



## The Commissioners of the Cemeteries

The North and East Burial Grounds Commission

The Town of Bristol, Rhode Island

10 Court Street ~ PO Box 407

Bristol, Rhode Island 02809

Ph 401-253-6426 ~ Fax 401-253-5885

2022 DEC 15 AM 11:17

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

### MINUTES

The meeting of Wednesday, February 9, 2022 was held at The Chapel at North Burial Ground at 1081 Hope Street, Bristol, Rhode Island. The meeting was called to order by Chairman Charles Cavalconte at 6:03 PM. Present were Chairman Charles Cavalconte, Commissioner Jim Riccio, Commissioner Susan Church, Commissioner Kathy Moran, Superintendent Enzly Ramsay and recording secretary Carol Gafford. Commissioner Jim Riccio was excused. The January 2022 meeting was cancelled.

TOWN COUNCIL  
JAN 18 2023  
MEETING

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE** for our dead and their families
3. **REVIEW & APPROVAL:** Minutes of December 8, 2021 meeting were approved.
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income: December 2021 and January 2022 sales were discussed. There were 8 burials in January. Year to Date burials is 62.
5. **REVIEW:** Monthly Expenses and Invoices for December 2021 and January 2022 were reviewed.
6. **UPDATE:** NW Corner of NBG. This has been resolved by the Town Counsel. The Cemetery Commission will work with the town planner with regards to restoring the property to the Cemetery. This is a Work in Progress.
7. **UPDATE | STATUS:** Repair for Iron Fence at EBG. Ned Miller has completed the assessment of the iron fence and a proposed restoration schedule. The sections need to be removed, blasted, cleaned and coated. Cost is approximately \$130,000. Grants will be pursued.
8. **UPDATE | STATUS PROJECTS at THE CREMATION GARDEN (CG):** Chairman Cavalconte is in discussion with the town regarding the CG. This is a big project and he will meet with town officials.
9. **UPDATE | STATUS:** NBG 200<sup>TH</sup> ANNIVERSARY 2022. Commissioner Moran brought in a sample of the banner on paper. Discussion was held on purchasing the banners, (2) 4x8's to be installed by April 1<sup>st</sup>. Motion made by E. Carusi to purchase banners and seconded by K. Moran and approved by all.
10. **UPDATE | STATUS:** Rules and Regulations are at the sign shop. The number of signs was discussed along with including the QR code. Signs are in the works as the shop is shorthanded.
11. **UPDATE | STATUS:** Stonewall whitewashing is still being planned. This is a Work in Progress.

12. **UPDATE | STATUS:** Work on Burial Cards and Cemetery Records continues.
13. **NEW:** This year the state is celebrating cemeteries as part of Preservation Month and is looking for cemeteries to send in their programs and events to be included as part of the activities. The BHPS will be doing Cemetery Workshops in May. This is a Work in Progress.
14. **NEW:** Discussion was had on possible companies to provide records management and website to improve efficiency and also include genealogical access. Chairman Cavalconte is going to talk to webcemeteries.com and will inform the Commission of the discussion. All are invited to the Zoom call.

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner E. Carusi and seconded by Commissioner S. Church. The Meeting adjourned at 7:19pm

~Respectfully Submitted and Approved for Record  
Wednesday March 9, 2022  
Carol Gafford, Recording Secretary