

**Bristol Fire Department
Bristol, Rhode Island 02809
Board of Engineers Meeting
April 22, 2024**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

After the quorum was established, the meeting was called to order by Chief Michael DeMello, Deputy Chief of Operations Nelson Luis, Assistant Chief Dennis Cabral, Assistant Chief Adam Medeiros, EMS Lieutenant Matt Hughes, Captain Zach Rivers representing The Dreadnaught Station, Board Clerk Lou Mascola recorded the minutes.

A motion by Deputy Chief Nelson Luis and seconded by Assistant Chief Adam Medeiros to approve the minutes of the April 1, 2024 meeting, and the meeting agenda for this meeting, April 22, 2024 Both were unanimously approved.

Next scheduled meeting is Monday, June 3, 2024, @ 7:00 PM.

Correspondence, Board Members apparatus Reports, station requests and issues, Chief DeMello's Report, Old Business, New Business, Calendar Updates, For the Good of the Department, Closing & Adjournment.

Correspondence

An invitation from the Berkeley Fire Department to participate in their annual Parade & Muster was received. The event will be held on Sunday, June 16th, 2024.

Deputy Chief of Safety, Training, and Administration Stephen Knapman

- **Training Updates** : Firefighter I Class has concluded, all participants have passed.
- The EMT Class will conclude this month.
- The 1041 Course has begun, and will continue through June. There are (8) participants in the class.
- We will be scheduling CPR Classes in the month of May.
- SCBA MAsk Fit Testing will be conducted on the following dates: May 2 8, 13, and 16th. To be held at Department headquarters from 1800 - 2100 hours.

- Department details require a CPR certification to be eligible.
- On Saturday & Sunday April 27th & 28th, the department held a multi- dept. Training with the Warren Fire Department.

Deputy Chief of Operations Nelson Luis (Defiance Station)

- A wish list of items needed for the Gator was submitted to Chief DeMello.
- Inquired about the Gator being put on a trailer, or on the surface. Chief DeMello stated that it should be on a trailer, but can be parked where it is for the time being.
- Inquired about purchasing some fittings for the gator. Chief DeMello okayed the purchase, but to have it done through the office.
- Reported a leak in the pump fitting on Engine 3. Chief DeMello will have the DPW look into the repair.

Captain Zack Rivers (Dreadnaught Station)

- Reported an issue with the Pack Tracker Charger on Truck 6.
- Reported an issue with the Gas Meter Sensor.
- Requested (2) Heavy Duty Ratchet Straps, this was approved.
- Requesting the TIC Charger be installed on Ladder 1, Chief DeMello will have the DPW do the installation.

Assistant Chief Dennis Cabral (Ever Ready Station)

- He has tickets for the Ever Ready Surf & Turf Fundraiser to be held on May 18th.
- Reported the issue with the front door entrance system. The incorrect part was sent from the manufacturer, and is awaiting the replacement to arrive.

Assistant Chief Adam Medeiros (Hydraulion Station)

- No issues or requests for the station this month.
- Discussed the arrival on Engine 4. Chief DeMello stated that it should be here by Firemen's Memorial Sunday, June 9th.

Lieutenant Matt Hughes (Division of EMS)

- Inquired about EMS July 4th details. This year the 4th rescue will be available.
- Inquired about the EMR Class / Course for members of EMS. This was moved to New Business for discussion.

Chief of the Department & CFO Michael DeMello

- If the budget is passed for fiscal year 2024- 2025, there will be 15 sets of gear purchased. They will be distributed to the officers and then the top run makers first. There will also be 12 new portable radios purchased.
- The new Storage Facility on Mount Hope Ave. has donated battery operated fans to the department. The former day care center at that site will not be used for training, and will be demolished.
- The budget for the next fiscal year should be approved by the Town Council on April 29th.
- The Benevolent Board of the Department has approved the purchase of a granite bench at the State Fire Academy in Exeter RI.

Old Business

- Reminder that the RIAFC / NEAFC will have their meeting and Clam Boil on April 24th.
- On May 11th, The RI Fire Academy's Celebration of Service will be held. Anyone wishing to attend, be at HQ at 9:15 for a 9:30 departure. Class A uniforms are required.
- May 27th is Memorial Day. Parade and services start at 9:00, meet at the North Burial Ground at 8:45. Class A's are required. Engine 3, Ladder 1 and Truck 6 will participate in the parade.
- Firemen's Memorial Sunday is June 9th. This year with the statue in place at the park, we will also recognize those who have been essential parties in making it a reality.
- Flag Day Ceremonies are June 14th, 6:00 PM on the Town Common.

New Business

- The board started discussion on the EMR Classes for entry into the Division of EMS. A target date for this requirement would be in January of 2026. There will be more discussion on this in the upcoming months.
- Beginning Memorial Day Weekend there will be EMS scheduling on the weekends, stipends will be available for those who participate.

- **The Firemen's Muster has a confirmed date of June 23rd, with a rain date of June 30th. Ask your companies if there is any interest with participation.**
- Chief DeMello is currently working on the 4th of July Celebration detail spreadsheet, and hopes to have it distributed by the end of next week (May 3rd).

- There will be no concert on July 3rd again this year. There will be fireworks. The department details will be centered around the fireworks and traffic.
- (3) new portable radios were purchased for the Fire Police Officers.

- **If any EMS personnel respond to a call for service, please be aware that you may have to be available to transport to an area hospital.**

Calendar Events for May / June / July

May

11 - RI Firefighter Celebration Day

18 - Ever Ready Surf & Turf

27 - Memorial day Parade & Services

June

6 - Fire & Police Softball Game

9 - Firemen's Memorial Sunday

14 - Flag Day Ceremonies

15 - Dreadfest 2024

22 - Ever Ready 100 yr. Anniversary Open House

23 - Firemen's Muster

July

July 4th - Parade

Company Events Added : October 27 - Defiance Clam Boil

For the Good of the Department

Chief DeMello stated that the department is doing a great job in all aspects. Keep up the outstanding work.

Calls for Service Year to Date : 1,306 Total

Adjournment

Without any further business to conduct, the meeting was adjourned at 7:48 PM.

Respectfully Submitted,

Lou Mascola

Lou Mascola

Clerk, for the Board of Engineers

Bristol Fire Department

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