating businesses shall keep the premises trash-free at all times. Failure to do so may result in revocation of the expansion permit."
- Section j shall be added to read "The provisions of this ordinance shall expire on November 7, 2022, if not renewed by action of the Town Council"

And to Advertise in the local newspaper. Voting in favor was Sweeney, Parella, and Ley. Voting opposed was Calouro and Teixeira. Motion passed.

Parella/Sweeney- Motion to refer the matter to the Economic

Development, Department of Community Development, and Town Administrator to propose a committee that would represent the business community and residents that would provide input to include a review plan, permitting, cost structure, design, parking, and ADA compliance parking. And present the plan to the town council prior to January of 2023; the composition of the committee would be discussed at the next scheduled council meeting. Voting in favor was Parella, Seeney, and Ley. Abstaining was Calouro and Teixeira.

Prior to the vote taken, Zach Rivers of 1 State Street and Brian Traver of 474 Hope Street addressed the council. Mr. Travers noted that the request for the perinate expansion of the outdoor dining was initiated in October 2020. Mr. Travers noted the discussion from the meeting in October 2020. He explained that the matter was referred to the Town Solicitor to recommend a plan of action.

Mr. Travers stated that for the past twenty months the plan was to recreate what was established during covid in regard to the State Street dining. He stated that outdoor dining created an experience and attracted foot traffic that would benefit business, improve the residence experience, and encourage tourism.

Jane Mesagno of 116 Peck Avenue and owner of a commercial building located on lower State Street addressed the council. She explained that she was supportive of business and commerce however she had some concerns with the proposed ordinance that she believed should be addressed. She noted her concerns about limited parking and the need to improve waste management. She explained that although the removal of parking spaces would benefit the four restaurant businesses it would affect the accommodation of parking for her commercial building and that during the temporary outdoor dining, she saw a lot of trash overflow on the sidewalks and streets. She stated that she believed there could be a way to address concerns and work together.

Rayona Clemens of 33 Elmwood Drive stated that she was supportive of businesses however had major concerns with ADA parking compliance and the need for better curb appeal.

Peter Cavelli of 315 North Lane, owner of Folgia, spoke in support of the State Street outdoor dining noting that the street traffic helps support local businesses and gives residents the option to dine alfresco.

Elsir Ramirez of 29 State Street, owner of Bar 31, spoke in support of the State Street Dining noting that it was important to provide opportunities to local business owners. He also noted that he had great success and reviews of the outdoor dining used during covid.

Thomas Bergenholtz of 366 Hope Street spoke in support of the outdoor dining, however, noted his concerns about the increase of litter around the State Street outdoor dining and asked that the council address the issue of trash.

Vice Chairwoman Parella stated that she reached out to the businesses in the lower State Street area. She noted that she had questions about potentially moving some of the existing handicap-accessible parking. She explained that some of the existing handicap-accessible spaces may have been grandfathered in but may not adhere to today's standards. She stated that she wanted the outdoor dining to be successful. She suggested that a committee be formed to best plan and design the lower State Street Dining area and that the design should be done by early 2023.

*At this point in the meeting, Council Chairman Calouro declared a brief recess due to minor technical difficulties. The council recesses from 7:35 pm to 7:43 pm.*

Councilman Sweeney stated he was in support of the State Street outdoor dining. He stated that he believed more people feel comfortable eating outdoors and the extension created an experience. He also stated that he believed this would keep Bristol resilient.

Councilman Sweeney motioned to adopt the ordinance adding language regarding trash and ADA Compliant parking, with a sunset clause of November 2022. In the meantime, he suggested a committee be formed including the Economic Development, the Department of Community Development, and the Town Administrator, to establish permanent guidelines and design for the State Street outdoor dining. He noted that the plan should outline a

cost fee structure, permitting structure, a design plan, Handicap Accessible parking, and a rough draft should be presented to the council by January 2023.

Vice Chairwoman recommended that the committee include input from members of the Bristol Merchant Association, local business owners, and residents; and safety measures should be included in the design.

Councilman Ley noted that there are still many people who are afraid to eat indoors due to the covid pandemic. He stated that after some research, there are many communities investing in outdoor dining and looking for remedies and common ground.

Councilman Teixeira noted that outdoor dining was acceptable during the pandemic, but things change over time. He stated that not all businesses were made aware of the petition to adopt an outdoor dining ordinance and that he was upset that he was led to believe that all the surrounding businesses were notified. He stated that sidewalk licenses currently allowed the option for outdoor dining. He further stated that it was hard to give up the already limited parking in the downtown area and that he was not in support of the ordinance.

Council Chairman Calouro stated that he is supportive of all businesses and that during the pandemic it was appropriate to allow the extended outdoor dining. He stated he had concerns about giving up public space and the loss of parking impact.

Council Chairman Calouro also addressed his concerns regarding keeping it fair to other businesses if they were to request the same accommodation; and the fair-mindedness of the permitting costs as other businesses, such as Quito's, lease town land at a higher rate. He also stated that he disagreed with the town supplying safety barriers along the perimeter of seating and that the responsibility should be born on the business owner.

Council Chairman Calouro further addressed his concerns about how the new marina would affect the downtown parking alongside the elimination of seasonal parking spaces.

Vice Chairwoman Parella noted that the intent was not to use all the parking spaces on lower State Street; and that the point of the sunset clause was to allow additional time to address these issues.

Town Solicitor Ursillo noted the following suggested changes to the ordinance based on the council discussions:

- "Excluding Handicap Spaces" shall be added to the end of section a
- That section f should read "The ~~town~~-business shall supply safety barriers along the perimeter of the seating area that is ADA compliant."
- Section i shall be added to read "Participating businesses shall keep the premises trash-free at all times. Failure to do so may result in revocation of the expansion permit."
- Section j shall be added to read "The provisions of this ordinance shall expire on November 7, 2022, if not renewed by action of the Town Council"

Vice Chairwoman Parella stated that she did not agree with the businesses being responsible for the safety barriers as suggested (in section f) at this time as it was late into the season, and it doesn't give them time to prepare. However, she is amenable to shifting the responsibility to the businesses once a more permanent plan is in place.

A discussion ensued about the possible use of parking spaces.

Town Solicitor Ursillo noted that the businesses requesting the use of the outdoor dining for the sale of alcohol, outside of the sidewalk area, would need to petition the council for the expansion of the service area.

Police Chief Lynch recommended that the outdoor dining plan include ADA handicap accessible parking along with handicap van accessibility. He further noted concerns with safety barriers and how the barriers would address ADA compliance.

Town Administrator Contente noted that during the executive emergency orders the cement barriers were used as a temporary safety measure. He stated that if the outdoor dining were permanent, he recommended that more appropriate safety barriers be in place with enhanced aesthetics. He stated that an engineer may need to be consulted.

Discussions ensued about the makeup of the State Street Project committee. Chairman Calouro recommended that clarity of the committee should be presented at its next council meeting.

- C2.** Ordinance #2022-06 - Chapter 16 - Motor Vehicles and Traffic Article V Stopping, Standing and Parking:



Section 16-143, Parking Prohibited at all times (to add a no parking box on Cooke Street) **(2nd reading for adoption)**

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2022-06. Advertise in the local newspaper

**D. Licensing Board - New Petitions**

**D1.** Sally Evans for First Congregational Church, 300 High Street - Request for One-Day Dancing and Entertainment License for "Craft Fair" July 2, 2022

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney - Voted unanimously to grant this license per the recommendations received and subject to any and all laws and ordinances and payment of all fees, taxes, and levies

**D2.** Neil Thomson, Pizza Hut #40594, 381 Metacom Avenue - Request for Victualling License (new ownership)

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Water Pollution Control

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and subject to any and all laws



and ordinances and payment of all fees, taxes, and levies

**D3.** Richard Corrente, Portside Tavern, 444 Thames Street - request for Sidewalk Use and Sidewalk Alcohol Service License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development/ Code Compliance

d. recommendation - Town Administrator and Department of Public Works

Sweeney/Teixeira - Voted unanimously to continue this matter to the meeting of June 22, 2022

Prior to the vote taken, Clerk Cordeiro noted that an email was received by the petitioner, Mr. Corrente, stating that he was unable to attend the meeting of June 1, 2022, and respectfully request the matter to be continued to the June 22, 2022 meeting.

**D4.** Thomas Bernier, President, British Car Show of New England - Request for Mobile Food Establishment Event Permit on Field off of Asylum Road for British Car Show Event on June 11, 2022

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town administrator and Chief of Police

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and subject to any and all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote taken, Michael Byrnes of 49 Walley Street addressed the council. He stated that during covid the food truck business blossomed, and he did not agree with the town charging a fee of \$75 for an annual food truck license. He also noted that the British Motor Car festival would be held on June 10 & 11 and encouraged members of the community to participate.

**E. Licensing Board - Renewals**

**E1. Sidewalk Use License Renewals 2022-2023**

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town administrator and Code Compliance

Sweeney/Teixeira - Voted unanimously to grant renewal of these licenses in compliance, per the recommendations received and any and all conditions of record and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies; and subject to the adoption of the recommendations made by the code compliance officer.

Prior to the vote taken, Councilman Teixeira noted that the guidelines and recommendations, provided by the code compliance officer are to be adopted as part of the license renewals.

**E2. Sidewalk Alcohol License Renewals 2022-2023**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

Sweeney/Teixeira - Voted unanimously to grant renewal of

these licenses in compliance, per the recommendations received and any and all conditions of record and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies; and subject to the adoption of the recommendations made by the code compliance officer.

Prior to the vote taken, Councilman Teixeira noted that the guidelines and recommendations, provided by the code compliance officer are to be adopted as part of the license renewals.

- E3.** Itinerant Mobile Food Establishment Renewals 2022-2023
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira - Voted unanimously to grant renewal of these licenses in compliance, excluding the renewal of Statesman Tavern, per the recommendations received and any and all conditions of record and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**F. Petitions - Other**

- F1.** Ana Isabel dos Reis Couto, RI Day of Portugal Committee re Request to fly Portuguese Flag with a flag-raising ceremony on June 6, 2022.

Teixeira/ Sweeney- Voted unanimously to grant this request, allowing a 'Portuguese National' flag, to be flown on a Town

flagpole at Town Hall, on June 6, 2022, with the Town assuming no responsibility for the care of this flag beyond its raising.

**F2.** Tiffany Cavalieri, 38 Fatima Drive - request for curb cut to extend driveway

a. recommendation - Town Administrator and Department of Public Works (approve with condition)

Sweeney/Teixeira - Voted unanimously to grant this curb cut with the condition of planting a tree as recommended by the Department of Public works and provided that all expenses shall be borne by the petitioner.

Prior to the vote taken, Jamie Cavalieri of 38 Fatima Drive addressed the council and noted that he was in agreement with planting a tree as recommended by the DPW director.

**G. Appointments**

**G1.** Bristol Prevention Coalition

a. Scott Panella, 100 Peck Avenue - resignation

b. Betsy Cambra, 21 Beach Road - resignation

Teixeira/Parella - Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service and; advertise in the local paper

**H. Old Business**

**H1.** Charles Galligan, 83 Fales Road, request for Support for US H.R. 3733 The Essential Caregiver Act  
**(continued from April 20, 2022)**

a. Revised draft resolution

b. Additional Essential Care Giver Act information (as requested on 3/30/2022)

c. Previously submitted draft resolution

Sweeney/Parella- Voted unanimously to adopt this resolution in support for US H.R. 3733 The Essential Caregiver Act.

Prior to the vote taken, Charles Galligan of 83 Fales Road stated that the resolution was to provide access to caregivers to long-term facilities to provide care and support to facility residents during public health emergencies.

**I. Other New Business Requiring Town Council Action**

**I1.** (Town Administrator Contente) re Renewal of Memorandum of Understanding between Town of Bristol, Bristol Police Department, and Friends of the Bristol Animal Shelter

Parella/Teixeira- Voted unanimously to approve the MOU with the edit to review biannually

Prior to the vote taken, Town Administrator Contente noted that this was an annual review requested by the council and that the only proposed change was to modify the review timeline to biannually.

**I2.** Authorization for the referendum of retail sales of Cannabis in Bristol

a. (draft) Resolution Authorizing a Referendum on Cannabis

Sweeney/Parella- Voted unanimously to adopt the Resolution as presented and to forward the ballot question to the Board of Canvassers for submission to the Secretary of State to be included on the November 8, 2022, General Election ballot; and to direct the Director of Community Development

and the Town Solicitor to draft an amendment to the Zoning Ordinance addressing recreational cannabis, setting forth the zoning districts in which cannabis-related uses shall be authorized, for review and recommendation to the Town Council.

Prior to the vote taken, Town Solicitor Ursillo stated that General Assembly adopted a statute permitting the sale of cannabis for recreation use and that every municipality would automatically opt-in. However, there was a provision that allows local municipal councils to pass a resolution putting a question on the ballot for the November 8, 2022 general election to opt out by referendum. Leaving it to the voters to decide if to approve or reject recreational cannabis sales.

Council Chairman Calouro noted that if the electors vote to opt-in to recreational sales of cannabis, the town will need to take measures to impose safeguards and zoning regulations.

Town Solicitor Ursillo recommended that the motion would include a recommendation from the planning board as to which areas in the town should be zoned for the sale of recreational marijuana if the voters approve.

Council Chairman noted that there were many unanswered questions in the adopted bill and that he was disappointed that it passed legislation.

A discussion ensued about local excise tax.

Police Chief Lynch noted his concerns about recreational use and the sale of cannabis. He stated that the legislation is silent on the consequences of impaired drivers. He stated that there were no current perimeters of where cannabis can be consumed and would recommend ordinances to address the consumption in parks, schools, and public spaces. He further noted that he was working with the Rhode Island Chief's association to address various public safety concerns.

Barbra Palumbo of 63 Narrows Road and coordinator of the Bristol Prevention Coalition addressed the council. She explained that she was in support of placing the question to the voters to opt-out. She explained that the Prevention Coalition would be working to educate the community and advocate to prohibit the sale of recreational sale of cannabis. Mrs. Palumbo discussed concerns with alcohol, tobacco, and drug abuse.

Mrs. Palumbo stated that the legislation addressed prohibiting sales 1000 feet from underage sensitive areas such as schools, daycares, boys and girl clubs, etc. She also asked that town ordinances may address and prohibit the use of cannabis on public grounds, beaches, and parks such as the prohibited use of tobacco.

- I3.** (Police Chief Lynch) re Council Resolution in Support to amend non-emergency police powers and authorize the mutual aid agreement
- a. RI Police Chief's Association Mutual Aid Synopsis
  - b. (draft) Resolution in Support of Mutual Aid Agreement
  - c. (draft) Mutual Aid Agreement

Sweeney/Parella - Voted  
unanimously to continue this  
matter until the meeting of  
June 22, 2022

Prior to the vote taken, Town Solicitor Ursillo noted that he was working with the interlocal trust to make edits to the mutual aid agreement and requested the matter be continued to the next council meeting.

Councilman Teixeira asked who the responsible agency would be for wages, disability payments, pension, workers' compensation claims, medical expenses, etc., in the event someone was injured. Town Administrator Contente responded that the intent was that the responsibility would be born on the jurisdiction that is sending the officer, not the agency of whom they are assisting. For example, if Bristol were to use personnel from another community and the officer were injured, Bristol would not be responsible.

Council Chairman recommended that the Town Solicitor provide clarity in the agreement of the responsible agency.

- I4.** (Department of Community Development) re Request for Council consideration to draft an ordinance for parking restrictions on a portion of San Francisco Street.
- a. recommendation - Town Administrator and Chief of Police



b. recommendation - Town Administrator and Department of Public Works

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on June 22, 2022.

Prior to the vote taken, Town Planner Ed Tanner stated that a small gravel parking area was constructed as part of the San Francisco Street extension. He explained that the intention of creating the parking area was for access to a walking trail into the Perry Farm open space. The department was requesting that parking be limited to daytime hours only.

- 15.** Director of Community Development Williamson re Application for Zoning Map Change of Steven Januario, Managing Member, Januario Family Realty, LLC, for 374 & 380 Metacom Avenue - M (Manufacturing) to MMU (Metacom Mixed Use designation), **1st reading and call for public hearing on July 13, 2022.**)

Teixeira/Sweeney - Voted unanimously to consider this action to constitute the first reading of a request to the Zoning Map Change and set a public hearing for July 13, 2022. Advertise in the local newspaper.

Prior to the vote taken, Council Chairman requested a point of clarity on an "MMU" zone and asked if it included manufacturing. Town Planner Ed Tanner responded that the "MMU" zone was intended for mixed-use of residential and various commercial uses.

Vice Chairwoman Parella asked if it would be sensible to give up what little manufacturing space Bristol has even though there is less demand for it. Town Planner Tanner responded that the Metacom Avenue Corridor Management Plan explained the entire rationale for creating the mix-use zones and that it had been

determined in the Comprehensive Plan that this area would be appropriate for this area and consistent with the comprehensive plan.

Vice Chairwoman Parella voiced concerns about possible residential units near the transfer station.

Town Planner Tanner noted that MMU zone provides flexibility in uses and that there are no current proposals for residential units. He further noted that design guidelines would be triggered for a redevelopment project if the building were to be torn down for mixed-use.

- 16.** Director of Community Development Williamson re Application for Zoning Modifications/ Zone Map Change of Author Sullivan, Brady Sullivan Properties, LLC, for Bristol Yarn Mill Redevelopment, for 125 Thames Street - WPUD (Water Planned Unit Development - Waterfront Urban Rehab Land Development Project) seeking modifications to the conditional zoning changes for density of 98 units to 127 units; for Minimum Commercial Space of 22,000 square feet to 6,300 square feet; for off-street parking dimensions of 10 feet wide to 9 feet wide; for lane parking strips of double line- marking to single line- markings; and the request for ordinance revisions to Chapter 28, Zoning, Comprehensive Zoning Code & Map Revision, Section 28-284 (d)2. **1st reading and call for public hearing- July 13, 2022**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of a request for Zoning Modifications/ Zone Map Change and set a public hearing for July 13, 2022. Advertise in the local newspaper.

- 17.** DPW Director Parella re Transfer Station Restructuring to establish a yearly cap of two tons for all

residential permit holders and to eliminate commercial permits and all commercial trash from being processed at the transfer station.

a. Letter from RI Resource Recovery Corporation re Transfer of Municipal Solid Waste and Recyclables

b. Letter from RI Resource Recovery Corporation re Transfer of Municipal Solid Waste and Recyclables re corporation contractual requirements

Sweeney/Teixeira- Voted  
unanimously to approve the  
recommendation of the DPW  
Director.

Prior to the vote taken, Town Administrator Contente explained that a review was done in March of 2022 by the Rhode Island Resource Recovery Corporation and identified issues with commercial and residential. He explained that starting on July 1<sup>st</sup>, 2022, the town would either have to (1) cease commercial permits and commercial trash or (2) we would have to provide a plan for separating residential and commercial trash and pay the commercial rate of \$115 per ton.

Town Administrator Contente noted that the commercial trash is outside of the statutory description of a municipal transfer station.

Town Administrator Contente explained that the DPW Director met with representatives of the RI Resource Recovery and that after extensive review it was recommended to establish a cap of two tons for all residential permit holders and eliminated commercial permits and all commercial trash from being processed at the transfer station.

Town Administrator Contente noted that basic trash service allows the town to take advantage of the municipal rate of \$54 per ton versus the commercial rate of \$115 per ton. He stated that residents would still have regular trash pickups and still be allowed a residential dump permit, however, the residential permit would be capped at two-ton.

Vice Chairwoman Parella asked how residents would be notified of such changes. Town Administrator stated that commercial and residential permit holders will be mailed a letter.

- I8.** Susan Morettini, 46 Highland Road, Request for Support of Proclamation Declaring the First Friday in June to be National Gun Violence Awareness Day

Sweeney/ Teixeira - Voted unanimously to support the Proclamation Declaring the First Friday in June to be National Gun Violence Awareness Day, and send to the 38 other Rhode Island municipalities

- I9.** Community Development Director Williamson Request for Executive Session Pursuant to RIGL § 42-46-5(a)(5) - Acquisition/Lease of Real Property

*It is hereby noted for the record that discussion and action concerning this agenda item took place at the conclusion of the public agenda as found below.*

Sweeney/ Parella - Voted unanimously to convene in Executive Session pursuant to RIGL Section 42-46-5 (a) (5) concerning the Acquisition of Open Space at 9:33 pm

Teixera/Parella - Voted unanimously to resume open session and seal the minutes of the Executive Session at 9:50 pm.

Town Solicitor Ursillo noted that a motion was made and voted on in Executive Session.

**J. Bills & Expenditures**

- J1.** RFP #982 - Information Technology & Consulting Services

Sweeney/Teixeira- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Freedom Tech Inc., in the amount of \$103,816.32/ annual estimated cost
- Micro Technology Solutions, Inc., in the amount of \$76,0700 for ongoing management services based on estimated hours
- Hub Technical Services, LLC., in the amount of \$227,760 total reoccurring payment with a one-time \$300 onboard cost
- Vertikal6 Inc., in the amount of \$22,207.50 first monthly installment payment and \$14,805 monthly totaling \$185,062.50 for the first year. Clerk Cordeiro stated for the record that during the bid opening process, only the first installment payment was read as the annual cost was not calculated and clearly written. She explained that after further review of the bid, along with the Economic Development officer Vitale, it was determined that the first annual estimated cost include a one-time onboarding fee.
- UplinkIT, Inc., in the amount of \$163,976.76.

**J2.** RFP #983 - Odor Control System Media Replacement

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and the Director of Economic Development to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Equality Construction Works Inc., in the amount of \$383,700.

**J3.** RFP #985 - Fourth of July Celebration Fireworks Display

Teixeira/Sweeney \_- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Atlas PyroVision Entertainment Group, Inc., in the amount of \$21,000.

**J4. RFP# 986 - 4th of July Committee Portable Toilets**

Sweeney/Teixeira-- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Hallman Septic Services & Portable Toilets, LLC., in the amount of \$16,190 for 2022 with an option to renew in 2023 for \$16,190.

**K. Special Reports**

**L. Town Solicitor**

Citizens Public Forum

**Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Rogers Free Library Board of Trustees Minutes, April 21, 2022

(CA) AA2. Post Retirement Benefits Board of Trustees Meeting Minutes, February 17, 2022

(CA) AA3. Police Pension Board Meeting Minutes, February 17 2022

(CA) AA4. Capital Projects Commission Meeting Minutes, April 12, 2022

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements & Additions - May 24, 2022

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Washington Trust re Bristol Consolidated Portfolio Review March 31, 2022

(CA) CC2. Town Treasurer Goucher- re Revenue and Expenditure Statement - May 24, 2022

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Town of Bristol Borrowing Resolutions (signed)

(CA) DD2. Town of Bristol Reimbursement Resolution (Tanyard Drainage Phase III and WWTF Electrical Improvements) (signed)

(CA) DD3. Citation - Presented to George "Ziggy" Seyerz III in recognition 30 years service to the town

(CA) DD4. Town of Bristol Proclamation - Correction - Declare May 11-17, 2022 Police Week (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of Richmond Resolution re Opposing Passage of 2022-H7370



- (CA) FF2. Town of Richmond Resolution re In Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL 16-7.2-6
- (CA) FF3. Town of Tiverton Proclamation re Recognizing National Police Week - May 15-21, 2022
- (CA) FF4. Chariho Regional School District Committee Resolution in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL 16-7.2-6
- (CA) FF5. Town of Hopkinton Resolution re in Support of House Bill 2022 - H 8055 An Act Relating to Waters and Navigation Coastal Resources Management Council

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) GG1. Bid Tabulation - BID# 981 Sewer Collection System Rehabilitation 2022
- (CA) GG2. Mount Hope Farm Bylaws as amended February 2022
- (CA) GG3. Town Administrator Contente to Brewster Thornton Group Architects LLP of Providence RI re award of Bid #978 On-Call Architectural Services
- (CA) GG4. East Bay Community Action Program re 2021 Highlights Report
- (CA) GG5. Director Studlick of the Battle of Rhode Island Association for the Butts Hill Fort Restoration re event invitation
- (CA) GG6. The Franklin LLC - late item - Victualling License recommendation from Department of Community Development
- (CA) GG7. East Bay Comics - late item - Holiday License recommendation from Department of Community Development .
- (CA) GG8. Town Administrator Contente to Hague, Sahady & Co. CPA's P.C. of Fall River MA re Award of Bid# 980 Professional Audit Services

(CA) GG9. Town Administrator Contente to National Water Main Cleaning Co of Canton MA re Award of Bid# 981 Sewer Collection System Rehabilitation 2022

(CA) GG10. John Cairrao, 2022 General Chairman, Firemen's Memorial & Welfare Committee – Invitation to Attend Annual Firemen's Memorial Sunday Observance on June 12, 2022

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. The Commissioners of the Cemeteries Meeting May 11, 2022

(CA) HH2. Bristol Warren Regional School Committee Business Meeting and Workshop, May 16, 2022

(CA) HH3. Rogers Free Library Board of Trustees Meeting May 19, 2022

(CA) HH4. Town of Bristol Housing Authority Meeting, May 19, 2022

(CA) HH5. Zoning Board of Review Meeting, June 2, 2022

(CA) HH6. Bristol Planning Board Technical Review Committee Meeting, May 24, 2022

(CA) HH7. Bristol County Water Authority Board of Directors Meeting, May 26, 2022

(CA) HH8. Bristol County Water Authority Annual Meeting, May 26, 2022

(CA) HH9. Bristol Planning Board Technical Review Committee Meeting, June 1, 2022

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. Gimo Barrera, 44 Elmwood Drive - request for curb cut to extend driveway

a. recommendation - Town Administrator and Department of Public Works

There being no further business, upon a motion by Councilman Teixeira, seconded by Councilman Ley and voted unanimously, the Chairman declared this meeting to be adjourned at 9:50 pm.

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Melissa Cordeiro, Town Clerk