

ROGERS FREE LIBRARY
BOARD OF TRUSTEES

MEETING AGENDA FOR
March 16, 2023

A meeting of the Trustees of Rogers Free Library was held on Thursday, March 16, 2023, at 6:30 PM. It was held in person at Rogers Free Library, 525 Hope Street Bristol, Rhode Island.

Present:

Al Wroblewski - Trustee | Chairperson
Laura Cabral - Trustee | Secretary
Marie Knapman - Trustee
Beverly Larson - Trustee
Samantha Faria - Trustee
Dawn Jenkin - Library Director

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 MAY -2 PM 1:27

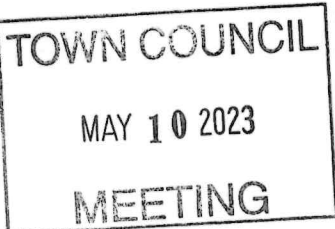
AGENDA ITEMS

1. CALL TO ORDER/ATTENDANCE/QUORUM

Al Wroblewski called the meeting to order at 6:35pm and noted there was a quorum. Clarification regarding majority vote given current number of Trustees on the board: 6 members present requires 4 votes, 5 members present requires 3 votes, 4 members present requires 3 votes.

Beverly made a motion to move Al's talking stick points to Member Perogatives. Motion seconded by Samantha Faria. Vote: all in favor, motion passes.

2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING



- Minutes of February 16, 2023
- Beverly Larson noted an error in the minutes - minutes should reflect election of officers in June with a start date in July.
- Marie Knapman makes a motion to approve the minutes with amended language for election of officers in June. Motion seconded by Beverly. Vote: all in favor, motion passes.

3. CHAIR REPORT

Al will be writing a Chair report for the monthly meetings. Al has continued to meet with Dawn once a week to stay connected.

4. LIBRARY DIRECTOR REPORT

The Ron Jones program was excellent - heard from members of the 4th of July Committee. Due to ongoing behavior issues in the Teen Room, the Teen Room now closes at 7:30pm. Marie inquires about the snow day complaint; Dawn stated that a complex formula is used to make the decision. Part of the parking lot is used for community parking when a parking ban is in place and usually needs to close during a parking ban. The library often follows the school closings, delays, etc.

5. FINANCIAL REPORT

When Dawn is in Accufund accounting system and you see Fees and Fines - we don't collect fees/ fines anymore except for printing.

Request is for 3% increase for all FTE - assistant director salary will be \$55,000.

OSL recommends we increase contribution for eBooks to \$12,000 but we have funding from Friends to establish our own eBook collection.

This year there is a \$9,000 decrease in our budget because state aid has gone up \$30,000 - Dawn is putting that \$30,000 back into salaries.

The Town of Bristol doesn't fund children's books/collection or any programming - both are funded by the Friends of Rogers Free Library.

We again discussed that the Thomas Shepherd line still exists in our Financial Report; Dawn says if the line is still there at the end of April she will copy Trustees on correspondence with the town.

Water - Dawn put fire suppression in this line but it should be in building maintenance and will discuss in her meeting on Tuesday.

Natalie, RFL bookkeeper (8 hrs a week) and Dawn met with the Town Treasurer to go over and confirm salaries.

6. TALKING STICK

- Views on Bristol Phoenix article of March 7, 2023
- Views on qualities for a new Trustee

7. OLD BUSINESS

- Rescind Bylaws Change of December 15, 2022
Samantha Faria made a motion to rescind the Bylaws change, seconded by Beverly Larson. Vote: all in favor. Revision to be reconsidered perhaps in July - 2020 was the last revision.

8. NEW BUSINESS

- Library Grants
 - o Historic Digital Archive
 - This was a request from the Historical Society but is a collaborative project - it would get the digital yearbooks off of Flipster, increase grant funding to include the BIPOC database and add a Bristol archives page to the RFL website. RWU is currently in charge of the Bristol Phoenix digitization archive. Preliminary discussion about the future of the digitization project.
- Trustee Selection Committee
 - o Marie Knapman, Chair
 - at least 7 or 8 applicants
 - will meet after the meeting to discuss further steps
 - will check with Town Clerk about applicants and look for clarification on applicants who didn't submit a resume or cover letter
 - will interview all applicants
 - we will give the council a ranking of applicants
 - Trustee selection committee will also be the "oversight committee"

9. MEMBER PREROGATIVES

10. PUBLIC COMMENT

- No public present - no public comments made.

11. NEXT MEETING DATE: April 20, 2023

12. ADJOURN

- Meeting adjourned at 8:31pm.