

**MINUTES OF A MEETING OF THE
TOWN OF BRISTOL HOUSING AUTHORITY**

A regular meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on January 22, 2025. The Chairman called the meeting to order at 10:00 A.M. and upon roll call those answering Present were as follows:

PRESENT	ABSENT
Edward J. Correia, Chairman	None
Pasquale D'Alessio, Vice Chairman	
Helen C. Barboza, Commissioner	
Donna St. Angelo, Commissioner	
Michael Mello, Commissioner	
Maria Medeiros, Executive Director	
James Silva, Deputy Director	

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Barboza and seconded by Commissioner D'Alessio to dispense with the reading of the minutes of the November 13, 2025, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Edward J. Correia	None
Pasquale D'Alessio	
Helen C. Barboza	
Donna St. Angelo	
Michael Mello	

Thereupon, the Chairman declared the motion to accept the minutes as approved.

The Maintenance Supervisor reported on changes to the shower project. Work will begin on January 5, 2026, and is scheduled for completion in 180 calendar days on July 4, 2026. He also reported on completed rehab units and on the ones being worked on.

The Deputy Director presented the investment report and the snapshot of income and expense for November.

The Executive Director reported that she is looking into a grant for asbestos abatement and a plan for housing tenants who will need a place to stay during shower replacement in their unit.

The Deputy Director reported on the bids for the upcoming architect contract. After much discussion the Board approved awarding the bid to William Starck Architects, Inc. Chairman Correia introduced the following resolution:

RESOLUTION 2025-11
Resolution Approving award to Architect Design for Capitol Fund 2026 and 2027
With a Possible Two-year Extension
(see attached resolution)

A motion was made by Commissioner Mello and seconded by Commissioner D'Alessio to accept the bid from Willam Starck and upon roll call those answering Aye and Nay were as follows.

AYE	NAY
Edward J. Correia	None
Pasquale D'Alessio	
Helen C. Barboza	
Donna St. Angelo	
Michael Mello	

Thereupon, the Chairman declared Resolution 2025-11 approved.

The Chairman expressed to the Board that changes will be implemented and that everything must go directly through the Executive Director's office.

The Chairman reported that the next regular Board meeting will be on January 22, 2026, at 10:00 a.m.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 4:30 a.m.

Respectfully submitted,

Theresa Simmons
Recording Secretary