

May 1, 2024

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TOWN ADMIN. OFFICE
BRISTOL, RI
2024 MAY -1 PM 3:50

Steve Contente, Town Administrator

RE: Letter of resignation

It was such a pleasure to have this opportunity to be the Treasurer for the Town of Bristol. Thank you for taking the chance on me and appointing me to this position. The two years I have been here have been the most rewarding and enjoyable experience I have had in my career. You have been a wonderful leader and inspiration.

Please accept this letter as my formal resignation from my position as Town Treasurer. My last day will be May 17, 2024. I will try to make this transition as smooth as possible with training Carl on what I do. I will cancel my Town credit card prior to leaving and hand over signatory authority.

Sincerely,



Sara Hassell