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RECREATION BOARD

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MEMORANDUM

To: Steven Contente
Town Administrator

From: Warren Rensehausen, CPRP
Director
Bristol Parks and Recreation Department

Date: January 16, 2026

Re: Annual Fourth of July Carnival to be held on the Bristol Town Common

2026 JAN 20 PM 3:48
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The Department of Bristol Parks and Recreation supports 4th of July Committee's request, and ask the following;

- Make adjustment on location of Dumpster as the Walley building will be open and that parking lot will not be available.
- Event coordinators meet with the Director of Parks & Recreation or designee prior to and immediately after the event.
- Allow open access to Town Common and any sidewalk or walkway in the vicinity.
- Remove any rubbish that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Town Common from this event.

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STEVEN CONTENTE
Town Administrator