



MOBILE FOOD ESTABLISHMENT EVENT PERMIT

Valid only on event date indicated

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of your Honorable Body to be granted a

Date Received:

2025 APR -2 PM 2:59

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

TYPE OF EVENT

Fourth of July Concerts @ RWU

Number of Food Trucks

20

(In addition to the event permit, all food trucks in attendance must obtain a municipal MFE permit from the town)

PUBLIC EVENT

PRIVATE EVENT

Street Address of Event:

1 Ferry Rd

Date of

Event: 6/21/2025 - 07/02/2025

Time of

Event: 5:30 PM - 10:00 PM

PUBLIC PROPERTY

PRIVATE PROPERTY

*Amount of People Expected to Attend _____

Charles MacDonough

Applicant Name (Print)

*Public events that anticipate an assembly of 500 people or more, require a temporary Mass Gathering Permit and must be approved by the Town Council.

If this is a Temporary Mass Gathering Permit, you are required to attend the Council Meeting on:

Petition must be received 90 days in advance of the proposed event.

Applicant Signature**

Bristol Fourth of July Committee

Organization Name

For office use only:

Fee for permit \$300

Fee for permit exempt (per sec 19-127)

Administrative Event Permit

REQUIRED DOCUMENTATION

List of MFE trucks to be in attendance

Diagram of location of MFE at event

**The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult with the Police Chief to determine the need for police coverage at the event.

***All event permits shall be issued on the condition that the organizer of the event must leave sufficient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.





TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

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MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: April 2, 2025

RE: Charles MacDonough, Bristol Fourth of July
Committee - Request for Mobile Food Truck
Establishment Event Permit for Outdoor Concert
Series at Roger Williams University, June 21,
2025 - July 2, 2025 from 5:30 PM - 10:00 PM



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on April 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, April 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments