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## RECREATION BOARD

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## MEMORANDUM

To: Steven Contente  
Town Administrator

From: Warren Rensehausen, CPRP  
Director

Date: June 11, 2025

### Re: Police Department Community night out Dancing & Entertainment August 13.

The Department of Bristol Parks and Recreation supports the Request to have their Community Night Out Dancing & Entertainment and asks the following;

- Allow open access to the Town Common and any sidewalk or walkway in the vicinity.
- Work with the Department to remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Common from this event.
- Verify that any vendors have proper licensing from the Town Clerks office
- Be sure that **no vehicles enter or exit** from the Park during the event without an event organizer guiding them, **and during the set up and breakdown of any equipment.**
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite to observe the condition of the grounds pre and post event.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator