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RECREATION BOARD
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MEMORANDUM

To: Steven Contente
Town Administrator

From: Warren Rensehausen, CPRP
Director
Bristol Parks and Recreation Department

Date: May 1, 2024

Re: Heidi Vermilyea, Fourth of July Souvenirs

2024 MAY -2 PM 12:20
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The Department of Bristol Parks and Recreation supports the Request to have for souvenir sales at Independence Park, and ask the following;

- With the exception of 6/7/2024, as there is an event already scheduled for the park on that day.
- Allow open access to Independence Park and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of Independence Park from this event.
- Verify that they have proper licensing from Town Clerks office
- Be sure that **no vehicles enter or exit** from the Park during the event without an event organizer guiding them, **and also during set up and break down of any equipment.**
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite to observe condition of the grounds pre and post event.

Concern
Steven Contente
Town Administrator