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F3C

RECREATION BOARD

N. Diane Davis
KARL ANTONEVICH
MIKE CABRAL
DONALD SQUIRES
JOSEPH DEMELO
Kevin Manuel



MEMORANDUM

To: Steven Contente
Town Administrator

From: Warren Rensehausen, CPRP
Director
Bristol Parks and Recreation Department

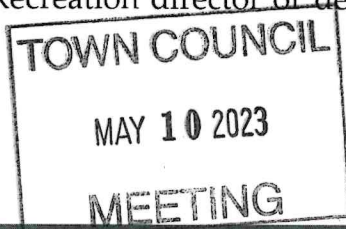
Date: April 27, 2023

Re: **Bristol Historical Preservation Society – Bristol Town Common Annual Flea and Fair event on August 12, 2023/ Rain date August 13, 2023**

2023 APR 28 PM 3:35
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The Department of Bristol Parks and Recreation supports the Historical Preservation Society's request, and ask the following;

- Allow open access to Town Common and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Town Common from this event.
- Verify that any vendors have proper licensing from Town Clerks office
- Be sure that no vehicles are on the grass during the event, vendors should be on road
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite .



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STEVEN CONTENTE
Town Administrator