BID/RFP ADVERTISING AUTHORIZATION FORM

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator. It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

BID/RFP #	
REQUESTED BY: Carulli (Signature)	
BRIEF PROJECT NARRATIVE: Auditing Scruices	
SOURCE OF FUNDING: April 23, 2025	
Approved by Town Council (Date) April 23, 2025 Regular Budget Line Item (Number) Auditing Services	
Special Appropriation	
Grant (source)	
Other	
Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above. Steven Contente, Town Administrator (Date) Carl Carulli, Acting Town Treasurer (Date)	
Pre-Bid Meeting ⊠no □yes if yes, □mandatory or □recommended Date:	
Location:	
Special Instructions (if applicable):	
Question Submission Information:	
Deadline Date: April 16,2025 Time: 12:00	
Contact Name: Carl Carulli	
Deadline Date: April 16,2025 Time: 12:00 Contact Name: Carl Carulli Contact email: C Carulli @ bristo Ci. Phone # 253-7000 ext	118

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.