



The Commissioners of the Cemeteries

The North and East Burial Grounds Commission
The Town of Bristol, Rhode Island
10 Court Street ~ PO Box 407
Bristol, Rhode Island 02809
Ph 401-253-6426 ~ Fax 401-253-5885

2022 DEC 19 AM 9:33
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

MINUTES

The meeting of Wednesday, September 14, 2022 was held at The Chapel at North Burial Ground at 1081 Hope Street, Bristol, Rhode Island. The meeting was called to order by Chairman Charles Cavalconte at 6:06 PM. Present were Chairman Charles Cavalconte, Commissioner Susan Church, Commissioner Ed Caruci, Commissioner Kathy Moran, Commissioner Jim Riccio, Superintendent Enzly Ramsay and associate Lil Ramsay, and Recording Secretary Carol Gafford.

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE** for our dead and their families
3. **REVIEW & APPROVAL:** Minutes of July 13 meeting were approved by a motion from E. Carusi and seconded by K. Moran and accepted by all. There was no August meeting.
4. **REVIEW:** Monthly Census of Cemetery Use
5. **REVIEW:** Monthly Expenses and Invoices for July and August 2022 were reviewed. Review of the 3 Quarter of the Perpetual Care Fund is pending. 3rd Quarter is at the end of September.
6. **UPDATE:** Chairman Cavalconte would like Superintendent Ramsay to set a goal of repairing one stone per week.
7. **UPDATE:** Chairman Cavalconte would like to send a thank you letter to Chris Parella for the North/South road paving.
8. **UPDATE | STATUS PROJECTS at THE CREMATION GARDEN (CG):** Ongoing: Chairman Cavalconte would like to schedule a review of the available space with potential of being developed. Discussion included cremorial space, wider paths, irrigation, benches moved out, niches, and road size. Arrangements of benches and bronze memorials, path repair, design and install commendation/memorial space, -grade and level uneven ground stone pavers, moving stone benches and order and place more bronze niches. Superintendent Ramsay noted that the road needs to be doubled at the pond. The Commission will investigate the double roads.
9. **UPDATE | STATUS PROJECTS at THE NORTH BURIAL GROUND:** Tony and John have white washed a section of the wall and the Board is pleased. There is a gap in the wall and the Board would like it closed. Cost for whitewashing was \$19,500.
10. **UPDATE | STATUS REVIEW:** Computer program for the cemetery is almost ready. To have the town input information will be extra. Cost for the initial Cemetery Find program in \$4600. Motion made by E, Carusi and K, Moran to pay the \$4600 for scanning and collecting information.

NEW TOPICS and PROJECTS:

Manage “volunteer” trees on the south wall adjacent to Asylum Rd, Alternate Commissioners; Strategic Planning and State requirement for succession plan; work on the development of the West side of the NBG including a survey for grading and reducing the dirt pile; Calendar of NBG operation; Consider Park Bench in the West area; Plan November 5 Memorial Service; For upcoming Spring 2023 consider grass cutting and fertilizing in light of attraction of pollinators at both North and East Burial Grounds (Wood St.)

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner S. Church and seconded by Commissioner J. Riccio. The Meeting adjourned at 7:17M. Next meeting October 12, 2022

~Respectfully Submitted and Approved for Record
Wednesday October 12, 2022
Carol Gafford, Recording Secretary