

**Bristol Fire Department
Board of Engineers Meeting
March 31, 2025**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

Once a quorum was established, the meeting was called to order by Chief Michael DeMello at 1900 hours.

Attendance

- ☐ Chief of the Department Michael DeMello
- ☐ Deputy Chief of Admin., Safety & Training Stephen Knapman,
- ☒ ~~Deputy Chief of Operations Dennis Cabral~~
- ☐ Assistant Chief John Perry,
- ☐ Assistant Chief Luis Medeiros
- ☐ Assistant Chief Adam Medeiros
- ☐ EMS Captain Brad Palmer,
- ☐ Board Clerk Lou Mascola recorded the minutes.
- ☐ Captain Mark Switzer represented the Ever Ready Company

Agenda & Previous Meeting Approval

A motion made by Assistant Chief Perry and seconded by EMS Captain Brad Palmer to approve the minutes of the March 3, 2025 meeting. A motion made by Deputy Chief Stephen Knapman, and seconded by Assistant Chief Medeiros to approve the agenda for March 31, 2025. Both motions were unanimously approved by the board.

Next scheduled meeting is Monday, May 5, 2025 @ 7:00 PM. or at the call of the Chief of the Department

Meeting Agenda

Correspondence

The department received no correspondence to be read, or acted upon for this meeting.

Deputy Chief Stephen Knapman of Safety & Training

- EVOC Training will be held as soon as the driving practice location has been established.
- The 1041 Class will begin at the end of April 2025

- The Firefighter I Class will conclude with the Final on April 22, 2025
- The Firefighter II Class is next on the agenda for training.
- A CPR Class will be held in May 2025.

Assistant Chief John Perry - Dreadnaught Station

- The station compressor is currently out of service.
- Submitted dates for Dreadnaught events have been submitted, and will be posted on the Department Calendar.
- Received an overhead door update from Chief DeMello.

Assistant Chief Luis Medeiros - Defiance Station

- Announced that the Defiance Annual Banquet will be held on April 26th.
- Reported that a valve which had been leaking has been repaired.

Assistant Chief Adam Medeiros - Hydraulion Station

- The front suction on Engine 1 has been repaired.
- He will conduct Brush Fire Training on April 9th.

Captain Brad Palmer - Division of EMS

- EMS Orientation will be held quarterly, and will be held this month (April).
- Reported that (8) applicants are currently taking the EMT course.
- The Division is currently taking applicants who are EMT Certified at this time.
- There will be AED Training held soon.
- Rescue 3 is anticipated to be back in service during the week of April 6th.

Captain Mark Switzer - Ever Ready Station

- Reported that the driver's seat sensor on Engine 2 is not working properly.
- The water gauge on the passenger side is not functioning.
- The motor odometer is not working.

Chief of the Department Michael DeMello

- There will be Officer Training prior to the Board Meeting on May 5th, @ 1800 hours.
- Firemen's Memorial Sunday will be held on June 8th. There will be a mass in the morning, followed by the parade and speaking program at 1300 hours.

Old Business

- The department shall host the Rhode Island Association of Fire Chief's Meeting & Dinner on Wednesday April 30th. Chief DeMello requested some assistance in setting up, serving, and clean up.
- Chief DeMello distributed the department's activity for the July 3rd & 4th Celebration to the board and reviewed. Some of the topics discussed were as follows:
 - For the Fireworks on July 3rd, Engine 3 & Brush 1 will be detailed on Poppasquash Rd.
 - Fire Police will be needed on July 3rd, and (4th if requested).
 - EMS will have (2) vehicles & a gator detailed on July 3rd.
 - The parade rehab unit will be available. The number of staffing will be determined by the weather for that day.
 - The concerts will be held at RWU this year, the department will detail EMS with a gator.
 - The department will detail (2) dispatchers prior and during the parade.
- Ask the members of your respective stations if anyone is interested in being part of the Color Guard Unit.**
- There will be further discussion in the upcoming months as information is received to the department.

New Business

- Muster Committee Report: The Firemen's Muster will be held on June 22nd at Independence Park. Set up will begin around 0700 hours, the muster will begin at 1000 hours.
- The Muster Committee has an interest in conducting some type of water event.
- The department is waiting on the official invite from the Veteran's Committee to participate in the Memorial Day Parade & Speaking program. Once it arrives the department will participate by sending Brush 1, Engine 4, and Ladder 1.

Company Meetings for April 2025

March 31	Board Meeting for April
April 2	Company Meetings
March 8	Engine 4 & Ems Meetings
March 10	Fire Police Meeting
March 16	Ladies Auxiliary Meeting
March 17	Firemen's Memorial Committee Meeting

Department & Company Events for April - May- June

April 22	Firefighter I Class Final
April 26	Defiance Annual Banquet
April 30	RIAFC Meeting & Dinner
May 17	Ever Ready Clam Boil Fundraiser
June 1	Dreadfest 2025
June 8	Firemen's Memorial Sunday
June 22	Firemen's Muster

For the Good of the Department: Keep up the outstanding work , by all.

Calls for service January 1 - March 30 : 1062 calls

Adjournment

Without any further business to conduct, the meeting was adjourned at 1931 hours.

Respectfully submitted,

Lou Mascola

Lou Mascola

Clerk for the Board of Engineers

Bristol Fire Department

Bristol, Rhode Island 02809