

BRISTOL HARBOR PROTECTION TEAM

Meeting minutes: November 3, 2025

Attendees: Steve Januario, Ryan Daponte, Owen O'Rourke, Michael Tamulaites, Jeff Doran;

Excused: Vasco "Skip" Castro III

Guests:

TOPIC	DISCUSSION	ACTION ITEMS/KEY TAKE-AWAYS
Call to Order		The meeting was called to order at 5:33 PM
Approval of minutes	Motion made and seconded to approve the minutes of the Sept. 8, 2025 and Oct. 6, 2025 meeting minutes.	Minutes of the Sept. and Oct. 2025 meetings were <i>approved</i> as written.
Establish document storage & 1980 Study	<p>It was reported that a new drop down on the Bristol, RI web site was established labelled "Harbor Protection" (under the Harbor Department). This will be the location for all pertinent Committee documents going forward. Initial content/documents on the site include:</p> <ol style="list-style-type: none"> 1. Town Council charge to the Team i.e. assessment and recommendations regarding the preparation and enhancing harbor protection strategies. 2. Images illustrating areas impacted by tidal and storm surge activity. <p>Other anticipated documents will include meeting minutes, the 1980 Harbor Breakwater Study and other relevant materials for Team activity.</p>	<p>A centralized document storage location <i>was established</i> on the Bristol, RI web site labelled "Harbor Protection" in order to serve as a repository of relevant Team materials.</p> <p><i>Action item:</i> Steve will distribute to all Team members a copy of the 1980 Harbor Breakwater study for background.</p>
Stakeholder progress	Steve noted that there are several area stakeholders who have already expressed strong interest in supporting the work of the Harbor Protection Team, including businesses and residents. It will be important to coalesce this support as Team efforts unfold.	Already strong expressions of interest have been received for the work of the Team. Harnessing the input and influence of this group is important to success.

		<p>Action item: suggest we attempt to quantify the value of property potentially impacted by adverse tidal and storm surge activity.</p>
<p>Team WorkPlan</p>	<p>Ryan prepared and distributed an initial draft Team workplan outline that covered goals/objectives, need statements, high level project steps and permit feasibility considerations. Team members thanked Ryan for his work and briefly reviewed the document. Discussion also included the correlation of rising sea levels to strategy approaches.</p> <p>Key point:</p> <ul style="list-style-type: none"> ➤ The initial goal is for the Team to develop sufficient materials in order to commission a feasibility study of structural protection methods to protect Bristol Harbor from wave action, erosion and storm damage that will be recommended to the Harbor Commission and ultimately to the Town Council 	<p>Action item: A copy of Ryan’s draft workplan will be sent to Team members for further review and comment. It will be discussed at the next meeting.</p>
<p>Next Steps</p>	<p>Discussion centered on agenda items for the December meeting and other follow-up action items.</p>	<p>Possible Dec. agenda items:</p> <ul style="list-style-type: none"> □ Approval of Nov. minutes □ Review of Ryan’s draft □ Identification & review of strategies from regional harbor communities over the past several years □ Further discussion on identifying community support businesses, individuals and entities <p>Follow-up activities:</p> <ol style="list-style-type: none"> 1. Owen will investigate harbor protection strategies in Oak Bluffs and

		<p>Mattapoisett, among others</p> <p>2. Jeff will provide a summary of various harbor and coastal protection strategies and their pro's/con's from an AI literature search and distribute in advance of the next meeting.</p>
Next meeting & adjournment	The next meeting is schedule for Monday December 1 st at 5:30 PM.	<i>Meeting adjourned at 6:15PM</i>

Respectfully submitted,

Jeff