

**MINUTES OF A MEETING OF THE
TOWN OF BRISTOL HOUSING AUTHORITY**

A regular meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on March 13, 2025. The Chairman called the meeting to order at 10:00 a.m. and upon roll call those answering Present were as follows:

PRESENT	ABSENT
Edward J. Correia, Chairman	None
Pasquale D'Alessio, Vice Chairman	
Helen C. Barboza, Commissioner	
Donna St.Angelo, Commissioner	
Michael Mello, Commissioner	
Candace Pansa, Executive Director	
James Silva, Deputy Director	

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner D'Alessio and seconded by Commissioner Mello to dispense with the reading of the minutes of the February 13, 2025, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Edward J. Correia	
Pasquale D'Alessio	None
Helen C. Barboza	
Donna St.Angelo	
Michael Mello	

The Maintenance Supervisor reported on the status of rehabbing empty units, discounts from Lowes, condition of roofs which are in good condition after the winter months. The FOB project is continuing the tenants are very pleased.

At a meeting with other Executive Directors, the PILOT program was discussed. She was told that the PILOT payment can be negotiated with the town. She will follow up on this. The Town Council would have to approve any change.

The Executive Director and the Deputy Director has met with the architect to negotiate his fee which they agreed on. She also reported that credits from Solar Energy would come next month. After the first year of credits, HUD would reduce their subsidy.

The Deputy Director presented the investment reports and snapshot of income and expenses for February.

Linda Heroux, Director, of Friends of Toms Grove, came before the Board to request permission to put in a patio in the grove. She will look into the possibility of using pavers and also the possibility of a small bridge over the brook. She will return to the Board with her findings for its approval.

Mrs. Pansa received information regarding the CDBG grant which the Authority has been hoping for. At this time, we are waiting for the state to make an award when funds are available. She requested that the office be closed on the 25th in order to prepare for the shredder to be on the premises. The Board granted her request.

A request from a tenant to have a speaker come to address the tenants. The Board did not feel that the topic was appropriate and decided to deny the request.

The Chairman then introduced the following resolutions:

RESOLUTION 2025-4

**Resolution Approving Change Part in the Specs for Walk In Showers
(see attached resolution)**

After some discussion, a motion was made by Commissioner St.Angelo and seconded by Commissioner D'Alessio to adopt Resolution 2025-4. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Edward J. Correia	None
Helen C. Barboza	
Pasquale D'Alessio	
Donna St.Angelo	

Thereupon, the Chairman declared the Resolution 2025-4 adopted.

RESOLUTION 2025-5

**Resolution Approving Five Year Plan for Years 2025-2029
(see attached resolution)**

After some discussion, a motion was made by Commissioner D'Alessio and seconded by Commissioner Barboza to adopt Resolution 2025-5. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Edward J. Correia	None
Helen C. Barboza	
Pasquale D'Alessio	
Donna St.Angelo	

Thereupon, the Chairman declared the Resolution 2025-4 adopted.

Mrs. Pansa explained the arrangements for the 4th of July and the Board concurred.

The next Board meeting will be held on Thursday, April 10th, 2025, at 10:00 a.m.
Commissioners Training will be held on April 29, 2025, at 9:00 a.m.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:20 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Theresa Simmons".

Theresa Simmons
Recording Secretary