

**Bristol Fire Department
Bristol, Rhode Island 02809
Board of Engineers Meeting
August 5, 2024**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

After the quorum was established, the meeting was called to order by Chief Michael DeMello, Deputy Chief of Administration, Safety & Training Stephen Knapman, Deputy Chief of Operations Nelson Luis, Assistants Chief John Perry, Dennis Cabral, Adam Medeiros, EMS Captain Brad Palmer, were in attendance. Board Clerk Lou Mascola recorded the minutes. A motion by Asst Chief Perry and seconded by Captain Palmer to approve the minutes of the July 1, 2024 meeting, and the meeting agenda for this meeting, August 5, 2024 Both were unanimously approved.

Next scheduled meeting is Tuesday September 3, 2024, @ 7:00 PM. or at the call of the Chief of the Department

Correspondence

- A letter of thanks was received from the family of the late **Jim Riccio**.
- The Annual Freedom Ride will take place on Sunday August 18th. Ladder 1 will attend the opening ceremonies.

Deputy Chief of Safety, Training and Administration Stephen Knapman

The following Training Report was distributed and reviewed by the Board:

- A CPR Course will begin in late August / beginning of September.
- The following Classes are tentatively being scheduled for this fall.
 - 1002 Pump Operators Course - late August.
 - Haz Mat Operations - Beginning of September.
 - Fire Fighter II Course - Beginning of October.
 - Fire Fighter I Course - October / November.
 - EVOC Training will be offered this fall for split into thirds.
- Based on the new national requirements a new rollout for EMT Recertifications is being planned for 2025.

- Early discussions are taking place for the department to tour the Solar Farm at Minturn Farm.

Assistant Chief John Perry

- Inquired about the gas meters on Truck 6, and the old GMI Sensors.

Deputy Chief of Operations Nelson Luis

- No issues or requests for this meeting.
- Discussed with Chief DeMello the painting of the overhang on the southside entrance, the ramp for the shed in the rear yard of the Defiance, and was advised that the state will be updating the traffic signals on Hope Street.

Assistant Chief Dennis Cabral

- Submitted a name for a new driver candidate for Engine 2 to be scheduled for his board test.

Assistant Chief Adam Medeiros

- Inquired about obtaining Probationary members turnout gear.
- Advised Chief DeMello that the original station speakers are at the end of their useful life.
- Announced that a "Train the Trainer " class for the Burn Trailer will take place on September 22nd at 10:00 AM.

Captain Brad Palmer of the Division of EMS

- Reported that as of this meeting there are (2) rescue vehicles in service, Chief DeMello stated that the third should be back in service on the 6th.
- The officer's are working on filling the overnight duty schedule.
- Reported that the department will have (8) new EMT's soon, and has received (7) new EMT applications. There currently is a hold on driver's pending the new EMT scheduling.

Chief of the Department Michael DeMello

- The Annual Community Night out is being held on August 14 on the Town Common. Schedule to have at least (2) pcs. of apparatus take part.
- Chief DeMello will be out of town the week of August 10th.
- On September 4th, RWU will be having an open house for recruiting. The captains should plan on scheduling their companies **at different times** to attend. Also, due to space limitations, **only one piece of apparatus should be on site. Please rotate this request.**
- The Annual Bristol / Warren Blood Drive will take place on October 6th at Bristol Fire Headquarters.
- The Tahoe vehicle is available for usage by the duty officers for their shift.
- If there's any station maintenance that requires attention, notify Chief DeMello.
- Chief DeMello is contemplating Epoxy Floor possibilities, depending on the cost.
- The Robin Rug Facility has passed all of the town's requirements. Activity in that area should begin at any time. There are no building blue prints available to the department at this time.

Old Business

- The board discussed the recent July 4th Celebration. All operations and details went smoothly, and there is no reason to make any changes at this time. The board will review the operations in the spring.

New Business

- The new Engine 4 should be placed into service by the end of August, pending the arrival of the hose, and electronics.
- The board discussed the Marine Task Force Operations, regarding operations, communications, on scene leadership, and the inclusion of the US Coast Guard.

Meeting & Event Calendar for August

5th - Board Meeting
7th - Company Meetings
13th - Engine 4 & EMS Meetings
15th - Fire Police Meeting
21st - Ladies Auxiliary Meeting
22nd - Firemen's Memorial Comm. Meeting

4th - Ever Ready Family Outing
14th- Town of Bristol Community Night Out
25th- Engine 4 Family Outing

Department & Company Events Going Forward

October

20th Ever Ready Clam Boil
27th Defiance Clam Boil

November

2nd Dreadnaught Surf & Turf
2nd Ever Ready Annual Banquet
8th Hydes Annual Turkey Roll

For the Good of the Department

Chief DeMello sends his thanks and appreciation for the response to all calls for service. The department is averaging 370 calls per month.

Calls for Service Year to date: 2,680

Closing & Adjournment

Without any further business to conduct, the meeting was adjourned at 7:45 PM
Respectfully submitted,

Lou Mascola

Lou Mascola
Clerk for the Board of Engineers
Bristol Fire Department
Bristol, Rhode Island 02809