

Department of  
Public Works

# Memo

**To:** Steven Contente, Town Administrator

**From:** Christopher J. Parella, Director of Public Works

**Date:** January 16, 2026

**Re:** Frank Fales, Carnival Chairman for the Fourth of July Committee, requests the use of Town Common for the Carnival, June 19 – July 4, 2026. Setup will begin on June 15<sup>th</sup>, Breakdown July 5th

2026 JAN 22 AM 8:32

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

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Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this petition provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

CONCUN  
*[Handwritten signature]*